

### **New Policies (on paper at least)**

To remain consistent with ever evolving legislation, three further policies have been drafted subsequent to the **Orientation** process and **Internal Responsibility System**. If you would like to review these policies to provide input/insight, please email me directly ([afeicht1@unb.ca](mailto:afeicht1@unb.ca)). A quick synopsis of each is below:

### **Monthly Inspections**

Per section 9(2)(a.1) of the Occupational Health and Safety Act of New Brunswick, every employer shall "ensure that the place of employment is inspected at least once a month". As such, UNB must establish a minimum standard for the monthly inspection of all spaces on campus in which hazards are known to be present.

### **Procedure Writing**

Per sections 8.1(1)(b) and (c), an employer must define "the types of work for which work procedures are required" and ensure "the preparation of written work procedures and codes of practice". UNB must therefore provide a written policy to define the threshold for which procedures are required, as well as outline what formats a procedure may use.

### **Door Signs**

Sections 8.1(1)(d)(i) states that an employer must have in place "a hazard identification system that includes / evaluation of the place of employment to identify potential hazards". Rather than standardizing the evaluation process, UNB has instead opted for the requirement of a standard door sign for spaces containing hazards:

INFORMATION		PPE Required			
Severity C-4 (4 being worst)	HEALTH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	PHYSICAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	FIRE/REACTIVITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	OTHER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building/Room:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Security:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Civic Address:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMERGENCY: 911 (9-911 from a UNB phone)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENERAL Hazards		HEALTH Hazards			
<input type="checkbox"/> Combustibles/Flammables	<input type="checkbox"/> None	<input type="checkbox"/> Irritant			
<input type="checkbox"/> Compressed Gas	<input type="checkbox"/> Toxic	<input type="checkbox"/> Corrosive			
<input type="checkbox"/> Corrosive/Caustic/Reactive	<input type="checkbox"/> Highly Toxic	<input type="checkbox"/> Sensitizer			
<input type="checkbox"/> High Forces/Pressure/Temperature	<input type="checkbox"/> Reproductive	<input type="checkbox"/> Carcinogen			
<input type="checkbox"/> High Voltage / Electrocution	<input type="checkbox"/> Biological	<input type="checkbox"/> Radiation			
Notes:		Other PPE:			
		Date posted: _____			
		Revised: _____			

### **Cigarettes and Mulch...**

Every spring, UNB Security is called to extinguish small mulch fires before they spread. Almost every mulch fire is started from a discarded cigarette butt. Please be especially mindful of properly extinguishing and disposing of your cigarette butts this spring.

Contact – 453-4830, [security@unb.ca](mailto:security@unb.ca)

### **First Aid Refresher**

Did you know that in order to keep your First Aid training compliant over the three years stated on your certificate/card, that you need to demonstrate 6 hours of practice each year?

Luckily, EHS offers a First Aid Refresher course to meet the criteria, and participation is free. The one day course is required for any First Aid Provider on campus each of the two years between the full sessions.





Contact Kim – 453-5075, [safety@unb.ca](mailto:safety@unb.ca)

### **Sharps**


There are many good reasons people bring sharps (needles/etc) to campus, however, from time to time these sharps can turn up in the wrong place. If you are on campus and come upon a sharp, please call Security ASAP.

Contact Security – 453-4830, [security@unb.ca](mailto:security@unb.ca)

### **Training Sessions:**

-  Radiation Safety – By request
-  First Aid (2-day) – Register now
-  First Aid Refresher (1-day) – Register now
-  Fire Extinguisher Training – By request

### **Waste Collections:**

-  General Hazardous – May//June
- For more information, or to register:

Contact Kim, 453-5075, [safety@unb.ca](mailto:safety@unb.ca)