



NB-IRDT

New Brunswick Institute for
Research, Data and Training

Work Essential Skills PTL08

Compiled by NB-IRDT Staff
Created February 2024

How to Obtain More Information

For more information about this Codebook or other services and data available from the New Brunswick Institute for Research, Data and Training (NB-IRDT), contact us in any of the following ways:

- visit our website at <https://www.nbirdt.ca/>
- email us at nb-irdt@unb.ca
- call us at 506-447-3363 Monday to Friday, 8:30am to 4:30pm

Table of Contents

How to Obtain More Information	2
About this Codebook	5
Overview.....	6
Sample Universe	6
Date Range	6
Data Source.....	6
How to Cite this Codebook.....	6
Acknowledgements	6
About this Product.....	7
Purpose of the Product	7
Definitions and Concepts	7
Content	7
General Methodology	7
Limitations.....	7
Comparison to Other Products/Versions	7
Using with Other Products.....	7
Record Layouts and Data Descriptions.....	8
Overview	8
Work Essential Skills	8
Scram_id	9
File_Year.....	9
Region	9
Adult_Learning_Program.....	9
Digital_Literacy.....	9
Assessed_Without_Training	9
Grant_Number	10
Initiative_Name	10
Total_Hours_Of_Training	10
Gender.....	10
Date_Of_Birth	10
Referral_Source.....	10
Mother_Tongue.....	10
Language_Of_Training.....	10
Delivery_Stream	11
NOC_Code.....	11
Occupational_Profile	11
NOC_Fix.....	11
NOC_Skill	11
EI_Status.....	11
Indigenous	11
Immigrant.....	11
Youth	12
SAR.....	12
Learning_Disability	12
Hearing_Disability.....	12

Speaking_Disability	12
Cognitive_Disability	12
Visual_Disability	12
Mobility_Disability	13
Mental_Health_Disability.....	13
Education_Level	13
Last_Grade_Completed.....	13
Date_Training_Started.....	13
Date_Training_Ended	13
Pre_Reading	14
Post_Reading	14
Pre_Document_Use	14
Post_Document_Use	14
Pre_Numeracy	14
Post_Numeracy.....	15
Pre_Writing.....	15
Post_Writing.....	15
Pre_Oral_Communication.....	15
Post_Oral_Communication	16
Pre_Working_With_Others.....	16
Post_Working_With_Others	16
Pre_Computer_Use.....	16
Post_Computer_Use	16
Pre_Thinking_Skills.....	17
Post_Thinking_Skills	17
Pre_Continuous_Learning.....	17
Post_Continuous_Learning	17
End_Of_Training_Status	17
Status_Detail	18
Document History	19

About this Codebook

This data product is provided 'as is,' and NB-IRDT makes no warranty, either express or implied, including but not limited to warranties of merchantability and fitness for a particular purpose. In no event will NB-IRDT be liable for any direct, special, indirect, consequential or other damages, however caused.

Due to the operational nature of administrative data sets, there is potential for discrepancies between the names of variables and their corresponding definitions. In the case of such a discrepancy, the variable definition should be considered the most accurate representation.

Overview

Workplace Essential Skills (WES) training is aimed at helping adults who are employed or seeking employment and require additional essential skills to succeed. It is also available to employers who are experiencing skilled labour shortages and in need of recruitment support. Courses are offered free of charge for adult residents of New Brunswick.

Sample Universe

New Brunswick residents who have taken part in Work Essential Skills training.

Date Range

2015-04-01 to 2020-03-31

Data Source

New Brunswick Department of Post Secondary Education Training & Labour.

How to Cite this Codebook

New Brunswick Institute for Research, Data and Training. (2023). Workplace Essential Skills Training PTL08 Codebook for Years 2015-2020. Fredericton, NB: New Brunswick Institute for Research, Data and Training.

Acknowledgements

The PTL08 Database is used with the permission of New Brunswick Department of Post-Secondary Education Training & Labour.

About this Product

Purpose of the Product

The purpose of the PTL08 Database Codebook is to provide information on the linkable New Brunswick Training & Labour data held at the New Brunswick Institute for Research, Data and Training (NB-IRDT). This data is accessible to researchers for various fields of research.

