



FR
FREDERICTON

UNDERGRADUATE APPLICATION for EARLY ADMISSION TO THE FACULTY OF SCIENCE



Application Instructions for the Science Early Admission Program (SEAP)

PLEASE READ THIS SECTION CAREFULLY BEFORE COMPLETING YOUR APPLICATION (note that the application deadline is February 17, 2023).

Provide all information requested; your application will be processed when all the application documents have been received. Please note that all documents submitted in support of an application for admission become the property of the University of New Brunswick and will not be returned to the applicant or provided to other institutions.

Note: Each application for full-time or part-time studies must be accompanied by the non-refundable application processing fee (\$65 for Canadian permanent residents and citizens or \$125 for international students). This must be in the form of a cheque or money order payable to the "University of New Brunswick" or be charged to your VISA, MasterCard or American Express. University policy prohibits processing your application without the \$65 processing fee.

1. Please provide an official Grade 11 transcript. Only applicants with exceptional grades in Science/Math subjects as well as ENGL 112 or higher. (minimum Grade 11 guideline of 95% average in Chemistry 112, Pre-Calculus 110, and either Physics 112 or Biology 112, and a minimum 85% in English 112) will be considered for the program. **(Please note that all required Grade 11 courses, or their equivalents, in English, Mathematics, Science, History and the Fine Arts/Life Role Development must be completed/in progress prior to applying to the SEAP; Grades of "CR" in Science/Math and English courses will not be accepted).**
2. Please provide a short essay written by you describing your background, interests, and why you wish to apply to early admission (maximum of two pages).
3. Please provide a reference letter from a teacher or guidance counselor at your high school.

Program Information

A. The Selection Process

1. Application packages, including the application form, essay and reference letter, that are received by the February 17th application deadline will be reviewed. Selected applicants will be invited for an interview to assess achievement, maturity and suitability for the program. Conditional admission offers will also be made to selected applicants.
2. Admission offers will be made to successful applicants by the end of June, following receipt and review of final grades. Please note that only students who have been accepted into the SEAP will be contacted. **Successful applicants must read and sign the Academic Advising Privacy Notice (Appendix A), the Academic Advising Consent Form (Appendix B), and the Regulations Compliance Notice (Appendix C), prior to admission into the program.**
3. For the duration of their enrollment in the Science Early Admission Program, participating students must also be enrolled in classes in their home high school to secure "seats" and maintain FTE based on enrollment. Students will complete their high school course selection process in the spring and will be enrolled in AP and Level 1 courses where possible. Proof of registration in high school courses must be provided to the University with a final official Grade 11 transcript.

B. High School Graduation Requirements

Satisfaction of High School Diploma requirements includes the successful completion of English 122, or equivalent, in addition to year 1 of the BSc program. All requirements must be satisfied by the end of the academic year. Students will register and complete the online English 122 course offered through EECD in either September or January of their SEAP year or, at an additional cost, may take an online English 122 equivalent offered through the Center of Extended Learning (CEL) at UNB. Students can register for the English 122 course through the District or the online English 122 equivalent through the CEL.

C. Funding

Participating students are required to pay tuition fees for the program.

Participation in the Science Early Admission Program allows for students to enroll in full time studies at the University of New Brunswick while still being enrolled in their home high school. This presents students with the opportunity to complete their first-year university studies during their final year of high school; however, it will impact eligibility for some scholarships and awards.

High School and UNB Scholarships and Awards

Students will not be eligible to apply for the in-house scholarships or awards (e.g., the Governor Generals Award and Valedictorian) that are awarded through the home high school. These are often awarded at the end of the grade 12 year, during graduation week and require that students are attending classes in the home school. Students may be eligible for external scholarships run by local organizations, but this would be dependent on the application criteria specific to that organization. As the students admitted in the SEAP are enrolled in their home high school, if they meet the other selection criteria, they may be considered for the Loran Award and/or Schulich Leaders Scholarship. Students admitted into the SEAP will be eligible to apply for the majority of the University of New Brunswick's entrance scholarships.

If a student has any questions or concerns regarding scholarships and awards they should consult with the home-school guidance counsellor and the University of New Brunswick Undergraduate Awards Office (awards@unb.ca) to provide clarification.

Financial Assistance.

Students requiring financial assistance may be eligible for support providing they meet the eligibility requirements. Students who meet the eligibility requirements may apply for assistance from Student Financial Services provided through the Government of New Brunswick and the Government of Canada:

https://www2.gnb.ca/content/gnb/en/departments/post-secondary_education_training_and_labour/Skills/content/FinancialSupport/StudentFinancialServices.html.

Additional information may be obtained through the UNB Financial Aid Office: <https://www.unb.ca/fredericton/studentservices/financial-aid>.

