

SCHOOL OF GRADUATE STUDIES PHD FINAL EXAMINATION
Nomination of Examining Board

Please forward completed form and attachments to jseely@unb.ca

PhD Candidate Information

Student name:	Student ID#:
Email:	Is the Student at UNB? (Y/N) ____
GAU:	If no, indicate location:
Thesis title:	

Committee Membership (Full Names)

	Dept/Faculty	Email & Phone
1) Supervisor:		E: P:
1) Co-Supervisor:		E: P:
2) Internal Examiner from student's GAU:		E: P:
3) Internal Examiner from student's GAU, or another GAU:		E: P:
4) Internal/External Examiner from another GAU:		E: P:

Note: Examiners 2-4 may (but need not) be members of the Supervisory Committee. All internal members of the Examining Board must have Membership in the School of Graduate Studies. If you are not certain, please contact the Administrative Coordinator at SGS.

Nominations for External Examiner

Provide names and contact information for three nominees for the position of External Examiner. The Director (but NOT the Supervisor) may make an informal approach to nominees to canvas their ability to serve. Where the Director has some involvement in the dissertation, the Department Chair, or Dean of Faculty (or designate), should make this informal contact. **Every precaution must be taken to avoid potential conflicts of interest, and the Conflict of Interest form must be completed and submitted to the SGS verifying that there are no conflicts.**

Full Name	Institution & website	Email & Phone
1)		
2)		
3)		

- The GAU would like to invite the External to attend the oral exam and will cover all travel expenses.
 The GAU would like the External to participate remotely.

Pre-Scheduling Defence – The Administrative Coordinator in the SGS will coordinate the defence date. An effort is made to pre-schedule a tentative date for the oral defence 6-7 weeks following receipt of the dissertation to allow adequate time for the Examining Board to complete its initial review. Please indicate dates when the Examining Board CANNOT be available based on this timeline.

Dates NOT available for the defence:

Director's Signature: _____

Date: _____

- Attachments:**
- Green Completion Form
 - Conflict of Interest form signed by supervisor(s)
 - Student has sent a PDF copy of thesis by email to the Administrative Coordinator at SGS