UNB EST. 1785 UNIVERSITY OF NEW BRUNSWICK | Kinesiology Fredericton

# STEPS FOR ENROLLING IN PRACTICUM (open to BRSS or BScKin student)

Application and enrollment process should be completed well in advance of the start of term to allow for adequate preparation time for all involved. All university forms for practicums MUST be submitted **prior to the drop/add deadline** (second Friday of Fall and Winter term).

1. Develop a learning objectives draft for the proposed experiential learning opportunity. Connect with Greg Duquette, duquette@unb.ca; Jaime Campbell, Jaime@unb.ca; Brandi Cameron, brandi.c@unb.ca to view sample learning objectives.
2. Identify/talk to/meet with possible community practitioner(s) to determine/secure their candidacy for partnership-mentorship/supervision.
3. Develop a course syllabus draft with desired learning objectives and means of evaluation.
4. Submit copies of learning objectives and syllabus to experiential coordinator, Greg Duquette, and an identified community practitioner mentor for final approval.
5. Check for any required regulations/certifications for the practicum site (i.e., CPR, background check, immunizations, etc.). Completion of these certifications prior to starting the practicum is generally mandatory.
6. Officially enroll in Practicum by completing all UNB course registration forms. When registration is official with the UNB registrar, the course will appear in e-services. (Students cannot register themselves for this course on-line.) Internship (RSS 3100) can be registered for on-line for fall or winter but ensure steps 1-5 are complete prior to registering. Summer term registration must be processed by meeting with Greg Duquette.