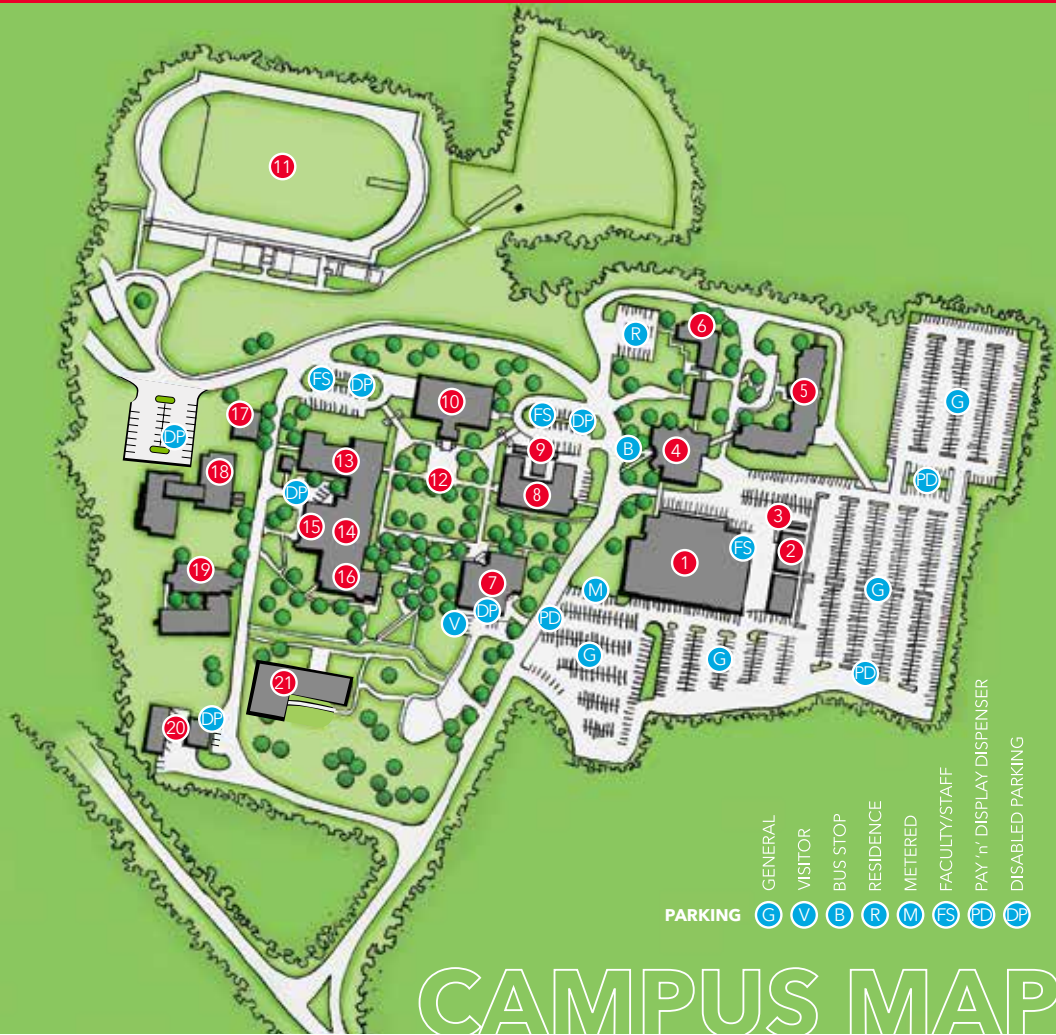




**GETTING STARTED**  
NEW STUDENT INFORMATION GUIDE

**WELCOME** to UNB Saint John! This student information guide will provide you with all the tools you need to get started, get settled and get involved on campus. We can't wait to see what you'll do!



# CAMPUS MAP

- 1 G. Forbes Elliot Athletics Centre
- 2 Saint John College
- 3 Student Health Centre
- 4 Thomas J. Condon Student Centre
- 5 Colin B. Mackay Residence
- 6 Sir James Dunn Residence
- 7 Philip W. Oland Hall

- 8 Sir Douglas Hazen Hall
- 9 Hazen Hall Annex
- 10 Ward Chipman Building
- 11 Jeux Canada Games Stadium
- 12 Quad
- 13 William F. Ganong Hall
- 14 Ganong Hall Lecture Theatre

- 15 Canadian Rivers Institute
- 16 K.C. Irving Hall
- 17 Engineering Machine Shop and Lab
- 18 NBCC Saint John Allied Health Centre
- 19 Dalhousie Medicine New Brunswick
- 20 Facilities Management
- 21 Hans W. Klohn Commons

**It's really easy to find your way around our campus whether you're walking above ground or in our underground tunnels. You won't get lost using our handy maps.**



