

APPENDIX C2

Collaborative Amendment Record for the Graduate Student Research Assistant (GSRA) Employment Contract	
PART 1 - TO BE COMPLETED BY THE GSRA	
GSRA Name:	Student Number:
Academic Term(s):	Contract Start and End Dates:
PART 2 - TO BE COMPLETED BY THE GSRA AND THE GSRA EMPLOYMENT SUPERVISOR	
Number of hours called for in the GSRA Employment Contract:	
Total hours to perform work in the Amended GSRA Employment Contract:	
Duties to be amended as described in the GSRA Employment Contract:	
Amended Contract Start and End Dates:	
Comments:	
GSRA Duties Table	Approximate Hours / Term
	Details of Duties* :
Total Hours / Term	Notes:
<u>Disclaimer and Collective Agreement References</u>	
<p>In accordance with Article 15.07 an Employee shall not be required to work more than fifteen (15) hours in a week without their consent. A Full-time Graduate Student will not normally be employed as a GSRA and, or, GSRA for more than 520 hours over a 12-month period.</p> <p>* Include the nature of the GSRA tasks to be performed and any expectations related to them. There is no expectation for an individual to perform work not related to the duties described in this contract. Further, if possible, note where the projected workload is likely to exceed 10 hours per week. To perform work beyond the scope of this contract a further completed C1 form shall be required.</p>	
PART 3 - TO BE COMPLETED BY THE GSRA EMPLOYMENT SUPERVISOR:	
GSRA Employment Supervisor's Name:	
GSRA Employment Supervisor's GAU:	
Grant Holder's Name (if applicable):	
PART 4 - SIGNATURES - TO BE COMPLETED BY ALL PARTIES:	
GSRA Employment Supervisor's Signature:	Date:
Grant Holder's Signature:	Date:
Dean's / Chair's Signature:	Date:
GSRA's Signature:	Date:
<u>Distribution List:</u>	Graduate Student Research Assistant, School of Graduate Studies, Grant Holder (if applicable), PSAC Local 60550 UGSW, Employment Supervisor, Employment Supervisor's GAU Secretary