

# Audio Conference Call Instructions

- To accept an incoming call press the ANSWER button.
- To make an outgoing call:
  - For UNB numbers enter the last 4 digits of the number, press DIAL
  - For local numbers enter 9 and the 7-digit number, press DIAL
  - For long distance numbers enter 9 and 1 then the 10 digit number, press DIAL
- To disconnect a call press END CALL

## UNB, Saint John Conference Room Telephone Numbers

|                                      |                |
|--------------------------------------|----------------|
| Canadian River's Institute (CRI) 231 | (506) 648-5518 |
| Hans W. Klohn Commons (HWKC) 107     | (506) 648-5936 |
| K.C. Irving Hall (KCI) 215           | (506) 648-2301 |
| Philip Oland Hall (OH) 120           | (506) 648-5564 |
| Philip Oland Hall (OH) 203           | (506) 648-5996 |
| Philip Oland Hall (OH) 212B          | (506) 648-5801 |