## GETTING STARTED

- Activate your IT services**
- Visit your advisor for course registration advice**
- Register for your courses**
- Pay your fees**
- Attend Orientation**
- Get a locker, your U-Card (Student Photo ID Card) and/or parking permit**
- Visit the library at the Hans W. Klohn Commons**
- Get involved  
(Promise Partnership, sports teams, student clubs!)**
- Attend your classes**
- Purchase your text books and course materials**



## ACADEMIC ADVISING & REGISTRATION

The programs\* offered at UNB Saint John fall into one of three academic units called faculties:

- Arts
- Business
- Science, Applied Science and Engineering

Each of these faculties provides specialized Academic Advising to help you with course selection, transfer credits and degree requirements to keep you on the right track.

At UNB Saint John we offer two programs specifically designed to help new students get the most out of their first year. Additional information about UNIV 1003 can be found in the course timetables, while the Learning Communities are located at [unb.ca/saintjohn/newstudents/learning](https://unb.ca/saintjohn/newstudents/learning).

Ask your advisor whether UNIV 1003 or the Learning Communities are right for you.

At UNB Saint John we care about how you're doing, so don't be surprised if you hear from your academic advisor in the first few weeks of the fall semester.

To make an appointment with your faculty advisor, visit: [go.unb.ca/sj-advising](https://go.unb.ca/sj-advising).

To learn about how to register for a course, please visit: [go.unb.ca/howtoregister](https://go.unb.ca/howtoregister). Once you're ready to register, simply visit your myUNB portal at [my.unb.ca](https://my.unb.ca) and click on Register for Classes.

\* Co-op options available in some programs.

## PAY YOUR TUITION & FEES

Paying tuition and residence fees at UNB Saint John is easy and can be done via cash, debit, bank wire transfer, cheque, money order, bank draft or online payment.

To make payments in person, visit the Office of the Registrar in Philip W. Oland Hall.

For details on fee payments, student loans and scholarships, payment arrangements, payment schedules and deadlines, visit Financial Services at: [unb.ca/financialservices](https://unb.ca/financialservices).

## KNOW IMPORTANT ACADEMIC DATES AND DEADLINES

There are many dates and deadlines important for you to be aware of, including tuition and fees, course add/drop dates and campus events. To see a list of important academic dates for the upcoming school year check out: [unb.ca/importantdates](https://unb.ca/importantdates).



## SET UP YOUR MYUNB PORTAL & STUDENT EMAIL

Go to [unb.ca/its](https://unb.ca/its), visit “I’m New to UNB” and then click “Activate your IT Services”. From this page, enter your login ID and student number contained in your Admission letter and follow the instructions.

Once your email is set up, check it regularly. You can also subscribe to myUNB Student News at [blogs.unb.ca/myunbnews-s-sj](https://blogs.unb.ca/myunbnews-s-sj) to keep up on current events, activities and announcements.

## GET YOUR U-CARD

You can get your U-CARD (Student Photo ID card) at the Security Office located in the G. Forbes Elliot Athletics Centre (hours of operation are Monday to Friday, 8 a.m. – 4 p.m.). Please bring a government-issued photo ID (for example: driver’s license or passport) and have your student ID number with you.

Your card can be preloaded with cash through Food Services and used at the cafeteria, Commons Café, and Tim Hortons. It can also be activated at the Security Office for access to Athletics and is used for print services at the Commons. Student discounts are widely available throughout Saint John with a valid student ID card.

**Your card is free; however, you will have to pay for a replacement if you lose it.**



## BUY COURSE MATERIALS & BOOKS

UNB Saint John's bookstore is located on the ground floor of the Ward Chipman Building and is a one-stop resource for all your course materials.

Supplies, technology, apparel and gifts are also available. Find them online at [bkstr.com/newbrunswickstjohnstore/home](https://bkstr.com/newbrunswickstjohnstore/home).



## GETTING SETTLED

### ORIENTATION WEEK (SEPTEMBER)

Attending Orientation events are an important way to get to know your way around the campus, meet other students, and get oriented to what UNB Saint John has to offer.

Checkout orientation schedules and events at [unb.ca/orientation-sj](https://unb.ca/orientation-sj).

### FOOD SERVICE

There are a number of places on campus where students can gather to eat or just grab a coffee:

- Baird Dining Hall in the Thomas J. Condon Student Centre
- Tim Hortons on the ground floor of the Ward Chipman Building near the bookstore
- Commons Café in the Hans W. Klohn Commons

### PARKING PERMITS

UNB Saint John has plenty of parking available for students, faculty and staff. Parking permits can be purchased at the Office of the Registrar in Philip W. Oland Hall. More information about parking can be found at: [go.unb.ca/sj-parking](https://go.unb.ca/sj-parking).

