Program Milestones and Timelines
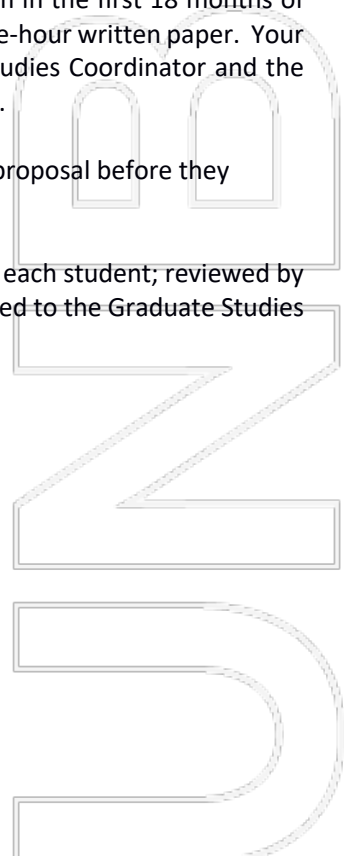## Research-Based Students

1. Establish a **Supervisory Committee** (supervisor+2) and meet to complete the Program of Study form within 1 month of beginning your program. Submit the completed form to the Graduate Studies Coordinator.

2. An **Offer of Financial Assistance** is subject to availability for full-time MSc students (first two years) and full-time PhD students (first four years). The recommended minimum per annum stipends are $17,000 for the M.Sc. and $18,000 for the Ph.D. program. You should discuss with your supervisor how this may change if you were to win a scholarship or award subsequent to the financial offer. Note that students are expected to TA 2 units (equals two labs per Fall and Winter terms) as part of the financial offer. Any GRA (Graduate Research Award) is included, not additional to the total.

   Travel Grants up to $250 from SGS may be available for conference participation (not funded for courses or workshops). Limit 1 per academic year.

3. Degree options: Report or Thesis. MSc Report Option requires 7 grad courses, a written report on an assigned topic and an oral examination. MSc Thesis Option requires 5 grad courses, a written thesis on original work and an oral examination.   PhD Thesis students are required to take 4 grad courses, pass three comprehensive exams and an oral examination.

4. **Mandatory Courses**: Students must be registered every term in:
   - MATH/STAT 6996 MSc Report
   - MATH/STAT 6997 MSc Thesis OR
   - MATH/STAT 6998 PhD Thesis

   Students should register once per degree for:
   - MATH/STAT 6392 MSc Seminar
   - MATH/STAT 6492 PhD Seminar
   - STAT 6211 MSc

5. **Qualifying/Comprehensive Exam** - PhD students are required to pass a Qualifying Exam in the first 18 months of their program.   3 tests: 2 in other fields of study; 1 in your own field. Each exam is a three-hour written paper. Your Supervisory Committee must approve your fields and submit them to the Graduate Studies Coordinator and the Director of Graduate Studies (DoGS). All topics have to be passed to pass the Qualifying.

6. Complete **4 Seminar** Presentations - Your Supervisory Committee should approve your proposal before they schedule the presentation.

7. School of Graduate Studies (SGS) requires the **Annual Progress Report** be completed by each student; reviewed by each of the Advisory Committee members; signed by the student and DoGS and submitted to the Graduate Studies Coordinator by Dec 1st every year.

8. All grad students are expected to follow the **School of Graduate Studies (SGS)** Regulations: "*Failure to maintain registration will be interpreted as withdrawal from the graduate program.*"
   https://www.unb.ca//gradstudies/current/resources/regulations-and-guidelines/regulations/index.html

9. **UNB Intranet** – Tour the Intranet, be sure to bookmark the 'I Am Student' page:
   https://unbcloud.sharepoint.com/sites/MyUNB/SitePages/take-a-tour-of-myunb.aspx

10. **UNB Mobile Apps** – Be sure to download the UNB Safe app for campus notifications
    https://unbcloud.sharepoint.com/sites/ITServices/SitePages/UNB-Mobile-Apps.aspx

11. **Financial Services** Info for students:
    https://unbcloud.sharepoint.com/sites/FinancialServices/SitePages/InfoStudents.aspx

12. **Contact Information**:
    Fredericton Campus:
    Dr. Gary Saunders, Dean of Science – 453-4841; scidean@unb.ca
    Dr. Sanjeev Seahra, Department Chair – 458-7323; mathchair@unb.ca
    Dr. Viqar Husain, Director of Graduate Studies – 443-3909; vhusain@unb.ca
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    LinkedIn Account – UNB Faculty of Science Grad Coordinator

    Saint John Campus:
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