D. Student Support

The Faculty of Science Dean's Office will assign a faculty advisor to meet every two weeks with admitted students to assess progress, need for support and adaptation to the program, and to provide assessments of student progress to the Faculty. The advisor and the guidance counsellor at the home high schools will communicate about student progress as necessary.

Additional supports as required will be provided through the office of the Associate V.P. Academic-Learning Environment and by Student Services and where necessary the guidance counsellor of the home high school. Students will be covered by UNB's liability insurance for activities related to their UNB academic and campus-life experiences. UNB is not liable for events related to graduation activities carried out by the student's high schools or other high school organized and/or sponsored events.

E. Non-Academic Opportunities

Enrolled SEAP students are eligible to participate in age-appropriate extra-curricular activities at UNB, including eligibility for varsity sports teams.

Students are able to participate in home high school activities affiliated with graduation; however, associated fees apply. Participating students will be welcome to share their experiences and learning in the SEAP at their home high school to enrich the learning of all students.

As enrolled SEAP students will not be in regular attendance at their home high school they are not eligible to participate in extra-curricular activities hosted in the school that require attendance (e.g., sports teams).

F. Pathway for Students to Return to High School Studies

UNB recognizes that there may be students who enroll in the BSc degree through the SEAP who wish to return to their high school studies to complete their high school diploma.

A Student Support Committee, including the academic advisor from the University and one member selected by and from the student's home school, will work with students who require a pathway back to high school to assess specific learning needs and support their transition back to the high school program. It is recognized, that depending on the time in the academic year that a student returns to secondary studies, graduation in that year may or may not be possible. Options to support return include the following:

1. Students will be enrolled /registered in high school courses from September to June, during their grade 12 year. If a student decides to return to high school, it is recommended that this occur within the first 20 days of each semester (September and February). Students will not be permitted to return to regular high school courses following the completion of semester 2 in the SEAP. **Students should meet with their high school guidance counsellor within the first week of each semester to review the high school courses on their timetable to determine if any changes are required.** At the end of the first biweekly meeting, the academic advisor will discuss with each student, as necessary, the options for returning to their high school studies. If it is determined that the student would be best suited to return to the home high school program for high school completion, the Academic Advisor will work with the high school guidance counsellor, the student and their parent/guardian to arrange for transition back to high school studies.
2. Alternatively, if the student requests or is required to return to high school studies for diploma completion later in the academic term, the University academic advisor will work with the high school guidance counsellor, students and their parent/guardian to assist them to

register for asynchronous on-line courses required for diploma completion with the understanding that available online courses may have limited choices for subject matter.

3. If, after the completion of the fall university semester, the student requests or is required to return to high school studies, the academic advisor will work with the high school guidance counsellor, the student and their parent/guardian to register in the appropriate second semester courses to support timely completion of the high school diploma. It is recognized that it may not be feasible for students who return to the high school system in the winter semester to earn the credits required to graduate in June graduation ceremonies.

Bachelor of Science

Application for Early Admission for Grade 11 Students

Please note that March 1 is the UNB scholarship application deadline. We encourage all applicants to apply prior to that date, and complete the scholarship application online at: www.unb.ca/scholarships

Applications received after the **February 17** application deadline may be considered, space permitting, but only after earlier applications have been processed.

Type of enrolment for which you are applying:

☐ Full-Time

☐ Part-Time

Start Year _____

Gender: ☐ Male ☐ Female

Family Name/Last Name (as it appears on your passport)

UNB Student No. (if previously a UNB student)

First Name

Middle Name(s)

Permanent Address

City or Town

Province/State

Country

Postal Code/Zip Code

First Language ☐ English ☐ Other (specify) _____

Date of Birth

Day

Mo.

Yr.

Telephone/Cell

Email

Immigration Status ☐ Canadian Citizen ☐ Permanent Resident* ☐ Other

*Please provide proof of permanent residency with your application *if applicable*

Country of Birth

Do you have a documented disability or special needs that may need to be accommodated while attending UNB?

Yes

No

☐

☐

By identifying as a student requiring accommodations, through the Student Accessibility Centre you may be eligible to receive appropriate services while at UNB. Information provided in this section will be accessible only to the accessibility centre for your campus. Please note that by providing this information you are agreeing to be contacted by the appropriate campus office. If you require accommodations while attending UNB it is your responsibility to register with the Student Accessibility Centre. For more information please contact the Student Accessibility Centre at 1-506-453-3515, unbds@unb.ca

**EDUCATION INFORMATION – LIST ALL INSTITUTIONS ATTENDED, OR CURRENTLY ATTENDING,
INCLUDING HIGH SCHOOLS, UNB, AND ALL OTHER POST-SECONDARY INSTITUTIONS.**

Name of School	City or Town	Country	Years	
			From	To

Additional Credentials/Awards/Certificates Obtained

MM/Y

If you wish to give authorization for a parent or guardian to have access to your information for the purposes of the application process, please complete a release information form. UNB will not release application/admission information to anyone other than the applicant without expressed written permission from the applicant.

