

**UNIVERSITY OF NEW BRUNSWICK
FREDERICTON CAMPUS SENATE MEETING**

The Fredericton Senate met at 9:30 a.m. on Monday, 25 May 2015 in Room 303, Tilley Hall. The President, H. E. A. (Eddy) Campbell, was in the chair, and the following members were present:

A. Adam	S. DeVarenne	A. McAllister
W. Albert	C. Diduch	J. McEvoy
I. Allen	D. DuPlessis	T. Mengel
B. Balcom	K. Englehart	B. Monson
L. Balcom	P. Evans	N. O'Byrne
D. Bell	K. Fenwick	L. Randall
A. Benjamin	S. Hanratty	A. Reid
N. Betts	D. Hinton	A. Sears
S. Blair	J. Kershaw	C. Shaw
J. Burkard	V. Lantz	R. Sheppard
D. Burns	B. Leblon	A. Sherman
C. Canitz	D. Lentz	C. Stacey
S. Cleave	B. Lowry	K. Valentine
A. B. Cooke	G. MacLean	K. Weaver
R. Cunjak	D. MaGee	
K. Cunningham	E. Mancke	

Also Present:

D. Coleman, Assistant Vice-President (Fredericton)
R. Fairweather, Chair, UNB Act Review Steering Committee
L. Guitard, Assistant Vice-President (Administration and Finance) & Treasurer
J. Redstone-Lewis, Associate University Secretary
J. Reid, Incoming Vice-President Internal, Student Union
D. Stonehouse, Senior Manager, Communications
J. Wright, Operations Manager, President's Office
Members of the University Community and media

Unable to Attend:

E. Albert	K. Kent	C. Poulin
C. Brown	R. MacKinnon	D. Russell
D. Burke	A. McAvoy	L. Skinner
E. Choi	J. Meng	M. Stewart
M. Davis	D. Mitra	L. Thomas
M. Grant-McGivney	M. O'Brien	M. Vangel
K. Goddard	O. Palazhchenko	D. Wright

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ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

Minute

1.	Announcements	2 pp.
4.1.1	May 2015 Certificate and Diploma Candidates	5 pp.
4.2.1	May 2015 Undergraduate Scholarships Committee Report.....	6 pp.
4.3.1	May 2015 Honorary Research Associates.....	1 pp.
4.4.1	2015 Report of the Bookstore Advisory Committee.....	2 pp.
4.5.1	May 2015 Report of the Student Services Committee	5 pp.
4.6.1	Report of the 14 May 2015 Senate Nominating Committee	43 pp.
4.7.1	UNBF Research Ethics Board Appointment	1 pp.
4.8.1	Faculty of Law Calendar of Academic Dates for 2015-16	1 pp.
4.8.2	School of Graduate Studies Calendar of Academic Dates for 2015-16	6 pp.
5.1	Questions from Senator Cliff Shaw	9 pp.
5.2	List of Outstanding Questions.....	1 pp.
7.1	May 2015 Report of the UNB Act Review Steering Committee.....	4 pp.
8.1	President's May 2015 Report to the Senates	28 pp.
9.1	New and Modified Graduate Courses.....	2 pp.
9.2	New and Modified Graduate Scholarships	5 pp.
9.3	PhD in English Modification Proposal	40 pp.
9.4	MEd Course Planning Guide.....	4 pp.
9.5	UNB Graduate Student Survey.....	37 pp.

9.6	Graduate Program Enrollment and Recruitment Report.....	68 pp.
10.1	14 April 2015 Report of the Academic Planning Committee	22 pp.
11.1	May 2015 Senate Curriculum Committee Report.....	9 pp.
12.1	25 April 2015 Report of the Teaching Awards Committee	3 pp.
13.1	May 2015 Report of the Joint Senate Admissions Committee	5 pp.
14.1	2014 Annual Report from the Vice-President (Research).....	35 pp.
15.1	Motion from Senator Shaw to Address the Lack of Trust.....	1 pp.
16.1	Report on Internally Restricted Funds	26 pp.
17.1	Motions from the Faculty of Science	2 pp.
17.2	Motions from the Faculty of Forestry and Environmental Management	2 pp.

1. **Announcements**

1.1 **Announcements for 25 May 2015** (posted with agenda)

E. Campbell referred Senators to the announcements which were posted with the agenda and congratulated the returning and newly elected Senators. The President noted that this was the last Senate meeting for some Senators in attendance, thanked them for their service to the University and encouraged them to consider serving on Senate in the future. He encouraged Senators to participate in the Encaenia ceremonies later in the week.

