

A POLICY WITH RESPECT TO PROPERTY

NAMING OF UNIVERSITY PROPERTY OR SPACE

1. The naming of University property or space as a tribute to or recognition of select individuals for outstanding service to the University and/or as memorials must be approved by the Board of Governors.
2. The normal approval process will include:
 - a) A nominating or sponsoring individual or group will prepare an information portfolio and submit their request or suggestion to the President;
 - b) The initial request will be evaluated by the President and the Chair of the Board, and a preliminary assessment discussed with the originating individual or appropriate representatives of the originating group;
 - c) In the event that the President and Chair of the Board conclude that the proposal should be modified, such modifications must be acceptable to the originating individual or a majority of the originating group before a decision is made to proceed with the project;
 - d) The President and Chair of the Board will submit an accepted proposal to the Board for final approval. Normally, no report to Senate or public announcement will be made about the proposal before it has been approved by the Board;
 - e) A suitable ceremony and information releases to the media and the public will confirm the "naming" and the dedication of the property or space.
3. Nothing in this procedure shall preclude the Board from taking the initiative to name any property or space as it deems appropriate.
4. Guidelines approved by the BOG 19 May 2004 for minimum gift levels for donors wishing to name particular facilities are as follows:
 - Buildings - [REDACTED]
 - Existing Facilities - [REDACTED]
 - Laboratories and Classrooms - [REDACTED]
 - Other campus features - [REDACTED]Minimum endowment levels for donors who wish to name programs, scholarships, and other activities in perpetuity as follows:
 - Scholarship/Bursary - [REDACTED]
 - Prize - [REDACTED]
 - Lecture Series - [REDACTED]
 - Professorship - [REDACTED]
 - Chair - [REDACTED]
 - Department, Centre, Institute - [REDACTED]