CERTIFICATION (ALL UNDERGRADUATES)

I certify that all of the information in this application is complete and correct, and I authorize the University to verify any information provided as part of this application. I understand that misrepresentation, falsification of documents or withholding of requested information regarding this application are serious offences and may be grounds for non-admission, or after admission, grounds for dismissal.

For more information, or if you have questions or concerns regarding privacy or management of personal information at UNB, you can consult unb.ca/privacy or contact the University Secretariat
University of New Brunswick
P.O. Box 4400, Fredericton, NB, E3B 4A3
Tel.: 506 453-4613 | Email: secretariat@unb.ca

PRIVACY STATEMENT (ALL UNDERGRADUATES)

Personal information requested on this application is collected and disclosed for the purposes of recruitment, admission, registration, progression, retention, graduation, administration, scholarships and gifts, fundraising, alumni services, student services and governments, and research related to the University programs. The information provided will form part of my student record.

Personal information is made available to federal and provincial government departments and agencies only under appropriate legislative authority. Personal information is provided to the donors of all awards, including scholarships, prizes, bursaries, etc., as necessary for award consideration; demographic and academic information of award recipients are subject to publication. *

I agree to be bound by the provisions of the Calendar of Regulations of the University, including any revisions, deletions, or additions to be made to them in future.

*Protection of Personal Information & Privacy

The collection and protection of personal information is done under the authority of provincial (Right to Information and Protection of Privacy) and relevant federal legislation and follows the University Regulations and Confidentiality, Security, and Release of Academic Records, and the UNB Policy for the Protection of Personal Information and Privacy (PIIP).

For more information, please consult the University Secretariat, University of New Brunswick, P.O. Box 4400, Fredericton, NB, E3B 5A3;

unb.ca/secretariat; 506 453-4613

Applicant's Signature _____ Date _____

RELEASE INFORMATION FORM

AUTHORIZATION

The University of New Brunswick operates under the Personal Information Protection and Electronic Documents Act (PIPEDA) and accordingly will not release application/admission information to anyone other than the applicant without expressed written permission from the applicant.

If the applicant chooses to authorize the University to release admission/application information to an individual, the applicant must complete this form.

I authorize the University of New Brunswick (Fredericton/Saint John Admissions) to release my application/admission information to the individual indicated below. The below signed individual may provide and/or obtain all information related to my application/admission:

First Name (please print)

Middle Name(s)

Email

Telephone

STATUS OF APPLICATION/ADMISSION

Application/admission information consists of items such as status of application including:

Status of supporting documents received, reason admission offered/denied, response to offer of admission, and academic program.

This authorization is valid for the application/admission process only and is in effect until I enroll/register in classes or I withdraw my authorization, in writing, to the University of New Brunswick.

Applicant/Student Legal Name (Include your name as it appears on official identification documents, for example your birth certificate or passport.)

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Student # (if known)

Date of Birth

Day		Mo.		Yr.	

Signature

UNB must receive the original signed form before releasing information to anyone other than the applicant (including a parent or guardian).

Please submit your form to the Undergraduate Admissions Office at:

Email: Admissions@unb.ca

Fax: 506-453-5016

In Person: 3 Bailey Dr.

By Mail: PO Box 4400, Fredericton, NB; E3B 5A3

Checklist

Before submitting your application, please make sure the following is included in your package:

- ☐ Completed and signed application form
- ☐ \$65 CDN application fee (or \$125 for international students)
- ☐ Supplementary application information (essay) Reference
- ☐ Letter from Guidance Counselor or Teacher Release of
- ☐ Information Form(optional)

Your application will not be processed until all required documentation listed above is received. If you need help completing the application form, please contact us at admissions@unb.ca

You must arrange to have one official or notarized copy of your complete high school **transcripts** forwarded to the University by the program-specific application deadline. The record should include courses in which you are currently enrolled. Final grades are required when they become available.

Stay connected. Check your email regularly for communication from UNB.



APPLY NOW

unb.ca/
earlyscienceadmission



CONTACT US

SEAP@unb.ca

☐ **Application processing fee:** \$65 CDN/\$125 for international students (non-refundable)

Cheque or **money order** required, made payable to University of New Brunswick.

To pay by **credit card** (Visa, MasterCard or American Express), please complete the following:

Type of card: ☐ American Express ☐ MasterCard ☐ Visa

Full Name (as it appears on card)

Card Number

Expiry Date

Signature of Cardholder

Appendix A: Academic Advising Privacy Notice

Welcome to advising in the Science Early Admission Program (SEAP). Our academic advisor looks forward to working with you as you explore your interests, build your skills, and construct an academic plan that meets your aspirations and the requirements of your chosen degree program. An important part of this is the freedom to explore ideas, options, goals and behaviours, in a confidential environment. It is extremely important that you are aware how your personal information is collected, used and disclosed during the advising process.