### LOCKERS

Lockers are available throughout the campus on a first come, first served basis unless otherwise indicated. They must be cleared out in the spring and end of summer.

**Please note:** students must supply their own locks.



## LIBRARY RESOURCES

The Hans W. Klohn Commons is home to the UNB Saint John campus library and to many other important resources and services. At the Commons, you can:

- Get help from librarians, technical support staff and student assistants
- Access scholarly peer-reviewed research material
- Use a group study room
- Get help at the Writing Centre and the Math and Science Help Centre
- Use or borrow a computer
- Photocopy, print and scan documents, including colour posters
- Find a quiet place to study
- Grab a coffee and lunch at Commons Café

The Commons is open most weekdays from 8 a.m.-11 p.m. and on Saturday and Sunday from 10 a.m.-10 p.m. Additional hours are added during the exam period. Visit [lib.unb.ca](http://lib.unb.ca) for more information, hours of operation or to book a study room.

## STUDENT SERVICES

A wide range of services are in place to assist and support students including: Academic Advising and Academic Support, Accessibility Centre, Employment, Financial Aid, International Student Services, International Travel Opportunities, Campus Ministry, Personal and Career Counseling, a Health Centre and much more. For further information visit: [unb.ca/student-services-sj](http://unb.ca/student-services-sj) or visit the ground floor of Philip W. Oland Hall.

## RESIDENCE

UNB Saint John has two residence buildings that house approximately 240 students from all over the world - Sir James Dunn Residence and Dr. Colin B. Mackay Residence.

More information about residence can be found at: [unb.ca/saintjohn/residence](http://unb.ca/saintjohn/residence).





## CO-CURRICULAR PROGRAM

Showcase your whole university experience! Join the Co-Curricular Program (CCP). The CCP is based around six learning themes: Career Development, Global & Cultural Awareness, Personal Development, Leadership & Entrepreneurship, Civic/Social Responsibility and Proudly UNB. The Program is self-paced and can be completed throughout your time at UNB. More information is available on **Desire2Learn**.

## GETTING INVOLVED

### SPORTS, FITNESS AND RECREATION

The G. Forbes Elliot Athletics Centre at UNB Saint John has everything you need to play sports, stay healthy and be fit. Your student ID card gives you access to equipment, fitness classes, the gym, cardio fitness room, weight room and table tennis room. The Canada Games Stadium includes a running track and full-sized field, and we have nature trails that surround our beautiful campus to further enhance your outdoor enjoyment.

In addition to the many fitness classes offered, you can choose from several levels of activity and commitment: varsity, club and recreational sports along with intramurals and special one-day events.

Visit [unb.ca/saintjohn/athletics](http://unb.ca/saintjohn/athletics) for more information.





## GETTING INVOLVED

### STUDENT CLUBS AND ACTIVITIES

UNB Saint John has an active Student Representative Council (SRC) and many clubs and activities from which to choose. Visit the SRC in the Thomas J. Condon Student Centre or at: **[unbsrc.ca](http://unbsrc.ca)**.

## ALUMNI ASSOCIATION

Through the Alumni Association you can connect with successful graduates, attend workshops and mentoring opportunities, and build a bridge to your future success as UNB Saint John alumni.

Check it out at: [unb.ca/alumni](http://unb.ca/alumni).

## THE UNB APP

Did you know that Information Technology Services (ITS) has launched UNB's first, university-wide app for smartphones and tablets? This new app is designed to allow easy access to your personalized information like your class schedule and your grades.

Please go to the Apple App Store or Google Play Store to download it now! Visit [unb.ca/its/app](http://unb.ca/its/app) to find out everything you need to know to get started.



[UNB.ca/studentservices-sj](https://unb.ca/studentservices-sj)

[UNB.ca/saintjohn/newstudents](https://unb.ca/saintjohn/newstudents)



## TIPS FOR SUCCESS

Get to know the services available to you through Student Services. Don't wait until a small problem becomes big because you weren't sure where to get help.

- Keep in regular contact with an Academic Advisor and ask questions if you aren't sure about course selection or the options available.
- Prioritize your course work and manage your time carefully.
- Attend your classes, get to class on time and come prepared for the lecture. Make use of your course resources on Desire2Learn (D2L).
- Introduce yourself to students in your classes and organize group study sessions.
- Take notes during class and compare them with the other members of your study group and discuss any topics that you don't understand.
- Introduce yourself to your professors. Use their office hours to get extra help or to ask questions. Professors are approachable and are an excellent source of information.
- Learn how to use the library and the online research databases. There are hundreds of resources available to students from hundreds of sources.
- Work on balancing course work with extra-curricular activities and personal time. It's important to study hard, but also keep time for yourself.
- Never be afraid to ask for help if you are feeling concerned or overwhelmed.