BAMHT 2+2 AUDIT FORM   Date: _____

Name: _____   **Student Number:** _____

PLEASE FOLLOW THE DIRECTIONS CAREFULLY
1. Obtain your transcript.
2. Record all courses that have a grade of F, W, X or "#" in the "COURSES THAT DO NOT MEET THE REQUIREMENT" section.
3. Record all required courses that have a grade of D in the "COURSES THAT DO NOT MEET THE REQUIREMENT" section.
4. Place all non-required courses with a grade of D in the "OPTION CREDIT HOURS" section.
5. Place the remaining courses in the appropriate sections of the audit form.
6. Due to changes in the curriculum you may not be able to find the course number of some BA or HTM courses. Please consult the faculty of Business for assistance.
7. Sort option credit hours into intro-level and BA/HTM option courses, and make sure they do not exceed the maximum allowable credit hours for their category.
8. Put the grade that you have received on the course in the "LETTER GRADE" field. Put T if the course was transferred from another institution. Look for the
   "approved" notation in the red status box. Credit hours will be added automatically.
9. Each row represents 3 credit hours. If you have taken a 6 ch course, record it in two rows. Do not record lab courses (1 ch), including BA1218 if applicable.

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS	

REQUIRED BUSINESS COURSES - 21 chs

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS	
0	BA1605	Business Decision Analysis I		Minimum grade of C is required	
0	BA2123	Intro. to Electronic commerce		Minimum grade of C is required	A MINIMUM GRADE OF C
0	BA2606	Business Decision Analysis II		Minimum grade of C is required	IS REQUIRED
0	BA3129	Research Methods		Minimum grade of C is required	FOR THESE COURSES
0	BA3371	Marketing of Services		Minimum grade of C is required	TO BE COUNTED
0	BA3425	Managerial Finance		Minimum grade of C is required	TOWARDS THE
0	BA3672	Intro. to Management Info. System		Minimum grade of C is required	BAMHT DEGREE
0		Total required business courses			

REQUIRED HOSPITALITY & TOURISM MANAGEMENT - 9 chs

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS	
0	HTM2217	Management Acc'ting for the Hospitality Industries		Minimum grade of C is required	A MINIMUM GRADE OF C IS
0	HTM4101	Competititve Strategy		Minimum grade of C is required	REQUIRED FOR THESE COURSES
0	HTM4161	Planning and Development of Sustainable Tourism		Minimum grade of C is required	TO BE COUNTED
0		Total required HTM courses			

REQUIRED ELECTIVES (12chs chosen from the following)

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS	
0	BA4108	Managament of New Enterprise		Minimum grade of C is required	
0	HTM2103	International Tourism		Minimum grade of C is required	A MINIMUM GRADE OF C
0	HTM3505	Resort & Recreation Management		Minimum grade of C is required	
0	HTM3506	Festivals and Events Management		Minimum grade of C is required	IS REQUIRED
0	HTM3555	Adventure & Leisure Tourism		Minimum grade of C is required	
0	HTM4111	Travel Writing & Photography		Minimum grade of C is required	FOR THESE COURSES
0	HTM4503	Independent Study: Hospitality & Tourism		Minimum grade of C is required	
0	HTM4516	Natural Area Tourism		Minimum grade of C is required	TO BE COUNTED
0	HTM4531	Historical Perspectives of Tourism		Minimum grade of C is required	
0	HTM4545	Special Topics in Hospitality Mgt/Tourism & Travel		Minimum grade of C is required	TOWARDS THE
0	HTM4565	Heritage Tourism		Minimum grade of C is required	
0	HTM			Minimum grade of C is required	BAMHT DEGREE
0	HTM			Minimum grade of C is required	
0		Total required electives			

OPTION CREDIT HOURS - 18chs
Maximum 12 chs intro level courses (courses beginning with "1")

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS	
0				Minimum grade of C is required	A MINIMUM GRADE OF D
0				Minimum grade of C is required	
0				Minimum grade of C is required	IS REQUIRED
0				Minimum grade of C is required	

Maximum 6 chs of BA and or HTM courses

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS	
0				Minimum grade of C is required	FOR THESE COURSES
0				Minimum grade of C is required	
					TO BE COUNTED
0				Minimum grade of C is required	
0				Minimum grade of C is required	TOWARDS THE
0				Minimum grade of C is required	
0				Minimum grade of C is required	BAMHT DEGREE
0		Total options			

Diploma   **Name of College where you completed your diploma**

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS
60	Diploma		T	transferred course

COURSES THAT DO NOT MEET THE REQUIREMENTS

CREDIT HOURS	COURSE NUMBER	COURSE TITLE	LETTER GRADE	STATUS
0				Minimum grade of C is required
0				Minimum grade of C is required
0				Minimum grade of C is required
0				Minimum grade of C is required
0				Minimum grade of C is required
0				Minimum grade of C is required
0				Minimum grade of C is required
0				Minimum grade of C is required

120	**Total credit hours required to complete the degree**
60	**Total credit hours acquired**
60	**Total credit hours left to complete the degree**