Collection and Use of Information

The information we collect about you is used for academic advising and holistic student development.

Your personal information is collected directly from you through meetings and consultation with your advisor. Where we require personal information related to your student record, such as your contact details, course schedule, or study status, this is obtained through our student information system or consulting with your department, faculty, and/or the Registrar's Office. To serve you better, information may also be obtained through other University units or services that work in conjunction with advisors.

To support and advise you as a student in the SEAP, we may also obtain the results of tests, assignments, and other forms of assessment from your instructors, as they become available.

Disclosure of Information

What you discuss with your advisor will stay between you and your advisor and their trainee (if applicable). However, there are instances where your personal information may be disclosed, and it is important that you are aware of when your information may be shared.

Sharing with Third Parties

We will not discuss your information with any third parties, such as your parent or guardian, without your consent. If you want us to share information with third-parties, you can provide your consent by completing the *Consent to Disclose Personal and Confidential Information Form*.

Sharing within the University of New Brunswick

Your academic advisor may sometimes consult with other advisors and trainees on their team to discuss ways to serve you better. Therefore, we may share your information with UNB advisors and trainees involved with your case for the purposes of consulting on your case. We may also share your information within the University by referring you to or communicating with other campus services which we feel may be of benefit to you, including the Writing and Study Skills Centre, the Student Advocate, the Student Accessibility Centre, and other appropriate supports.

Statutory Obligations

In accordance with legislation there are instances when we may be required to share your information with others, in the following situations:

- For law enforcement purposes
- Where there is a risk of harm to self or others
- If required or permitted by federal or provincial laws and regulations
- For the purposes of complying with a subpoena, warrant or court order

Accuracy of Information

It is important the personal information we hold about you is accurate. Please contact your advisor if you feel any of the information they hold about you may be incorrect, and we can work with you to correct that information, if required.

Access to your File

Your advising file is in the custody and under the control of the University, but upon request you have the right to access it in collaboration with your advisor and UNB's Records Management and Privacy Office.

Further Information about Privacy

For more information about privacy and the protection of personal information at UNB, please consult the University Secretariat, University of New Brunswick, P.O. Box 4400, Fredericton, NB, E3B 5A3 or www.unb.ca/secretariat (506)453-4613.

Declaration of Acknowledgement

I have read and acknowledge the information listed above and consent to the University to use my information as stated in this Privacy Notice. The University may update this Privacy Notice from time to time and I understand that I will be notified of such changes.

Student's Name (Print)

Student's Signature

Date

Student Number

UNB and the Faculty of Science are committed to protecting the personal information of all students and potential students, including those enrolled in the Science Early Admission Program (SEAP).

I CONSENT the University of New Brunswick and their advisors to disclose my personal and confidential information as it relates to my academic advising and student file at the University of New Brunswick to the following individuals:

Name	Relationship
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Name	Relationship
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This consent to use my personal and confidential information *expires on*
_____.

No disclosure of personal and confidential information about me beyond the terms described above is permitted without my express written authorization or unless permitted by law or UNB policy.

This agreement does not replace other personal and/or confidential information agreements signed at the University of New Brunswick concerning my personal and confidential information.

For more information on the protection of personal information at UNB please consult the University Secretariat, University of New Brunswick, PO Box 4400, Fredericton, NB, E3B 5A3 www.unb.ca/secretariat (506) 453-4613.

Signature of person giving consent	Date
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Name of person giving consent	Student Number
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Students enrolled in the SEAP must maintain compliance with the following university and program regulations.

1. Students must adhere to the University Wide Academic Regulations as outlined in the UNB Undergraduate Calendar.
2. Academic advising is a mandatory part of the SEAP. Students admitted to the SEAP must agree to meet with the academic advisor once every two weeks throughout both terms of the academic year to review their progress. Additional meetings may be scheduled at the request of either the student or the academic advisor.
3. Enrolled SEAP students must participate in program surveys designed to monitor student progress and program success. These surveys will be administered at least three times during the academic year.
4. Enrolled SEAP students must achieve a minimum grade of C in all courses in order to maintain their good standing within the program.
5. Enrolled SEAP students must complete English 122 in addition to Year 1 of the BSc Program to satisfy High School Diploma requirements.

Declaration of Acknowledgement

I have read and acknowledge the information listed above and agree to comply with the SEAP regulations. I further acknowledge that failure to comply with any of these regulations may result in my removal from the program.

Student's Name (Print)

Student's Signature

Date

Student Number