

UNIVERSITY OF NEW BRUNSWICK

FACULTY OF EDUCATION
APPLICATION PACKAGE #1

Faculty of Education Admission Advantage
(FEAA)

For

High School Applicants
Deadline March 31st



University of
New Brunswick

PO Box 4400
Fredericton, NB
Canada

Tel 506 453-4862
Fax 506 453 3569
WWW.UNBF.CA/EDUCATION/

**Office of the Dean of
Education**

Dear Applicant:

Thank you for your interest in the Bachelor of Education program at the University of New Brunswick's Faculty of Education.

The UNB teacher education program combines the benefits of a long tradition in its field with recent reforms in teacher education. The faculty at UNB is highly qualified and their expertise covers a wide variety of disciplines in teaching, research, development, and publishing. The work of our Faculty is highly regarded nationally and internationally.

We work closely with School Districts, the provincial Department of Education, and the New Brunswick Teachers' Association to ensure that the preparation of teachers reflects the important perspectives that the partners bring to education and teaching. Our goal at UNB is to educate high quality pre-service teachers who will enhance the calibre of the teaching force.

Central to the strength of our program is the quality of those who are admitted. Consequently, we undertake an intensive screening of those who apply. In addition to academic grades, we carefully consider experience profiles and references. On the basis of this information, some applications are selected for personal interviews. Please take great care in the preparation of your application.

The application form and all the supporting documents must be sent to the Registrar's Office at the University of New Brunswick on the dates specified for the particular program you wish to enter: December 31 for Bachelor of Education (BEd) or March 31 for Faculty of Education Admission Advantage (FEAA). Files completed after this date may be considered. Final decision on the status of your application will be made as soon as possible.

We look forward to your application.

A handwritten signature in cursive script that reads 'Ann Sherman'.

Dr. Ann Sherman
Dean of Education

UNIVERSITY OF NEW BRUNSWICK
INFORMATION SHEET FOR
FEAA - FACULTY OF EDUCATION ADMISSION ADVANTAGE HIGH SCHOOL APPLICANTS

You will find answers to many of the most commonly asked questions below. If you have further questions please contact the Faculty of Education at (506) 453-3508, e-mail: BEEd-prog@unb.ca or check our website (www.unb.ca/fredericton/education).

1. **Eligibility to Apply:**

To be considered for admission to the Faculty of Education Admission Advantage (FEAA) High School, applicants must be admissible to an undergraduate degree program at UNB and present a minimum average of 80% on program admission requirements. **If applying for the Admission Advantage, please indicate this on the UNB Application for Undergraduate Admissions, and then complete this Bachelor of Education Application Package #1, including references. The deadline for these applications is March 31st.**

2. **The Competitive Nature of the Admissions Procedure:**

Admission is competitive and the number of spaces in the program is limited.

3. **Required documentation:**

a) *Profile & Personal Interest form:* Great care must be taken in the preparation of this document, which should be typed or neatly written.

b) *Personal Statements (Please see checklist at end of application):* Applicants are asked to provide three short pieces of writing for the application with the 1st due now and the other 2 due in the final year of your undergraduate program. – (i) an assessment of learning from education related experience; (ii) an assessment of professional preparation from their undergraduate education; and (iii) a statement of professional and personal goals for the B.Ed program. Each of these should be submitted on a separate piece of paper.

c) *References:* Applicants are advised to discuss their plans with potential referees before deciding which three people to ask for recommendations. Please be careful to send the appropriate reference form to the person you wish to have address that aspect of your background. Strong references can only help a file while poor references will weaken it. It is imperative to stress the importance of submitting the recommendations on or before the specified deadline – **Education and Character References are due now & Academic Reference is due in the final year of your undergraduate program.**

d) *Official Transcripts:* Official transcripts are forwarded directly to the Registrar's Office from each high school attended by the candidate.

4. **Interview:**

Those applicants required to attend an interview will be notified in due course. Expenses incurred will be the responsibility of the applicant. Not all applicants will be interviewed.

5. **Documents:**

Documents are the property of UNB and cannot be returned to applicants or forwarded outside UNB. Documents of those applicants who do not attend are kept on file for one year, then they are destroyed.

6. **Deadline Date for Applications:**

The deadline for applying to the FEAA High School program is March 31. All supporting documents must be submitted to UNB by this date.