2. **Approval of Meeting Agenda and Minutes**

2.1 **Minutes of 24 March 2015** (posted with agenda)

The President drew members' attention to the agenda and Minutes of 24 March 2015. Senator McEvoy suggested that the agenda be rearranged to consider Items 6, 7, 10, 15, 16 and 17.1 in advance of Item 4. Senator Canitz asked that Item 4.6.1 Report of the 14 May 2015 Senate Nominating Committee be lifted from the Consent Agenda. In reference to the Minutes of the extra meeting on 24 March 2015, Senator Canitz suggested that the mover of Motion 2, 2 was not correctly recorded. It was suggested that the Secretary's Note on page 6 of the Minutes of the 24 March meeting of Fredericton Senate be amended to read: '...the President left the meeting **during at the end of** consideration of...".

MOTION 2, 1

McEvoy/Leblon "That Senate approve the agenda for 25 May 2015, as amended to consider items 6, 7, 10, 15, 16 and 17.1 immediately following item 3, the Minutes of the 24 March 2015 extra meeting, as amended to correct the mover of MOTION 2, 2 if necessary, and the Minutes of 24 March 2015, as amended to read:

Page 6, paragraph 7

'...the President left the meeting **during at the end of** consideration of...".

CARRIED

Secretary's Note:

The mover of MOTION 2, 2 of the 24 March 2015 extra Senate meeting was amended to reflect G. MacLean making the motion.

3. **Business Arising from the Minutes**

Senator Lowry thanked the University Secretary for appending his email to the Minutes of 24 March 2015.

4. **Consent Agenda**

4.1 **Certificate and Diploma Candidates**

4.1.1 **May 2015 Undergraduate Candidates** (posted with agenda)

4.1.2 **May 2015 Graduate Candidates** (posted with agenda)

The list of Certificates and Diploma Candidates was received for approval.

4. **Consent Agenda** (cont'd)

4.2 **Report of the Undergraduate Scholarships Committee**

4.2.1 **May 2015 Report** (posted with agenda)

The report of the Undergraduate Scholarships Committee was received for approval.

4.3 **Honorary Research Associates**

4.3.1 **May 2015 Honorary Research Associates** (posted with agenda)

The list of Honorary Research Associates was received for approval.

4.4 **Report of the Bookstore Committee**

4.4.1 **2014 Annual Report** (posted with agenda)

The report of the Bookstore Committee was received for information.

4.5 **Report of the Student Services Committee**

4.5.1 **2014 Report of the Student Services Committee** (posted with agenda)

The report of the Student Services Committee was received for information.

4.6 **Report of the Senate Nominating Committee**

4.6.1 **Minutes of May 2015** (posted with agenda)

The report of the Senate Nominating Committee was lifted from the Consent Agenda.

4.7 **Research Ethics Board**

4.7.1 **Appointment to the Research Ethics Board** (posted with agenda)

The recommendation for appointment to the UNBF Research Ethics Board was received for recommendation to the Board.

4.8 **Calendars of Academic Dates for 2015-16**

4.8.1 **Faculty of Law** (posted with agenda)

4.8.2 **School of Graduate Studies** (posted with agenda)

The Calendars of Academic Dates for 2015-16 were received for approval.

MOTION 4, 1

Williamson/MacLean

“That Senate approve matters included in the consent agenda, from item 4.1.1 to 4.8.2, excluding item 4.6.1.”

CARRIED

Senator Canitz noted that page 24 of the Nominating Report referred to a Committee position held by David Bedford. That position was required to be held by a Senator; Dr. Bedford

4. **Consent Agenda** (cont'd)

no longer serves on Senate. The University Secretary undertook to take that position back to the Nominating Committee for consideration.

MOTION 4, 2

Burkard/McAllister

“That Senate approve the 14 May 2015

Report of the Senate Nominating Committee, as amended.”

CARRIED

5. **Question Period**

5.1 **Questions from Senator Cliff Shaw** (posted with agenda)

Senator Shaw asked a number of follow-up questions with regard to the responses he received to questions submitted for the 24 March Senate meeting about the UNB Act Review Process, the cost of security and public relations consultants during the labour dispute, the major projects undertaken by the University, prioritization exercises, strategic planning and academic program quality. A written response was provided that explained the President's views on the mandate of the UNB Act Review Steering Committee, the contracting of outside security and public relations support during the labour dispute, the timeline of strategic projects undertaken by the University, the academic planning exercise mandate, and the upcoming administrative review exercise.

