UNIVERSITY OF NEW BRUNSWICK

FREDERICTON CAMPUS SENATE MEETING

The Fredericton Senate met at 4:00 p.m. on Tuesday, 23 January 2007 in Room 303, Tilley Hall. Angelo Belcastro was in the chair, and the following members were present:

L. Balcom  E. Cunningham  S. Rich
B. Beckett  G. Davies  R. Rogers
A. Belcastro  A. Didyk  J. Roy
D. Bell  A. Forrestall  A. Sharp
B. Benton  J. Fritz  L. Skinner
V. Bhavsar  L. Haller  G. Srinivasan
E. Biden  A. Hamling  S. Strope (Secretary)
K. Brien  B. Leblon  J. Teskey
B. Broster  B. Lowry  J. Thompson
P. Bryden  D. MacLean  B. Vail
G. Campbell  T. McGarry  J. Valk
David Coleman  J. Murray  W. van den Hoonard
R. Cooper  C. Passaris  L. Webb
M. Couturier  J. Potter  M. Wiber

Also Present:

S. Carroll (Associate Registrar)
D. Johnston (Chair, Senate Admissions Committee)
K. Waugh (Associate Registrar)
W. Wells (Associate University Secretary)

Unable to Attend:

N. Betts  K. Hamer  A. MacLean
C. Canitz  A. Hamza  S. Mattar
R. Clews  M. Hazlett  J. McLaughlin
Daniel Coleman  M. Higgins  D. Murray
C. Curry  D. Hinton  C. Sutherland
L. Doige  G. Kealey  H. Thomas
A. Ghorbani  R. Langley  D. Voyer
T. Haggerty  P. Lordon  P. Zundel
# CONTENTS

<table>
<thead>
<tr>
<th>Minute</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Announcements</td>
</tr>
<tr>
<td>2</td>
<td>Approval of Agenda of 23 January 2007 and Minutes of 21 November 2006</td>
</tr>
<tr>
<td>3</td>
<td>Business Arising from the Minutes</td>
</tr>
<tr>
<td>4</td>
<td>Question Period</td>
</tr>
<tr>
<td>5</td>
<td>Activities of the Saint John Senate 22 November 2006 and 17 January 2007</td>
</tr>
<tr>
<td>6</td>
<td>Graduation List</td>
</tr>
<tr>
<td>7</td>
<td>New Certificates and Diplomas</td>
</tr>
<tr>
<td>8</td>
<td>Report of the School of Graduate Studies</td>
</tr>
<tr>
<td>8.1</td>
<td>Scholarships</td>
</tr>
<tr>
<td>9</td>
<td>UNBF/STU Bookstore Advisory Committee Mid-Year Report to Senate</td>
</tr>
<tr>
<td>10</td>
<td>Report of the Undergraduate Scholarship Committee</td>
</tr>
<tr>
<td>11</td>
<td>Report of the Senate Academic Policy and Procedures Committee</td>
</tr>
<tr>
<td>12</td>
<td>Report of the Senate Academic Planning Committee</td>
</tr>
<tr>
<td>12.1</td>
<td>Proposed Modifications to the Bachelor of Nursing Advanced Standing Program</td>
</tr>
<tr>
<td>12.2</td>
<td>Proposed Modifications to the Faculty of Forestry and Environmental Management BSc 5-Year Degree Program</td>
</tr>
<tr>
<td>12.3</td>
<td>Proposed New BSc (Environment and Natural Resources) Program</td>
</tr>
<tr>
<td>13</td>
<td>Senate Curriculum Committee Report Part II: Faculties of Education, Engineering, Forestry &amp; Environmental Management, and Science; and Part III: Faculties of Business Administration, Arts, and Nursing</td>
</tr>
<tr>
<td>14</td>
<td>Report of the Senate Nominating Committee</td>
</tr>
<tr>
<td>14.1</td>
<td>Outstanding Appointments to Search Committees</td>
</tr>
<tr>
<td>14.2</td>
<td>Appointments to Senate Committees and Other Committees to which Senate Makes Appointments</td>
</tr>
<tr>
<td>14.3</td>
<td>Revision to SS&amp;P Terms of Reference Regarding Quorum</td>
</tr>
<tr>
<td>15</td>
<td>Reports of the Joint Senate Admissions Committee</td>
</tr>
<tr>
<td>16</td>
<td>Other Business</td>
</tr>
</tbody>
</table>
ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

