

## Ergonomics Minor: Policy and Procedure

The Minor in Ergonomics is designed for UNBF (full-time) students from inside or outside the Faculty of Kinesiology, who are interested in a coherent package of Ergonomics related courses.

### Policy:

- 1) Students outside the Faculty of Kinesiology must apply to and receive acceptance in the Ergonomics Minor **before** registering for any KIN courses in the Minor.
- 2) Students inside the Faculty of Kinesiology may apply for the Minor after completing 27ch in their degree program and must receive acceptance **before** registering for courses outside the Faculty and prior to taking KIN 4903, Directed Study in Ergonomics.
- 3) The Minor will consist of 24ch of approved KIN/RSS/ADM/ME courses.
- 4) Students enrolled in the Minor will be required to take 18ch of required courses and 6ch of elective courses chosen in consultation, and in advance, with the Faculty of Kinesiology.
- 5) A grade of "C" or better is required in each course used towards the Minor.
- 6) Enrolment is limited. Normally, a CGPA of 3.0 is required for acceptance.

### Procedure:

Complete the application form and return it to the Kinesiology Office, KIN 355, Kinesiology Building or submit via email to [kin@unb.ca](mailto:kin@unb.ca).

For students outside the Faculty of Kinesiology, do NOT enroll in any KIN courses for the Minor until you have received acceptance from the Faculty.

For students inside the Faculty of Kinesiology, you must receive approval for the Minor, before taking required or elective courses outside the Faculty.

**Ergonomics Minor: Application Form**

Name: \_\_\_\_\_ Student # \_\_\_\_\_

Faculty: \_\_\_\_\_ Campus: \_\_\_\_\_

UNB Email: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach a statement (one page maximum, dated) of why you wish to enroll in an Ergonomics Minor. If you have a specific area of interest, and/or a specific area that is related to your career goals, please include it in your statement.

Office use only

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Approval: \_\_\_\_\_

Date: \_\_\_\_\_

### Ergonomics Minor: Approval Form

Name: \_\_\_\_\_  
Student # \_\_\_\_\_  
Current Faculty: \_\_\_\_\_  
CGPA: \_\_\_\_\_  
Interest: \_\_\_\_\_  
Expected date of graduation: \_\_\_\_\_

Indicate the courses required to complete minor with a ✓

#### Required Courses (18ch) with a ✓

KIN 3161 – Human Factors in Ergonomic Design (3ch)  
KIN 3166 - Cognitive Aspects of Human Performance (3 ch)  
KIN 4161 - Occupational Biomechanics (3 ch)  
KIN 4162 – Occupational Health and Safety for Ergonomists (3 ch)  
KIN 4165 - Occupational Physiology (3 ch)  
KIN 4903 - Directed Study in Ergonomics (3 ch) – an ergonomics project (see Kin 4900 below).

#### Elective Courses (6 ch)

\_\_\_\_\_ KIN 4163 - Workplace Ergonomic Design and Analysis (3ch)  
\_\_\_\_\_ KIN 4900 - Honours Research Project (6 ch) – 3 ch shall be applied in lieu of KIN 4903  
above. (Students cannot receive credit towards the Minor for both courses)  
\_\_\_\_\_ RSS 5071 - Careers and People Management in Recreation and Sport Organizations  
(3ch)  
\_\_\_\_\_ ADM 2815 - Human Resource Management (3ch)  
\_\_\_\_\_ ADM 3875 - Labour Relations (3ch)  
\_\_\_\_\_ ADM 4826 - Employment Law (3ch)  
\_\_\_\_\_ ME 3232 - Engineering Economics (3ch)

Approval: \_\_\_\_\_

Only courses indicated above are approved for the completion of a Minor. A grade of “C” or better is required in all courses.