Senator Shaw expressed the opinion that it was not clear why UNB's internal security staff could not perform security functions during the strike. He questioned who made the decision to contract an external firm.

5.2 **List of Outstanding Questions** (posted with agenda)

The President noted that, as requested by Senators at the November 2013 meeting, a table of outstanding questions has been created. There was an outstanding question from Senator Lowry on grade conversion tables awaiting a response from the Student Standings and Promotions Committee. Senator Hinton noted that this question needed to be addressed by the Joint Student Standings and Promotions Committee and that organizing a meeting had been challenging. Research for background materials is underway and the Committee plans to discuss the matter once a joint meeting can be scheduled.

6. **Graduation and Prize Lists** (available for perusal at the meeting)

(The Graduation List was posted to the following website in advance of the meeting:

<http://www.unb.ca/graduation/encaenia/graduates/listofgraduates.html>)

The President reminded Senators that the graduation and prize lists were made available on the graduation website and that a limited number of copies had been provided for perusal at the meeting. He congratulated Senator Thomas, who had received the Dr. James Downey Student Leadership Award and the Archdeacon Forsyth Prize, and Senator Choi who received the Silver Student Union Activity Award.

6. Graduation and Prize Lists (cont'd)**6.1 List of Bachelor Degrees**

D. Hinton presented the list of undergraduate degrees, including degrees from Humber College. He noted one addition, and one change to the list of Undergraduate Degrees originally circulated with the agenda:

ADDITION TO THE GRADUATION LIST:

Hannah Karen Steeves, Bachelor of Philosophy, Second Division

ADDITION OF MAJOR:

Alex James Mark McTiernan, Bachelor of Computer Science, Second Division
ADD: Major in Multimedia Systems

MOTION 6, 1 Hinton/Sears "That Senate approve the list of Bachelors' Degrees, as amended."

CARRIED

6.2 List of Prize Winners

D. Hinton presented the list of prize winners.

MOTION 6, 2 Hinton/Shaw "That Senate approve the list of prize winners, as presented."

CARRIED

6.3 List of Higher Degrees

J. Kershaw presented the list of higher degrees.

MOTION 6, 3 Kershaw/Burns "That Senate approve the list of higher degrees, as presented."

CARRIED

MOTION 6, 4 Hinton/Monson "That Senate authorize the Registrar to make changes and additions to the Graduation and Prize Lists between now and 31 August 2015 for those who are deemed to have graduated in May 2015, after consultation with the Faculties, Departments or Divisions concerned, and the Dean of Graduate Studies in the case of graduate degrees and prizes, with the approval of the President, and subject to later report to the Senate."

CARRIED

7. Report of the UNB Act Review Steering Committee**7.1 May 2015 Report (posted with agenda)**

R. Fairweather drew Senate's attention to the Report of the *UNB Act* Review Steering Committee posted with the agenda. She reviewed the Committee membership and the steps taken to create a revised Act and consult with the University community. She noted that most

7. **Report of the UNB Act Review Steering Committee** (cont'd)
 7.1 **May 2015 Report** (cont'd)

of the changes initially proposed to the Act had been removed based on feedback received during the consultation. She thanked Senators for sharing their thoughts and contributing to the process. R. Fairweather noted that the Committee was now proposing a draft Act which included the amendments already passed by the Senates and the Board and amendments to the legislation pertaining to land use. She explained that current legislation made it difficult for the University to conduct business as it required government authorization to lease land, which could create long delays, leading developers to withdraw from the process. Members discussed the procedure for leasing land at length. It was noted that once the University completes its due diligence processes and submits the proposal, the Province then repeats the due diligence process. The President explained that because the University could not respond to developers in a timely manner, several deals had fallen through. He indicated that the Province's process added approximately one year to the length of time required to complete a lease transaction, noting that in the private sector, that can be too long to wait for property.

Members discussed the University's responsibility to conserve lands for teaching and research. One Senator expressed concern that a multinational conglomerate company could purchase all of the University's land and lease it back to the University at an increased fee as the proposed draft Act did not contain provisions for governmental oversight of land transactions. Other Senators expressed concern that the zoning of protected lands could easily be changed. It was suggested that a ten-year land use plan be included as part of the Act and that the Act require the University to continue to produce and adhere to ten-year land use plans. Senator Shaw noted that Senate must do what is best for the institution but also consider what is best for the people of New Brunswick.

