

Music Camp Policies

By signing below, you are indicating that you have read and agree to all of the Music Camp policies stated in this document. In consideration of UNB accepting the above minor as a participant in our program and allowing them to enjoy the facilities of the UNB Music Camps, the undersigned parent or guardian on behalf of themselves and on behalf of the minor applicant, does waive and release each and every right or claim we and each of us have or may have against UNB, its agents, employees, or representatives for all and any injuries, accidents, or mishaps occasioned by or to above named minor while participating in the activities of or in the care of UNB.

Hours of Operation

Hours of operation Our doors open at 8:00 a.m. and close at 5:00 p.m. (There is a \$10 Late Pick-up Fee for children picked-up after 5 p.m. (within the first half hour) and \$10 for every half hour after.) Summer Music Camps instruction time runs from 9 a.m. to 4 p.m. with an hour lunch break, and a morning and afternoon break of approximately 15 minutes.

If there is any reason why you need to drop your child off earlier or pick them up later, WE MUST BE NOTIFIED BEFOREHAND, and we will try to make arrangements. Also, please let us know if you will be late dropping-off your child. If you do not notify us, we will endeavor to contact you using the contact information supplied.

If your child is 12 years old or older and you would like them to sign themselves out of camp, please inform us and sign the appropriate section of the Parental Form. Children will need to sign themselves out of camp at the end of the day.

Illness, Injury, & Health Conditions

Parents/guardians should not send their child to camp they are ill. Due to new Public Health illness tracking forms, parents must also inform the UNB Music Camps of the type of illness that caused the child's absence, e.g.: cold, flu, diarrhea, etc. Parents/guardians must inform the UNB Music Camps if a child contracts a contagious disease as soon as diagnosis is made.

Parents/guardians must complete a medical permission slip before UNB Music Camps staff can administer any medication to a child. Parents will be expected to pick up, as soon as possible, a child that becomes ill or injured at the UNB Music Camps. Also, please let the UNB Music Camps know on the Parental Consent Form of any health conditions and related medications.

Allergies

Please note that due to severe allergies, we cannot allow shellfish and nuts of any kind (including their products, such as peanut butter, etc.) at the camps. Thank you for your cooperation. We also ask that children with severe allergies or health conditions wear a MedicAlert bracelet. Camp staff should also be informed as to whether an auto-injector may be

required, and the Anaphylaxis Emergency Plan Form (attached in confirmation email) should be completed.

Emergency Transportation Policy

If at any time, due to circumstances such as injury or sudden illness, medical treatment is necessary, I (we) authorize the staff of the UNB Music Camps to take whatever emergency measures are necessary for the protection of my (our) child while in their care. I understand that this may involve applying first aid, calling emergency personnel, a physician or nurse, carrying out the instructions given, and/ or transporting my (our) child to a hospital via an emergency vehicle. I understand that this may be done prior to contacting me (us) and that any expenses incurred for such treatment, including emergency transportation, is my (our) responsibility.

Behavioral Policy

The University of New Brunswick is committed to providing a positive learning and working environment, one in which all members of its community are respectful and respected as individuals. The UNB Music Camps adheres to this policy. Our camps are designed to be fun, engaging, social and educational. Behavior problems (including bullying, harassment, and violence) will not be tolerated. In the event that a student is deemed by the instructor to be exhibiting inappropriate behavior, the student's parent/guardian will be contacted, and if resolution cannot be accomplished, the student will be removed from the class. The student is responsible for their own belongings. The student is liable for any significant damage they may cause to others' belongings, including belongings of other campers' items and property of UNB.

Refund/Withdrawal Policy

Participants wishing to withdraw from a Music Camp must do so in person, by telephone or in writing to the College of Extended Learning. Refund requests made more than 3 weeks (21 days) before the camp start date are eligible for a full refund, minus a \$50 administration fee. Refund requests made 20 days or less before the camp start date are eligible for a 50% refund. There are no refunds for withdrawals made five business days before the beginning of a camp, except for medical reasons. All medical requests must be made in writing and be fully supported and documented by a practicing physician with the Medical Association. Full refunds are given if a camp is cancelled by UNB.