<table>
<thead>
<tr>
<th>Minute</th>
<th>Description</th>
<th># of Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Announcements</td>
<td>2 pp.</td>
</tr>
<tr>
<td>4</td>
<td>Question Period</td>
<td>1 p.</td>
</tr>
<tr>
<td>6</td>
<td>Graduation List</td>
<td>1 p.</td>
</tr>
<tr>
<td>7</td>
<td>New Certificates and Diplomas</td>
<td>1 p.</td>
</tr>
<tr>
<td>8</td>
<td>Report of the School of Graduate Studies – Scholarships</td>
<td>3 pp.</td>
</tr>
<tr>
<td>9</td>
<td>UNBF/STU Bookstore Advisory Committee Midyear Report to Senate</td>
<td>3 pp.</td>
</tr>
<tr>
<td>10</td>
<td>Report of the Undergraduate Scholarship Committee</td>
<td>9 pp.</td>
</tr>
<tr>
<td>13</td>
<td>Curriculum Committee Reports</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Part II: Faculties of Education, Engineering, Forestry &amp; Environmental</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Part III: Faculties of Business Administration, Arts, and Nursing</td>
<td>40 pp.</td>
</tr>
<tr>
<td>14</td>
<td>Report of the Nominating Committee</td>
<td>4 pp.</td>
</tr>
</tbody>
</table>
1 **Announcements**

A. Belcastro called Senate’s attention to the announcements, which were circulated by e-mail prior to the meeting. He noted that the activities of the Saint John Senate of 17 January 2007 were e-mailed to Senators also prior to the meeting.

2 **Approval of Agenda of 23 January 2007 and Minutes of 21 November 2006**

A. Belcastro advised Senate that item #14, Report of the Bookstore Advisory Committee, was to be moved up in the agenda to follow Item #7 and Question Period is to be added as Item #4.

MOTION 2, 1: Balcom/Broster “That Senate approve the agenda as amended and the Minutes of 21 November 2006 as circulated.”

CARRIED

3 **Business Arising from the Minutes**

There was none.

4 **Question Period**

A. Belcastro advised Senate that a question submitted by Ken Brien (Education) arrived too late for an answer to be obtained for presentation at this Senate. ITS will provide a response for February Senate.

When he enquired of Senate whether there were any questions from the floor, C. Passaris requested that a question he wanted to present be referred to the appropriate committee for consideration. He felt that there was a disconnect between the storm day policy and what happened on 19 January. He stated that an advisory had been issued by the police to stay off the streets during that storm, but that the University continued to operate. It was left to the support staff to decide on their own whether they felt jeopardised by the road conditions and to leave or stay as they saw fit. Classes were not well attended. With the spate of student deaths the university has experienced recently, Passaris felt that the storm day policy may need to be amended to safeguard the university’s commitment to the safety and well being of our academic environment.

A. Belcastro said that he would pass these comments along to the Associate Vice President of Human Resources and Organizational Development.

There were no other questions.
Activities of the Saint John Senate 22 November 2006 and 17 January 2007

A. Belcastro referred members to the written reports, one of which was attached to the agenda and the other that was e-mailed to Senators prior to the meeting. There were no comments or questions from the Senators.

Graduation List

A. Belcastro referred Senators to the report that was circulated with the agenda of students who have completed all their requirements, have received faculty approval, and who are being recommended for Senate approval so that they can accept employment. In the absence of D. Hinton, Belcastro called on G. Davies to present the report.

MOTION 6, 1 Davies/Haller “That Senate approve the list of degree recipients, as presented.”

CARRIED

New Certificates and Diplomas

A. Belcastro called on G. Davies to present the list of certificates and diplomas, which were attached to the agenda for the meeting.

MOTION 7, 1. Davies/Roy “That Senate approve the awarding of certificates in Adult Education, Film Production, and Mental Health Nursing, as presented.”

CARRIED

Graduate Matters

Belcastro referred Senators to the report that was circulated with the agenda and called on E. Biden to present the report.

MOTION 8, 1: Biden/Fritz “That Senate approve the establishment of the new Stevens Wilson Graduate Fellowship in Civil Engineering, the change to the title of the ADI Wastewater Management Graduate Scholarship, changes to the title, number, and value of the Jane Stikeman Ekers Scholarship, and a change to the value of the J. O. Dineen Memorial Scholarship, as presented.”