R. Fairweather noted that using lands held by the University as an alternate revenue stream reduced its burden on the tax payers of New Brunswick. She indicated that the University made every effort to manage its land appropriately for tax payers while protecting as much land as possible for conservation purposes. Senator Reid spoke to the importance of oversight to protect the land and the University. He suggested that the current secrecy around the University's land use gave rise to mistrust of the Board and administration. He suggested that moving slowly with private sector land deals was beneficial.

MOTION 7, 1 MaGee/Cunjak "That Senate recommend to the Board the proposed revisions to the *University of New Brunswick Act*, as presented."

MOTION 7, 2 Reid/Shaw "That Senate amend MOTION 7, 1 to exclude consideration of Amendments Removing Cabinet Approval with respect to Property Matters."

Senator Mancke suggested using secret ballots. In a straw poll, Senate chose to vote without secret ballots. The President spoke to the University's uncertain financial future and the funding reductions expected to come forward from the government. He indicated that it would be beneficial to the University to have more control over its land holdings to help

7. **Report of the UNB Act Review Steering Committee** (cont'd)
7.1 **May 2015 Report** (cont'd)

stabilize its financial future. Members discussed situations at other Universities, noting a variety of land use policies and scenarios. Senator Betts asked for clarification regarding how a ten-year plan would fit into the current process with government. The President indicated that even with a long-term land use plan in place, the government process requires individual approval of each lessee. He also noted that the University currently had a land use plan in place that was created when the Creighton Conservation Forest was established. Members discussed delaying a recommendation to the Board until September and the recommendation to include a ten-year plan to ensure government oversight in the draft Act.

CARRIED

MOTION 7, 1 was CARRIED, as amended by MOTION 7, 2.

MOTION 7, 3 DuPlessis/Burns "That Senate recommend to the Board approval of Section A of the proposed revisions to the *University of New Brunswick Act*."

Senator Reid suggested that further consideration of the draft Act be tabled until the Board Properties Committee can provide feedback to the suggestion of including a ten-year land use plan as a part of the draft Act's land use legislation.

MOTION 7, 4 Reid/Lentz "That Senate table MOTION 7, 3 until the Board Properties Committee considers the addition of a ten-year plan as part of the changes to the Property Matters section of the draft Act."

CARRIED

The President thanked R. Fairweather and the UNB Act Review Steering Committee for its work over the past two years, noting a special appreciation for how the Committee listened and responded to the feedback it received from the University Community.

8. **President's Report**
8.1 **May 2015 Report to the Senates** (posted with agenda)

The President drew members' attention to his May 2015 Report to the Senates, posted with the agenda. He spoke to his vision for the future of the University, expressing concern for the recent turbulence between faculty and administration. He highlighted the University's entrepreneurial accomplishments. He discussed the funding challenges facing the University, with operating grant cuts from the Province and the request to freeze tuition. He noted that in order to protect the academic envelope, a deficit operating budget would be recommended to the Board for 2015-16. He noted that there are short-term funds available to mitigate the deficit but warned that the Province's upcoming 'Strategic Program Review' would mean further cuts to the operating budget on a magnitude of 5-15%. He spoke to the University's ongoing

8. President's Report (cont'd)**8.1 May 2015 Report to the Senates (cont'd)**

initiatives to grow enrolment, provide financial aid to students, and improve efficiency. He discussed a move toward responsibility-centred budget management and a revision of strategic plan goals. He expressed hope for the current fundraising campaign, noting that 40% of the \$110 million goal had already been raised. The President discussed the University's entrepreneurial goals and how they could propel the University toward a more secure financial future and suggested that a continued focus on research could help the University meet its goals. He discussed the Province's innovation agenda, noting that UNB will pursue its role in the innovation agenda with vigour and determination.

Senators discussed the report of the disruptive technologies committee and the opportunities its recommendations may hold. Senator W. Albert spoke to the success of the Canada-wide Science Fair, noting the recruiting opportunity it presented. The President spoke to UNB's bid to become the Science Fair's eastern site and noted that he had received a great deal of positive feedback about the event. Senators discussed the University's protection of the academic envelope, noting that all faculty positions on the Fredericton campus were being filled. Members also discussed the University's recruiting program. It was suggested that it may be helpful to survey students who apply to UNB and choose to attend another institution.

