

Sport Club Grants Assessment Tool

Categories	Points Break down	Teir 3
Club Management		max
Club Fees Paid	0pts-not paid prior to deadline, 1pt- paid before deadline	1
Executive Officers - 3 positions	0pts- only one officer, 1pt-two officer, 2pts- three or more officers	2
# of Registered Members in the Club	1 pt- 10-20 members, 2pts-21-30, 3pts-31-40, 4pts-41-50, 5pts-51+	5
% of Members that are students	0pts->65%, 1pt- 66%-85%, 2pts<85%	2
Competition Level	0pts-campus base, 2pts-regional, 4pts-national	4
Registered Fundraising	0pts->\$500, 1pt for every \$500 raised. Max 5pts	5
Forms and Reports		
Registration in Fusion	0pt-past deadline, 5pt-incomplete, 10 pts-late, 14pts-complete and on time	14
Club Schedule -Training and Comp	0pt-past deadline or not required, 1pt-incomplete, 3pts-complete and on time	3
Monthly Reports/updates	0pt-past deadline or not required, 1pt-incomplete, 2pts-complete and on time	2
Expenses		
Instruction/Coaching	0pts-no instructor/coach, 1pt-instructor/coach	1
Equipment Requirement	1pt-required equipment over \$500 not provided by C.R.	1
Facility Requirement	0pt-on campus, 1pt-off campus	1
Affiliation Dues to NSO/PSO	0pts- no, 1pt->\$100, 2pts-\$101-\$300, 3pts-\$303+ (per member)	3
Year End Report		
Approved Constitution	0pts-not updated, 1pt-updated	1
Executive Officers Named	0pts-not named &submitted, 3pts- named & submitted	3
Meeting Minutes Received	0pts-not received or incomplete, 3pts-received & complete	3
Annual Report Received	0pts-not received prior to deadline, 1pt-received but incomplete, 5pts-received & complete	5
Financial Statements	0pts-not received prior to deadline, 1pt-received but incomplete, 3pts-received & complete	3
Meeting		
Year End Meeting	0pts-past deadline, 1pt. -prior to deadline (no funds the following year until meeting occurs)	1
Sport Club AGM	0pts-did not attend, 1pt. -attended (no funds will be allocated until meeting occurs)	1
1st Term Meeting	0pts-did not attend, 1pt. -attended	1
2nd Term Meeting	0pts-did not attend, 1pt. -attended	1
Training		
New Officer's Training Session-CPR	0pts-did not attend, 1pt. -attended	1
Risk Management-ERP Names	0pts-did not attend, 2pt. -attended	2
Travel		
Itinerary forms	0pt-past deadline or not required, 1pt-incomplete, 4pts-complete and on time	4
Driver Authorizaition/travel Forms	0pt-past deadline or not required, 1pt-incomplete, 4pts-complete and on time	4
Travel Distance	0pts-campus base, 3pts-regional, 6pts-national	6
Total		80
Total		\$ 800.00