

Biology Department Student Travel Grant

Please Note: All Applications for Travel Grants must be submitted to the GAU before the travel commences or the request will be rejected. This is not a request for a travel advance.

Name		ID #	
Conference Name			
Presentation Type		Destination	
Start Date		End Date	
Title of Presentation			
Supervisor (s)		Last Travel Grant	

You can claim up to \$250 by submitting a travel claim with a copy of this form to Marni Turnbull, Biology Dept. UNB. Please submit your travel claim *immediately* after your conference and ensure that the following *original* documents are attached: boarding pass (if flying); detailed receipts; proof of payment; conference agenda with the page showing your presentation; and (if applicable) a copy of the confirmation of other travel grants.

I acknowledge that any travel grant monies received will be expended only for my personal travel expense and I will not submit my receipts to any other sources for reimbursement of the amount of grant received.

Student's Signature _____ Date _____

For Biology Department use only

_____ Approved

_____ Not Approved, Reason (s): _____

Copy given to grad student; supervisor and Marni on: _____

Director's Name _____

Director's Signature _____

