USucceed 2020

How to Complete the UNB Application Online

1. Clicking the 'Apply now' button on the USucceed website will bring you to the following page:



2. Click the 'Canadian' button found to the right of the section labelled 'Undergraduate studies'. You will land on this page:



Explore our degree programs on the Fredericton and Saint John campuses

3. Pressing the 'UNB application account' button will direct you here:

Create Account	
Email	
Password	
The Password field is required	SHOW
	Forgot your password
Remember me	
Are you signed in from a public computer	1?
Circu In	

4. If you already have a UNB application account, log in to your account and proceed to <u>step 7</u>. If you do not have an existing UNB application account, click the link reading 'Create Account' at the top of this page. You will be redirected to another page to create your account.

Contact Information		
First Name *	Last Name *	
Email Address *	Confirm Email Address *	
The Email Address field is required.		
Student Type *		
	•	
Account Information		
Password requirements: Minimum 8 character	s with 1 special character	
The Decoverd field is required		

5. Enter your contact information. Once you select the 'High School' option under 'Student Type', another box will appear asking which grade you are in.

Grade *	
Grade 11	
Password requirements: Minimum 8	characters with 1 special character
Password requirements: Minimum 8 Password *	characters with 1 special character Confirm Password *
Password requirements: Minimum 8 Password *	characters with 1 special character Confirm Password *
Password requirements: Minimum 8 Password * The Password field is required.	characters with 1 special character Confirm Password *

6. Select your grade and set your password. You can then select 'Create Account' and log in to your new UNB application account. The main page of your account will look like this:

My Account			
Welcome to your account Laurel.			
We're happy you're here!			
This is your home page. From here you can register for program and more.	r events, book a campus t	our, apply for a	
My Application	Create a	New Application	Need Help?
			Contact UNB Student Recruitment at chooseunb@unb.ca
Summer 2020 - No Degree	Withdrawn	View	Phone: 506-458-7719
			Toll-free: 888-895-3344
Events	View Un	coming Events	Book a campus tour
Events	nett op		Apply for scholarships
You are not currently registered for any events.			Our office hours are Monday to Friday, 8:15 a.m. to 4:30 p.m. AST. If you reach out after hours we will answer your question as soon as we possibly can.
My Profile			
Laurel Kasper			
laurelkasper@gmail.com			Student Life
			Program Spotlight Image
			Life at UNB is about more than academics! With over 10,000 students and 120 clubs and societies, a vibrant social life is a key part of what makes UNB great.

7. You can then click on the link at the top of the page to 'Create a New Application'. You will be prompted to select whether you are applying as a Canadian student or an International Student:

My Application

Apply to UNB			
Canadian Citizens and C	anadian Permanent Resider	nts:	
Start an Application			
All Others:			

8. After clicking on 'Start an Application' the application will ask for your anticipated start term. Select Summer 2020 from the drop-down list.

Online Application

Entry Term		
Summer 2020		 •

9. You can now begin to fill out the application itself. Be sure to include all the information required to submit your application. All fields marked with a red asterisk must be filled out. The first page of the application will look like this:

Summer 2020

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Step 1	Step 2	Step 3	Step 4
ease ente mpleted l evious qu	r your inforn before you c lestion.	nation in eac an submit yo	ch of the following sections. Fields with a red asterisk (*) are required and must be our application. Additional questions may become required based on your answers to
Name			
UNB req certificat	uires your <u>f</u> e (if you hav	u <mark>ll legal na</mark> ve never leg	ame for identification purposes. Please enter your name as it appears on your bir gally changed your name) and/or valid passport.
First Nam	ne(s) *		
Middle N	ame		
Last/Fam	ilv Name *		
	ily Name		
Do you h	ave a former	name?	
Y	es 🚺 No		
Gender *			
Gender *			•
Gender *			Y
Gender *	e *	lar defaulte i	To the current day. Review your submission to ensure this field reflects your correct
Gender *	e * te, the calend year of birth.	dar defaults i	to the current day. Review your submission to ensure this field reflects your correct
Gender * Birth Date Please no date and	e * te, the calend year of birth.	dar defaults i	to the current day. Review your submission to ensure this field reflects your correct
Gender * Birth Date Please no date and	e * te, the calend year of birth.	dar defaults i	to the current day. Review your submission to ensure this field reflects your correct
Gender *	e * te, the calend year of birth. NShip	dar defaults i	to the current day. Review your submission to ensure this field reflects your correct
Gender *	e * te, the calend year of birth. Ship our citizensh	dar defaults i	to the current day. Review your submission to ensure this field reflects your correct
Gender *	e * te, the calend year of birth. Ship our citizensh	dar defaults i	to the current day. Review your submission to ensure this field reflects your correct
Gender *	e * te, the calend year of birth. Ship our citizensh	dar defaults i	•

10. Once this page is complete you can either save your application and return at a later time to complete it, or you can continue on to the next section by selecting 'Save & Continue'.