8.2 Nominations for Interim Vice-President Fredericton (Academic) (verbal)

The President noted that he was considering several names and would be making a recommendation for an interim Vice-President Fredericton to the Board Executive Committee in June. He asked for input and advice from Senators, noting that the University Secretary will post a list of potential candidates on CivicWeb. On the advice of Senate, he noted that the candidates would be contacted and permission obtained prior to posting an individual's name to the list.

The President left the meeting; S. Cleave assumed the Chair.

9. Graduate Matters**9.1 New and Modified Courses (posted with agenda)**

J. Kershaw drew members' attention to the new and modified graduate courses posted with the agenda.

MOTION 9, 1

Kershaw/McAllister

"That Senate approve the list of new courses from ED 6777 to ENGL 6185, change in description of SOCI 6723, change in course regulations of GGE 6910, and change in credit units of GGE 6900, inclusive, as presented."

CARRIED

9. **Graduate Matters** (cont'd)

9.2 **New and Modified Scholarships** (posted with agenda)

J. Kershaw drew members' attention to the list of new and modified scholarships posted with the agenda.

MOTION 9, 2 Kershaw/W. Albert "That Senate approve the proposed new awards and modification to existing awards, as presented."

CARRIED

9.3 **Program Modification: PhD in English** (posted with agenda)

J. Kershaw drew Senates' attention to the proposal to add a creative writing concentration to the PhD in English. He noted that the modification would not need approval from the Maritime Provinces Higher Education Commission.

MOTION 9, 3 Kershaw/Canitz "That Senate approve the proposed modifications to the PhD in English, as presented."

CARRIED

9.4 **Education Course Planning Guide** (posted with agenda)

J. Kershaw drew members' attention to the Education Course Planning Guide, noting that it had been updated.

9.5 **UNB Graduate Student Survey** (posted with agenda)

J. Kershaw drew members' attention to the UNB Graduate Student Survey posted with the agenda. He noted that the survey was conducted in conjunction with U-First and was part of a larger review of the School of Graduate Studies.

9.6 **Graduate Program Enrolment and Recruitment Report** (posted with agenda)

J. Kershaw drew members' attention to the Graduate Program Enrolment and Recruitment Report posted with the agenda. D. Burns spoke to the report, noting that the purpose was to assess the capacity in each Faculty and determine the parameters for stretch targets. Both professional and thesis-based programs were considered. The report may help inform the upcoming academic plan and provide direction for recruiters

10. **Report of the Academic Planning Committee**

10.1 **Minutes of 14 April 2014** (posted with agenda)

D. MaGee drew members' attention to the Minutes of the 14 April 2015 meeting of the Academic Planning Committee posted with the agenda. He noted that the Committee met to consider the composition and terms of reference for the Local Campus Committee (LCC) and the suspension of admissions to the Bachelor of Information Systems.

10. **Report of the Academic Planning Committee** (cont'd)
10.1 **Minutes of 14 April 2014** (cont'd)

MOTION 10, 1 MaGee/L. Balcom “That Senate approve the proposed Fredericton Local Campus Committee be composed of the Academic Planning Committee, one representative selected from each Faculty by the respective Faculty Council and one representative from the libraries by the Library Board.”

Members discussed the proposal for the composition of the LCC at length. Senator Leblon suggested that a representative from the School of Graduate Studies be added to the Committee’s composition. It was suggested that the language be clarified to reflect that each Faculty will select a representative. Senator Shaw suggested that the composition be amended to indicate that the Dean’s Council will be ‘non-voting’. It was suggested that the terms of reference indicate that the process will not supersede existing UNB policies. E. Mancke undertook to add a sentence to the bottom of page 5 to refer to UNB’s existing policies on changing programs. Senator Shaw suggested that the motion be amended to include the changes suggested. It was noted that the Fredericton LCC composition was different than the LCC composition in Saint John. Senator Lentz thanked D. Coleman, Deans and Department Chairs for assisting the sub-committee as it drafted the document.

MOTION 10, 1 was **CARRIED**, as amended to add a sentence referencing UNB’s existing policies on changing programs.

D. MaGee drew Senates’ attention to the proposal to suspend admissions to the Bachelor of Information Systems. In response to questions from Senator Leblon, A. McAllister noted that the proposal was approved by the Computer Science Faculty Council.