Definitions and Concepts

N/A

Content

N/A

General Methodology

N/A

Limitations

N/A

Comparison to Other Products/Versions

N/A

Using with Other Products

N/A

Record Layouts and Data Descriptions

Overview

Work Essential Skills

#	Name	Label	Type
1	scram_id	Unique Identifier	Number
2	File_Year	Fiscal Year	Text
3	Region	WorkingNB region	Text
4	Adult_Learning_Program	Adult Learning Program	Text
5	Digital_Literacy	Digital literacy training	Text
6	Assessed_Without_Training	Assessed_Without_Training	Text
7	Grant_Number	Grant Number	Text
8	Initiative_Name	Name of WES initiative	Text
9	Total_Hours_Of_Training	Total number of hours of WES training	Number
10	Gender	Gender	Text
11	Date_Of_Birth	Date Of Birth	Number
12	Referral_Source	Referral Source	Text
13	Mother_Tongue	Mother Tongue	Text
14	Language_Of_Training	Language Of Training	Text
15	Delivery_Stream	Stream of Delivery	Text
16	NOC_Code	NOC Code	Text
17	Occupational_Profile	Occupational Profile	Text
18	NOC_Fix	NOC Fix	Text
19	NOC_Skill	NOC Skill	Text
20	EI_Status	EI Status	Text
21	Indigenous	Indigenous	Number
22	Immigrant	Immigrant	Number
23	Youth	Youth	Number
24	SAR	SAR	Number
25	Learning_Disability	Learning Disability	Number
26	Hearing_Disability	Hearing Disability	Number
27	Speaking_Disability	Speaking Disability	Number
28	Cognitive_Disability	Cognitive Disability	Number
29	Visual_Disability	Visual Disability	Number
30	Mobility_Disability	Mobility Disability	Number
31	Mental_Health_Disability	Mental Health Disability	Number
32	Education_Level	Education Level	Text
33	Last_Grade_Completed	Last Grade Completed	Text
34	Date_Training_Started	First day of WES training	Number
35	Date_Training_Ended	Last day of WES training	Number
36	Pre_Reading	Pre Reading	Text
37	Post_Reading	Post Reading	Text
38	Pre_Document_Use	Pre Document Use	Text
39	Post_Document_Use	Post Document Use	Text
40	Pre_Numeracy	Pre Numeracy	Text

41	Post_Numeracy	Post Numeracy	Text
42	Pre_Writing	Pre Writing	Text
43	Post_Writing	Post Writing	Text
44	Pre_Oral_Communication	Pre Oral Communication	Text
45	Post_Oral_Communication	Post Oral Communication	Text
46	Pre_Working_With_Others	Pre Working With Others	Text
47	Post_Working_With_Others	Post Working With Others	Text
48	Pre_Computer_Use	Pre Computer Use	Text
49	Post_Computer_Use	Post Computer Use	Text
50	Pre_Thinking_Skills	Pre Thinking Skills	Text
51	Post_Thinking_Skills	Post Thinking Skills	Text
52	Pre_Continuous_Learning	Pre Continuous Learning	Text
53	Post_Continuous_Learning	Post Continuous Learning	Text
54	End_Of_Training_Status	End Of Training Status	Text
55	Status_Detail	Status Detail	Text
56	POSTALCODE_NB	POSTALCODE NB	Text

Scram_id

Unique identifier.

File_Year

Fiscal year.

Region

WorkingNB region.

Adult_Learning_Program

Adult learning program.

Code	Description - English	Description - French
X	Yes	Oui
	No	Non

Digital_Literacy

Digital literacy training.

Code	Description - English	Description - French
X	Yes	Oui
	No	Non

Assessed_Without_Training

Assessed without training.

Code	Description - English	Description - French
X	Yes (did not take part in training)	Oui
	No (took part in training)	Non

Grant_Number

Grant number.

Initiative_Name

Name of WES initiative.

