

Working Group on Principles of Naming or Renaming University Places Terms of Reference (Dec. 6, 2019)

Background

There have been concerns raised by students, faculty and members of the public surrounding the name of Ludlow Hall at UNB Fredericton. In light of recent conversations surrounding the impact of slavery on universities in North America, as well as UNB's commitment to Truth and Reconciliation, and equity, diversity and inclusion, UNB's administration has acknowledged the need to address this issue. They have also recognized that it is a larger issue than the name of one building.

As a result, Dr. Paul Mazerolle, president and vice-chancellor of UNB, established a bi-campus working group to explore the university's naming conventions of named spaces on both campuses.

Role of the Working Group

Reporting to the president, the role of this working group is to be completed in two phases:

Phase One

1. To assess the history of how Ludlow Hall was named.
2. To consider concerns regarding the named building, Ludlow Hall, and Ludlow's own history.
3. To recommend to the president next steps relating to Ludlow Hall.

Phase Two

4. To explore the process by which names are applied to entities (including buildings, rooms and roads) at UNB.
5. To examine the due diligence applied to determine named entities (buildings, rooms and roads) at UNB.
6. To recommend to the president a new policy on naming and changing the names of entities (buildings, rooms and roads) at UNB.

Phase Three

*To be completed by sub-working group

1. To explore other named entities (buildings, rooms and roads) at UNB to assess if there are concerns.
2. To recommend to the president next steps in relation to other named entities at UNB.

Outcomes of the Working Group

1. To determine whether or not we should change the name of Ludlow Hall, taking into consideration the full history, context and community views on the issue.
2. To identify actions to be taken by the university, regardless of whether the Ludlow name is removed.
3. To clarify and strengthen how we name and (if ever) rename entities at UNB.

Meetings

The working group will meet at least once per month. Relevant briefing documents, the agenda and minutes will be circulated to working group members prior to each meeting.

Term of the Working Group

The Working Group will proceed to undertake its work in phases. Phase One of the work will involve considerations of the naming of Ludlow Hall. The working group will submit its report on Phase One to the president by May 1, 2020.

In relation to Phase Two, which considers broader issues relevant to other named entities at UNB as well as a new policy, a preliminary report is expected to the president by Dec. 1, 2020.

Decision-Making Process

Any decisions or changes with respect to how we name or rename university places will go through the following decision-making process:

1. Reports with recommendations will be provided to the president by the working group by May 1, 2020; and Dec. 1, 2020.
2. The president will review and consult, as required.
3. The president will bring final recommendations to the appropriate board committee(s) and to UNB's Board of Governors for consideration for approval.

Proposed Working Group

The bi-campus working group will include representatives of students, faculty, staff and administration on both campuses.

Membership

1. Greg Kealey, Professor Emeritus of History- **Co-Chair**
2. Heidi MacDonald, Dean, Faculty of Arts, Saint John Campus- **Co-Chair**
3. Funké Aladejebi, Assistant Professor, Department of History, Fredericton Campus
4. Patrick Hickey, President, Student Representative Council, Saint John Campus
5. Christine Lovelace, Archivist, UNB Libraries
6. George MacLean, Vice-President Academic
7. Amanda Reid, Piluwitahasuwin
8. Cathleen Trafton, Student, Faculty of Law, Fredericton Campus

Staff Support

1. Natasha Ashfield, Director of Strategic Projects, Office of the President
Project Manager

The project manager has overall responsibility for managing and executing this project according to the above stated roles of the working group. This includes maintaining documentation for the benefit of the Working Group. The project manager will also be responsible for bringing deviations from the plan in terms of scope and schedule to the working group for review and resolution.

2. Susan Montague, Senior Advisor, Office of the Vice-President Advancement Staff Advisor & Researcher
Provide institutional knowledge and assistance in research and writing. This role also includes liaising with the advancement offices as and when these units have a role to play in the work of the group.

Leadership Advisors

1. David Bell, Professor, Faculty of Law, University of New Brunswick
2. Mary Louise McCarthy, PhD Candidate, Department of Social Justice, University of Toronto

The leadership advisors will serve by providing guidance and counsel through the initial examination period of the working group.