CARRIED
Report of the Bookstore Advisory Committee

J. Fritz presented the report to Senate. The Committee has continued to spend considerable time reviewing concerns about the ordering, availability, and costs of coursepacks for students and academic departments. This report is to inform Senators of the concerns, actions, and recommendations of the Committee that may facilitate improvements for the Winter 2007 term.

J. Fritz commended the members of the Bookstore Advisory Committee – Eric Aubanel, Roger Ploude, and Lyle Skinner – who have worked hard to improve the Bookstore experience. For the Fall 2006 term, the Bookstore Committee and Imaging Services worked closely together to maximize the timely availability of coursepacks while minimizing the chargeback to academic departments for unsold coursepacks. The process is still being refined and will be monitored closely in the Winter 2007 term. One improvement is that instructors now submit coursepack orders directly to Imaging Services rather than going through the Bookstore. To maximize the effectiveness, orders must be submitted to Imaging Services in a timely fashion, and deadlines for submitting material have to be met. Incorrect class sizes cost both the Bookstore and the Academic Unit money. For every coursepack ordered but not purchased, the academic units pays for the remainders with half of the cost being for the copyright charge. It is essential for those ordering coursepacks that their numbers be as precise as possible. The Committee suggests that coursepacks for only 50% of estimated enrolment be ordered. The Bookstore will advise the instructor when supplies are running low and that it is time to reorder.

In discussion, it was suggested that a list of copyrighted material that is already covered by the Library e-license agreement be posted on a website so that materials supplied for coursepacks do not result in a duplication of the copyright charge. J. Fritz advised that J. Teskey was working on this issue, and would be disseminating the information to the Bookstore Advisory Committee. A. Belcastro asked that directions to the list of electronic journals be widely advertised around campus.

Report of the Undergraduate Scholarship Committee

A. Belcastro referred Senators to the report that was circulated with the agenda and called on K. Waugh to present the report. A. Belcastro noted that the proposed new regulation on administration of off-campus study awards, was referred back to the Undergraduate Scholarships Committee by the Saint John Senate.

MOTION: 10,1 Wiber /Davies “That Senate approve the modifications to the regulations on Undergraduate Scholarships, Prizes, and Awards dealing with the Bachelor of Nursing Advanced Standing Program, as presented.”
10  **Report of the Undergraduate Scholarship Committee** (cont’d)

In discussion, it was explained that this modification would allow a BN ASP scholarship recipient, studying at UNB for 6 terms, to receive 6 terms of support. The modification would allow the student to receive the full value of their scholarship in one term, rather than over two terms.

CARRIED

**MOTION 10, 2:** Bryden/Forrestall  “That Senate approve the modifications to the regulations on Undergraduate Scholarships, Prizes, and Awards to allow UNB to offer scholarship support to students transferring from another post-secondary institution in Canada, as presented.”

In discussion, it was explained that scholarships, which should attract top transfer students, will be offered to those students transferring from another post-secondary institution in Canada to complete their first undergraduate degree at UNB. This practice is becoming quite common across the country. The value of the scholarship is to be based solely on the cumulative GPSA. Concern was expressed about how marks from other universities would be interpreted by UNB when allotting scholarships based on cgpas. K. Waugh explained that just as for any undergraduate transferring to UNB, a good student will always be a good student and the cgpa can be considered equivalent to what would have been obtained here.

CARRIED

**MOTION 10, 3:** Roy/Beckett  “That Senate approve the new awards, modifications to existing awards, and deletion of awards open to students on the Fredericton campus and to students on both campuses, as presented.”

CARRIED

11  **Report of the Academic Policy and Procedures Committee**

A. Belcastro explained that items 2 and 3 of the report were for information only, while item 4, the Calendar of Academic Dates for 2007-2008, was submitted for approval.

**MOTION 11, 1:** Didyk/MacLean  “That Senate approve the proposed Calendar of Academic Dates for 2007-2008, subject to confirmation of dates for Intersession and Summer session on the Fredericton campus for 2007 and 2008.”
11 **Report of the Academic Policy and Procedures Committee (cont’d)**

In reference to the ongoing discussion on scheduling the winter reading week earlier in the term, it was suggested that such a change would be ill advised. The practice to have the UNB break at the same time as the public school March break was of longstanding duration. Many faculty and staff have school-age children.