Total_Hours_Of_Training

Total number of hours of WES training

Gender

Gender

Code	Description - English	Description - French
F	Female	Femme
M	Male	Homme

Date_Of_Birth

Date of Birth

Referral_Source

Referral Source

Code	Description - English	Description - French
	Employer	Employeur
	Employment Counsellor	Conseiller d'emploi
	NA	NA
	Other	Autre
	Self	Autoréférence
	Social Development	Développement social
	WorkSafe NB	Travail Securitaire NB

Mother_Tongue

Mother Tongue

Code	Description - English	Description - French
E	English	Anglais
F	French	Français
	NA	NA
	Other	Autre

Language_Of_Training

Language Of Training

Code	Description - English	Description - French
E	English	Anglais

F	French	Français
	NA	NA

Delivery_Stream

Stream of Delivery

Code	Description - English	Description - French
	Apprenticeship	Apprenti
	Employable	Employable
	Employed	Employé
	Other	Autre

NOC_Code

NOC Code

Occupational_Profile

Occupational Profile

NOC_Fix

NOC Fix

NOC_Skill

NOC Skill

Code	Description - English	Description - French
A/B		
C/D		
NA		

EI_Status

EI Status

Code	Description - English	Description - French
	EI Claimant	Requérant de l'A.E.
	NA	NA
	Non-EI Claimant	Requérant inadmissible à de l'A. -E.

Indigenous

Indigenous

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Immigrant

Immigrant

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Youth

Youth

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

SAR

SAR

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Learning_Disability

Learning Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Hearing_Disability

Hearing Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Speaking_Disability

Speaking Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Cognitive_Disability

Cognitive Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Visual_Disability

Visual Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Mobility_Disability

Mobility Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Mental_Health_Disability

Mental Health Disability

Code	Description - English	Description - French
0	No	Non
1	Yes	Oui

Education_Level

Education Level

Code	Description - English	Description - French
	High School Incomplete	École secondaire non-complétée
	High School or GED	École secondaire ou DEG
	NA	NA
	Post Secondary Complete	Postsecondaire complétée
	Post Secondary Incomplete	Postsecondaire non-complétée

Last_Grade_Completed

Last Grade Completed

Code	Description - English	Description - French
6 and under		6 ou moins
7		
8		
9		
10		
11		
12		
NA		

Date_Training_Started

First day of WES training

Date_Training_Ended

Last day of WES training

Pre_Reading

Pre Reading

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Reading

Post Reading

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Document_Use

Pre Document Use

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Document_Use

Post Document Use

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Numeracy

Pre Numeracy

Code	Description - English	Description - French
------	-----------------------	----------------------

1
2
3
3+
NA

Post_Numeracy

Post Numeracy

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Writing

Pre Writing

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Writing

Post Writing

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Oral_Communication

Pre Oral Communication

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Oral_Communication

Post Oral Communication

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Working_With_Others

Pre Working With Others

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Working_With_Others

Post Working With Others

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Computer_Use

Pre Computer Use

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Computer_Use

Post Computer Use

Code	Description - English	Description - French
1		
2		
3		

3+

NA

Pre_Thinking_Skills

Pre Thinking Skills

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Thinking_Skills

Post Thinking Skills

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Pre_Continuous_Learning

Pre Continuous Learning

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

Post_Continuous_Learning

Post Continuous Learning

Code	Description - English	Description - French
1		
2		
3		
3+		
NA		

End_Of_Training_Status

End Of Training Status

Code	Description - English	Description - French
------	-----------------------	----------------------

Assessed Only	Évaluation seulement
Completed	Complété
Incomplete	Incomplet
NA	NA
Successfully Completed	Terminé avec succès

Status_Detail

Status Detail

Code	Description - English	Description - French
	Accepted at NBCC	Accepté par CCNB
	Asked to Leave	Demandé de quitter
	Employment	Emploi
	End of initiative	Fin de l'initiative
	Health issues	Problème de santé
	Initiative Ended	Initiative a terminé
	Not selected or declined	Pas selection ou a décliné
	Other	Autre
	Other Training	Autre Formation
	Personal or family issues	Problèmes personnels ou familiaux
	Unknown	Inconnu
	Early maternity leave	
	Not assessed	Pas évalué
	Scheduling	



Document History

Version	Author	Nature of Change	Date
1.0	NBIRD Staff	Creation of Document	February 2024
Approved by		Approval Date	Review Date
NB-IRDT Staff		February 2024	February 2024