7. **Criminal Background Check, Including Vulnerable Sector:**

Successful applicants will also be asked to produce a current criminal record check, including the vulnerable sector, prior to entering the B.Ed program. This does not need to be included with this application.

PROFILE & PERSONAL INTEREST FORM FOR FEAA HIGH SCHOOL APPLICANTS

APPLICANT'S NAME _____
(Family Name) (First Name) (Middle Name)

HIGH SCHOOL

List in order of attendance (most recent first) all high schools you have attended.

NAME OF HIGH SCHOOL	LOCATION	YEARS ATTENDED

INTENDED FIRST DEGREE _____

LEVEL APPLYING FOR
Mark 1st choice with a (1) and 2nd choice with a (2)

TEACHER LICENCE OPTIONS

ELM (K-Grade 5) MYA (Grade 6-12)

EDUCATION-RELATED EMPLOYMENT AND EXPERIENCE

Describe as specifically as possible and be sure to include number of hours, days per week, etc. Please note paid employment, community involvement, volunteer work, talents, hobbies, etc. (Please ensure that the following information is typed or clearly written.)

EXTRA CURRICULAR ACTIVITIES

List activity or organization, years involved, and a brief description of involvement.

OFFICIAL TRANSCRIPTS

To ensure your application is being processed as quickly as possible, please record below the high schools from which you have requested **official transcripts** to be sent to UNB.

Name of High School	Date Transcript Ordered

NOTE: APPLICATION DEADLINE FOR FEAA HIGH SCHOOL APPLICATIONS IS MARCH 31ST. This is the date by which applications and all supporting documents must be received at the Registrar's Office, UNB Fredericton

I certify that the foregoing information is true and complete to the best of my knowledge.

DATE _____ SIGNATURE _____

**PERSONAL STATEMENT OF WHAT HAS BEEN LEARNED ABOUT
THE PROCESSES OF TEACHING AND LEARNING FROM
EDUCATION RELATED EXPERIENCE**

(i) In approximately 200 words, typed or neatly written, please indicate what you have learned about the processes of teaching and learning from your high school education related experience. (Due March 31st)

PLEASE REMOVE AND GIVE TO EDUCATION REFEREE
THE UNIVERSITY OF NEW BRUNSWICK
LETTER OF RECOMMENDATION TO THE FACULTY OF EDUCATION
FOR FEAA HIGH SCHOOL APPLICANTS

1. To be completed by the applicant:

Give this form to your education referee, a professional individual (other than relative) who knows you and your teaching ability well enough to evaluate your potential as a future teacher candidly (e.g. Teacher, Coach, Camp Director, Volunteer Coordinator, etc). This referee should be a person who has seen you interact with, direct, and relate to children, young people or adults in a teaching/learning situation.

Students applying to the FEAA must submit two references (Education, Character) with their application package. The final, third reference (Academic), should be submitted in the final year of their first degree program.

Surname:	Given Name:	Date of Birth: UNB Student No:
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2. To be completed by the referee:

Responses are confidential and for the use of the Admissions Office only. Please complete and address this form to the Registrar's Office, UNB, Box 4400, Fredericton, N.B., E3B 5A3. We are seeking candidates who display the kinds of personal, interpersonal and intellectual qualities that you would like to see in someone seeking a career in education.

The deadline for submission is March 31st. Please comply with this deadline in order not to delay the admissions procedures and hinder the applicant's chance of being admitted.

Indicate with a check mark (✓) your rating of this candidate in the categories listed below. Additional comments would be greatly appreciated.

I have known the applicant ____ year(s) ____ months in my capacity as _____

	Excellent	Good	Average	Poor	No Opportunity to Observe
Appropriate personal qualities (empathy, presence, leadership, etc.)					
Interpersonal skills					
Oral self-expression					
Written communication skills					
Openness to new ideas					
Ability to manage groups of people					
Ability to motivate others					
Ability to work collaboratively					
Ability to work independently					
Imagination and creativity					
Sense of responsibility					
Response to Feedback					
Adaptability					

Additional Comments

(Please comment on the candidate's ability to interact with, direct, and relate to children, young people or adults in a teaching/learning situation)

Name of referee: (Please print)	Position:
Institution/Organization:	Address:
Signature of referee:	Date

PLEASE REMOVE AND GIVE TO CHARACTER REFEREE
THE UNIVERSITY OF NEW BRUNSWICK
LETTER OF RECOMMENDATION TO THE FACULTY OF EDUCATION
FOR FEAA HIGH SCHOOL APPLICANTS

1. To be completed by the applicant:

Give this form to your character referee, an individual (other than relative) who knows you and what you are like as a person in professional contexts (e.g. Teacher, Employer, Coach, Minister, Volunteer Coordinator, etc). This referee should be a person who has seen you interact with others in a professional context and can attest to what you are like as a person and why that suggests you will be a good teacher.