L. Skinner urged recommendation of providing a study day to coincide with Remembrance Day. He noted that this date coincided with the scheduling of mid-term tests and would be of benefit to students. He suggested one of the study days at the end of term be moved to 12 November in order to maintain theumber of teaching days.

A friendly amendment was made to the motion that the Calendar of Academic Dates be approved “on the understanding that the APPC will re-consider at its next meeting the possibility of establishing a study day in November and report back to Senate on this matter.” J. Roy pointed out two errors – on page 7 and page 9 the teaching days should be for Fall Term 2007 and for Winter Term 2008.

**CARRIED**

It was clarified that if Senate were to approve a change in the 2007-2008 calendar with respect to a November 2007 study day, this change should be able to be incorporated in the Calendar.

12 **Report of the Academic Planning Committee**

A. Belcastro advised Senate that items 3, 6, and 7 are for information only. He asked Senators to make a correction in the minutes circulated with the Agenda. Motion 4, 1 on page 2 of the minutes contains an error: “Education” should read “Nursing”. A. Belcastro called on G. Davies to present the report.

12.1 Proposed Modifications to the Bachelor of Nursing Advanced Standing Program

G. Davies explained that the modification to the Bachelor of Nursing Advanced Standing Program is to condense the program to 2 years from the current 2.5 years. The course requirements would remain the same; however, students would study full time during both Intersession/Summer terms to complete the program requirements four months early.

**MOTION 12, 1:** Davies/Haller “That Senate approve the modifications to the Bachelor of Nursing (Advanced Standing) Program, as presented.”

**CARRIED**
12  **Report of the Academic Planning Committee** (cont’d)

12.2 Proposed Modifications to the BSc Forestry 5-year Degree Program

G. Davies explained that the modification to the Bachelor of Science in Forestry program would reduce the length of the program to 4 years from 5. The reduction in credit hours to 145 from 154 would be accomplished by cutting three electives, dropping two senior reports, and offering a thesis as an option. This change would bring the UNB program in line with those at other Canadian universities.

**MOTION 12, 2** Davies/MacLean “That Senate approve the modifications to the Bachelor of Science in Forestry degree, as presented.”

CARRIED

12.3 Proposed New BSc (Environment and Natural Resources) Program

G. Davies explained that the new offering by the Faculty of Forestry and Environmental Management is a Bachelor of Science in Environment and Natural Resources. This program is being proposed to meet the increased demand for professional environmental and natural resource managers, scientists, and advocates.

**MOTION 12, 3** Davies/MacLean “That Senate approve the new Bachelor of Science (Environment and Natural Resources) program as presented.”

In discussion, A. Sharp commended FOREM for this program, but offered the opinion that passing this motion was premature as there are still a number of elements being discussed with other faculties, especially Science, and the Canadian Rivers Institute. The curriculum still has to be approved by the Curriculum Committee. Sharp suggested that the motion be approved in principle until the consultations have been completed. The motion was amended to read:

“That Senate approve the new Bachelor of Science (Environment and Natural Resources) program in principle subject to further consultation with the Faculties of Arts, Engineering, and Science prior to the program being sent to the Board for approval.”

CARRIED

13  **Report of the Curriculum Committee**

A. Belcastro called on Michel Couturier to present parts II and III of the Curriculum Report. He noted that the parts had been mislabelled in the Agenda and that Part II covered the Faculties of Education, Engineering, Forestry & Environmental Management, and Science. Part III covered the Faculties of Business Administration, Arts, and Nursing.
Report of the Curriculum Committee (cont’d)

M. Couturier called Senate’s attention to pages 18 and 20 and of Part II where the information concerning both the Biomedical Engineering Option and the Mechatronics Option was erroneously duplicated for both Computer Engineering and Electrical Engineering.

C. Passaris was concerned that Senate was being asked to approve documents that did not accurately reflect curriculum information. He suggested that the item be tabled until correct documents could be supplied to Senate. S. Strople suggested an enabling motion to allow the Board to approve the Report of the Curriculum Committee subject to the approval of the report at the 27 February Senate meeting. S. Strople commented that the problem seemed to be with the presentation and format, and not the content. The Board’s approval will be subject to Senate approving the final details of the report. The changes to the documents can be made prior to the Board meeting.