MOTION 10, 2 MaGee/McAllister “That Senate approve the proposed suspension of admissions to the Bachelor of Information Systems, as presented.”

CARRIED

11. **Report of the Senate Curriculum Committee**
11.1 **May 2015 Report** (posted with agenda)

J. Burkard drew members’ attention to the May 2015 report of the Senate Curriculum Committee.

MOTION 11, 1 Burkard/MaGee “That Senate approve the Report of the Senate Curriculum Committee including new courses, course changes and deletions, changes and additions to programs and regulations in the Faculties of Law and Kinesiology, as presented.”

CARRIED

12. Report of the Teaching Awards Committee**12.1 Minutes of 25 April 2015 (posted with agenda)**

A. Sears drew members' attention to the report of the Teaching Awards Committee posted with the agenda. He noted that in addition to making recommendations for the Allan P. Stuart Award, the Committee was also pleased to recommend three candidates for the AAU Teaching Award. He noted that a new award has been created and encouraged Senators to nominate colleagues for the UNB Teaching Innovation Award; its creation will be announced over the summer. He indicated that the Committee was seeking ways to increase the breadth of nominations for the awards it administers.

MOTION 12, 1

Sears/Shaw "That Senate approve the awarding of the Allan P. Stuart Award for Excellence in Teaching to Lyle Hamm (Education, UNBF) and Ben Newling (Physics, UNBF), as recommended by the Teaching Awards Committee."

CARRIED

MOTION 12, 2

Sears/Lantz "That Senate approve the UNB Teaching Innovation Award, as presented."

CARRIED

Senator Cleave reminded members that the names of award winners are confidential until released by the University.

13. Report of the Senate Admissions Committee**13.1 May 2015 Report of the Joint Senate Admissions Committee (posted with agenda)**

V. Lantz drew Senators' attention to the May 2015 Report of the Joint Senate Admissions Committee. He noted that the Engineering enrolment management plan had been approved by the Faculty Councils in Fredericton and Saint John and indicated that other institutions use a similar strategy. Senator Lantz asked how the plan would be communicated with students. Senator Diduch explained that for the next recruitment cycle, students will have a common first year and then be sorted into specialties in their second year. Senator McAllister expressed support for the plan, noting that oversubscription could be difficult to manage.

MOTION 13, 1

Lantz/Diduch "That Senate approve the proposed changes in the admission and enrolment management for undergraduate Engineering programs for implementation with admissions to Fall Term 2016."

CARRIED

14. Report from the Vice-President (Research)**14.1 2014 Annual Report (posted with agenda)**

Senator Burns drew members' attention to the 2013-14 Annual Report of the Vice-President (Research) and the Office of Research Services, posted with the agenda. He noted that the reporting cycle lagged a year to include complete data on all of the University's research activities. There has been a slight decline in research revenue; investigations relating to the cause of the decline are ongoing. The University appears to be holding its position with its competitors based on data from the Canadian Association of University Business Officers (CAUBO). D. Burns noted that Tri-Council funds have decreased, which has also affected student grants. Natural Sciences and Engineering Research Council (NSERC) Discovery grants have increased and graduate student enrolment, with the exception of a decline in the Saint John MBA program, has stabilized. He spoke to a number of ongoing research projects at the University, noting plans for the addition of Canada Research Chairs and increased Tri-Council funds.

Senator Benjamin asked if teaching load was accounted for in the Social Sciences and Humanities Research Council (SSHRC) grant calculations. D. Burns indicated that it was not part of the calculation. Senator Benjamin noted that some institutions, such as Simon Fraser University, have a reduced teaching load to encourage faculty members to participate in research.

15. Motion from Senator Shaw**15.1 Motion to Address Lack of Trust (posted with agenda)**

C. Shaw drew members' attention to the motion to address lack of trust posted with the agenda. In combination with Item 17.1 Motions from the Faculty of Science, he noted that the relationship between faculty members and University administrators continued to be strained. He suggested the reason behind the strain was a lack of understanding between the Board and the Senate. The motion proposed an opportunity for informal discussion between Senators and Board members to help resolve disagreements and facilitate communication. The President expressed support for the idea and indicated that the Board Chair was also in favour of the idea. Members discussed the motion. It was noted that Senator Shaw would be included in the planning process. Members discussed a timeline, noting that a date in early June would conflict with various academic conferences. C. Shaw indicated that the intent was to be as inclusive as possible and that he was amenable to scheduling the meeting when it would be most convenient. Senators suggested that this type of interaction could be a positive step in repairing relations.