Email Address *	•
Email Address *	
Current Contact	Information
ls your current contact ir Yes O No	oformation different from your permanent contact information?
Accessibility & A	Accommodations
Do you have a documen accommodations while	ited disability, learning exceptionality, or other special needs which may require attending UNB?
🔵 Yes 💽 No	
By identifying as a stude appropriate services whi campus. Please note tha you require accommoda For more information ple Campus) or 1-506-636	nt requiring accommodations, through the Student Accessibility Centre you may be eligible to receive le at UNB. Information provided in this section will be accessible only to the accessibility centre for you t by providing this information you are agreeing to be contacted by the appropriate campus office. If tions while attending UNB it is your responsibility to register with the Student Accessibility Centre. ease contact the Student Accessibility Centre at 1-506-453-3515, unbds@unb.ca (Fredericton -6260, sjaccess@unb.ca(Saint John Campus).
Selecting "Yes" on this (question does not affect the status of your application in any way.
Previous Attend	ance
Have you previously att	ended UNB?
Campus) or 1-506-636 Selecting "Yes" on this of Previous Attend	-6260, sjaccess@unb.ca(Saint John Campus). question does not affect the status of your application in any way. ance

11. Under Step 2 – Application Information, it is important to include the following information:

Campus – Fredericton

Area of Study - General/No Degree/Visiting Students

Program – No Degree

Intended Start Date – Summer 2020

Will you be enrolling as a full-time or a part-time student? - Part Time

No Degree Options – USucceed Summer Program

Summer 2020

eview Supplemental Items & Documents	
	😫 Print Withdraw
Step 1 Step 2 Step 3 Step 4	
Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and mu completed before you can submit your application. Additional questions may become required based on your an previous question.	ist be swers to a
Application Information	
Campus *	
For the Advanced Standing Nursing Program in Moncton, please choose the Fredericton campus option.	
Fredericton	•
Area of Study *	
General/No Degree/Visiting Students	•
Program *	
No Degree	•
Intended Start Date *	
Summer 2020	•
Will you be enrolling as a full-time or part-time student?	
Part Time	•

USuceed Summer Program (for high school students)	
General Interest (not for degree purposes)	
Auditing courses	
Dual credit (currently enrolled high school students)	
Upgrading to meet admission requirements to my program of choice	
Undecided about what program I want to take	
Courses will be used for a program at another university/college	
· · · · · · · · · · · · · · · · · · ·	
Add Second Choice	
Language	
Language First Language *	
Language *	

12. Once again, you can now save your progress and leave or continue to the next section. The next section asks for information about your high school:

Summer 2020 - No Degree

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Step 1	Step 2 Step 3	Step 4					
ease enter mpleted b evious que	your information in e efore you can submit estion.	ach of the follo your applicatio	wing sections. n. Additional q	Fields with a n uestions may	ed asterisk (*) a become require	re required a d based on ye	nd must be our answers to a
Educat	ional Informati	on					
Highest Le	vel of Education *						
Please cho	ose your highest level	of education at	the time of app	lication.			
							•
attendand admission Select Ade	e at any school or aca , or after admission, g d High School below t	demic establisl rounds for disr o list each high	iment is consid nissal. school you hav	lered academi ve attended.	c misconduct ar	nd may be gro	ounds for non-
High S	School 1						
School I	Name or City (full or p	artial)					
Enter at	least 3 characters to s	earch by school	name.				
Country	,						
-							
+ Add	ligh School						

13. After all your information has been entered and saved, you are ready to submit your application. Make sure to read the Certification and Privacy Statement on the last page of the application.

Summer 2020 - No Degree

view	Supplementa	Items & Documents	
			😫 Print Withdraw
Step	1 Step 2	Step 3 Step 4	

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Certification and Privacy Statement

The University of New Brunswick is committed to protecting the personal information of our applicants and students. The information is collected under the authority of the Right to Information and Protection of Privacy Act (New Brunswick) and is used to process the application for admission to the University of New Brunswick. Personal information may be shared within the University for the purposes of assessing the application and with third parties to verify the information provided on the application.

The personal information collected on this form will form the basis of the student record for those successful in obtaining and accepting a place at the University of New Brunswick. The information will be used for the purposes of registration, academic progress monitoring, retention, graduation, administration, safety and security services, scholarships and gifts, fundraising, alumni services, student services, University teaching, research and planning, issuing tax receipts, conducting student surveys and for the operation of other University-related programs and services including but not limited to libraries, residence operations and recreational services.

The University of New Brunswick may disclose information within the University to those employees who need the information in the performance of their duties to fulfil the purpose for which the information was collected. Personal information is provided to the donors of all awards, including but not limited to scholarships, prizes and bursaries, as necessary for award consideration. Information may also be disclosed to the University's third-party service providers and contracted agents who provide services related to the learning environment and to support the University of New Brunswick's operations and planning.

Certain personal information will also be disclosed to federal, provincial and/or foreign government departments and agencies including but not limited to Statistics Canada and the Maritime Provinces Higher Education Commission only under appropriate legislative authority.

For more information on the protection of personal information at the University of New Brunswick please consult the University Secretariat, University of New Brunswick, PO Box 4400, Fredericton, NB, E3B 5A3, www.unb.ca/secretariat (506) 453-4613.

I certify that all of the information in this application is complete and correct and I authorize the University of New Brunswick to verify any information provided as part of this application. I understand that misrepresentation, falsification of documents, or withholding of requested information regarding this application are serious offenses and may be grounds for non-admission or, after admission, grounds for dismissal or other punitive measures/consequences/penalties or appropriate actions.

If admitted, I agree to pay all fees associated with my registration and enrolment at the University. I understand that the application fee is non-refundable.

Certification

I have read, understand and agree to the Certification and Privacy Statement: *



The electronic signature is typically your name, typed by you on your keyboard. The signature is your confirmation that the application you have filled out is your own work and the information is factually true. Whatever you choose to type in the box below will be considered your electronic signature.

Signature *		Signature Date	
		3/3/2020	
Previous Page	Save Application	Preview Before Submission	

14. Once you have read the Certification and Privacy Statement, and electronically signed at the bottom, you can save your application one last time. You will also have the chance to review your application before you submit it to the university.