MOTION 13, 1 Couturier/Bryden “That Senate approve the Report of the Curriculum Committee concerning the faculties of Education, Engineering, Forestry & Environmental Management, and Science subject to the addition of Chemical Engineering as a prerequisite for BIOL 2033 (as proposed by B. Lowry) and subject to clarification of the details of the report being brought back to the February meeting of Senate for approval.

CARRIED

M. Couturier called Senate’s attention to page 34 of Part III, Concurrent BA/BEd degree program. The final admissions to that program will be in September 2007. It was suggested that this be added to the motion. M. Couturier was asked how the decision was made to delete so many courses on page 18 under the Department of Philosophy. The decision was based on the department losing a number of instructors to retirements and sabbaticals, leaving fewer instructors to teach the number courses. M. Couturier advised that a number of spelling errors had crept into the text and they would be corrected in the next version being made ready for the Board.

MOTION 13, 2 Couturier/Teskey “That Senate approve the Report of the Curriculum Committee including new courses, course changes and deletions, changes and additions to regulations and programs, in the faculties of Business Administration, Arts, and Nursing, as amended to add in the Concurrent BA/BEd Degree Program “Final admission to this program will be in September 2007”, and conditional on the spelling errors being corrected.”

CARRIED
14 **Report of the Nominating Committee**

A. Belcastro called on David Coleman to present the report.

14.1 Outstanding Appointments to Search Committees.

D. Coleman informed Senate that the attempt to find members for the Search Committees for the two Vice-Presidential positions had been difficult. After nominations and secret ballot, three potential candidates had been found, but two of the three declined to serve due to sabbaticals and retirements. Thus the search committees for the Vice-President Fredericton (Academic), and Vice President (Saint John) will be taken to another Nominating Committee Meeting prior to February Senate.

The Committee is recommending appointments to fill other search committee openings.

**MOTION 14.1:** Coleman/Sharp  “That Senate approve the appointment of Senate representatives and students to the search committees as presented, all of whom have agreed to serve.”

CARRIED

14.2 Appointments to Senate Committees and Other Committees to which Senate Makes Appointments

**MOTION 14.2:** Coleman/Davies  “That Senate approve the appointment of faculty to Senate Committees and other University bodies to which Senate makes appointments as presented, all of whom have agreed to serve.”

In discussion, A. Sharp expressed concern that so many student positions on committees have yet to be filled so late in the academic year. L. Skinner offered to inform the Student Union membership again, but admitted that it is a challenge to find students who are willing to get involved in governance. The two Senate vacancies that are open to students would have contributed to some of the missing committee positions had the by-election been successful.

CARRIED

14.3 Revision to Student Standings and Promotions Terms of Reference Regarding Quorum

**MOTION 14.3:** Coleman/Bryden  “That Senate approve the proposed revision concerning quorum for the Student Standings and Promotions Committee, as presented”

CARRIED
15 **Report of the Joint Senate Admissions Committee**

A. Belcastro called on Deborah Johnston to present the two reports.

**MOTION 15, 1:** Broster/Murray  “That Senate approve: the Bachelor of Information Systems admissions requirements; the Social Studies requirement for admission to the Faculty of Arts; change in courses accepted as electives for high school applicant admissions; and, an increase in the TOEFL for admission to the Faculty of Arts on the Fredericton campus, as presented.”

In discussion, S. Carroll advised that TOEFL scores vary by Faculty and program from 550 for the Graduate School to 600 and over for some faculties. A. Sharp commented on the confusion that was bound to arise over the mnemonic for the Bachelor of Information Systems (BISys) degree, due to its similarity to the Bachelor of Integrated Studies (BIS). V. Bhavsar stated that any change would create a problem for industry in recognizing the degree as Information Systems without that being part of the title.

CARRIED

**MOTION 15, 2:** Rich/Brien  “That Senate approve the Faculty of Education Admission Criteria for the new post-degree Bachelor of Education program, including the Faculty of Education Admission Advantage, as presented.”

S. Rich requested a friendly amendment in the January Report, under Proposal #1, Elementary Program, last sentence before the list of subjects be amended to change the admission requirements for applicants with a university degree to read “... categories (Items 1 through 8 below).”

Motion 15,2 was CARRIED as amended.

16 **Other Business**

There was none. Senate adjourned at 5:40 p.m.

Stephen Strople
University Secretary