15. **Motion from Senator Shaw** (cont'd)
15.1 **Motion to Address Lack of Trust** (cont'd)

MOTION 15, 1

Shaw/Cunjak “That Senate request a joint meeting with the UNB Board of Governors, chaired by an external mediator trained in conflict resolution. The purpose of such meeting is to begin a collegial dialogue on the issues facing our University, for example, the lack of trust of Faculty in Administration (and vice versa?), the true financial status of the University, the vision of the Board and Administration for the University of New Brunswick, the rationale for controversial decisions such as the proposed rewriting of the UNB Act.”

CARRIED

16. **Strategic Discussion**
16.1 **Report on Internally Restricted Funds** (posted with agenda)

Senator Betts drew members' attention to the Report on Internally Restricted Funds posted with the agenda. He explained that he, Senator B. Balcom, Senator K. Cunningham and L. Guitard had been selected to review the University's internally restricted funds between 2010 and 2014 with a mandate to explain the nature of these funds, given the increase in the number of internally restricted funds since 2010. There are two types of controls over internally restricted funds (IRF), centralize IRFs controlled by administration and decentralized IRFs controlled by Faculties and individual researchers. The use of internally restricted funds is specified at their creation and funds in that account must then only be spent toward the initially stated purpose. A portion of the IRFs are restricted due to donor requests such as scholarships, bursaries and awards; the University can only use the funds in these accounts for student support. Another group of IRFs are restricted to cover contract overheads, part of the indirect cost of research. These IRFs are necessary to fulfill the terms of research funding contracts with external granting agencies. Another IRF category is for carry forwards which allow units to save over a number of years for larger purchases; the funds in these accounts are controlled within Faculties, Departments and Units. Other IRFs have been created to mitigate risk, such as future declines in revenue, and act as a type of insurance policy for the University. The Board controls the funds from these accounts. Finally, there are IRFs in place for entrepreneurial activities within various units. These undertakings are designed to function on a cost recovery basis, with an incentive that any surplus generated can be retained by the originating unit, for reinvestment in the activities of the unit.

N. Betts explained that IRFs had also been established to fund specific projects, such as library acquisitions. Others were created to support strategic priorities. He noted that this category had seen the most growth in numbers of funds between 2010 and 2014. Some of the strategic priorities were capital projects, such as the refurbishment of the Ward Chipman Library building on the Saint John campus. He explained that approximately \$40 million was held in the various restricted funds. Senators discussed the report at length, considering risk, the University's financial position and one-time funding from the government. L. Guitard explained that in previous years, the Province had provided additional funds along with the Operating

16. **Strategic Discussion** (cont'd)
 - 16.1 **Report on Internally Restricted Funds** (cont'd)

Grant but noted that it was a 'one-time' fund. The University did not use that one-time money to support ongoing operations, but restricted it to mitigate future risk. Members discussed how funds flow through IRFs. The President spoke to the Academic Pension Plan (APP), noting that it posed a significant financial risk to the University. Once the plan was converted to the current shared risk plan, the liability (or risk) was reduced and some of the funds that had been held in a risk-mitigation IRF for the APP were released.

Senators discussed the purpose of the report, noting that it was created to explain the origins of the University's internally restricted funds, not to investigate the reasoning behind the restriction. Senators discussed specific entrepreneurial projects, such as the Faculty of Education's IRF which holds funds from the Faculty's program delivery in Trinidad and Tobago. Senator Sherman explained that the income from that project will come to an end, but will be redirected toward priorities within the Faculty. Senator Burkard asked about Saint John College, noting that it had a substantial IRF. K. Cunningham explained that its programs were successful and that it had used an IRF to save its proceeds that will then be transferred to a capital fund for new building space. Members discussed the redevelopment of the Ward Chipman Library, noting how the Saint John campus has been using IRFs over a number of years to save for the project. Members discussed capital projects; K. Cunningham explained that the University does not begin capital projects without full funding in place. The President thanked the Committee for its presentation.

17. **Other Business**
 - 17.1 **Motion from the Faculty of Science** (posted with agenda)
 - 17.2 **Motions from the Faculty of Forestry and Environmental Management** (posted with agenda)

Senator Cleave drew members' attention to the motions from the Faculties of Science and Forestry and Environmental Management. There was no other business.

The meeting adjourned at 12:29 p.m.

Sarah DeVarenne,
Secretary