Students applying to the FEAA must submit two references (Education & Character) with their application package. The final, third reference (Academic), should be submitted in the final year of their first degree program.

Surname:	Given Name:	Date of Birth: UNB Student No:
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2. To be completed by the referee:

Responses are confidential and for the use of the Admissions Office only. Please complete and address this form to the Registrar’s Office, UNB, Box 4400, Fredericton, N.B., E3B 5A3. We are seeking candidates who display the kinds of personal, interpersonal and intellectual qualities that you would like to see in someone seeking a career in education.

The deadline for submission is March 31st. Please comply with this deadline in order not to delay the admissions procedures and hinder the applicant’s chance of being admitted.

Indicate with a check mark (✓) your rating of this candidate in the categories listed below. Additional comments would be greatly appreciated.

I have known the applicant ____ year(s) ____ months in my capacity as _____

	Excellent	Good	Average	Poor	Inadequate Opportunity to Observe
Appropriate personal qualities (empathy, presence, leadership, etc.)					
Interpersonal skills					
Oral self-expression					
Written communication skills					
Level of intellectual curiosity					
Response to Feedback					
Openness to new ideas					
Maturity					
Enthusiasm					
Imagination and creativity					
Sense of responsibility					
Adaptability					

Additional Comments

(Please comment on the candidate's personal characteristics that lead you to believe they would be effective and inspiring educators)

Name of referee: (Please print)	Position:
Institution/Organization:	Address:
Signature of referee:	Date

PLEASE REMOVE AND GIVE TO ACADEMIC REFEREE
THE UNIVERSITY OF NEW BRUNSWICK
LETTER OF RECOMMENDATION TO THE FACULTY OF EDUCATION
FOR FEAA HIGH SCHOOL APPLICANTS

1. To be completed by the applicant:

Give this form to your academic referee, a professional individual (other than relative) who knows you and your scholastic ability well enough to evaluate your academic performance candidly (e.g. Professor or Post-Secondary Instructor). This referee should be a person who has awareness of your qualities as a post-secondary student.

Students applying to the FEAA must submit two references (Education & Character) with their application package. The final, third reference (Academic), should be submitted in the final year of their first degree program.

Surname:	Given Name:	Date of Birth: UNB Student No:
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2. To be completed by the referee:

Responses are confidential and for the use of the Admissions Office only. Please complete and address this form to the Post-Graduate and Undergraduate Programs Office, Faculty of Education, UNB, Box 4400, Fredericton, N.B., E3B 5A3. We are seeking candidates who display the kinds of personal, interpersonal and intellectual qualities that you would like to see in someone seeking a career in education.

The deadline for submission is December 31st. Please comply with this deadline in order not to delay the admissions procedures and hinder the applicant's chance of being admitted.

Indicate with a check mark (✓) your rating of this candidate in the categories listed below. Additional comments would be greatly appreciated.

I have known the applicant ____ year(s) ____ months in my capacity as _____

	Excellent	Good	Average	Poor	No Opportunity to Observe
Appropriate personal qualities (empathy, presence, leadership, etc.)					
Interpersonal skills					
Oral self-expression					
Written communication skills					
Level of intellectual curiosity					
Academic ability					
Openness to new ideas					
Ability to work collaboratively					
Ability to work independently					
Imagination and creativity					
Sense of responsibility					
Response to Feedback					
Adaptability					

Additional Comments

(Please comment on the candidate's orientation to, and ability within, the subject you taught to them)

Name of referee: (Please print)	Position:
Institution/Organization:	Address:
Signature of referee:	Date

**PERSONAL STATEMENT OF WHAT HAS BEEN LEARNED FROM
YOUR POST-SECONDARY EDUCATION**

(ii) In approximately 200 words, typed or neatly written, please indicate what you have learned from your post-secondary education. (Due in the final year of first degree program.)

PERSONAL STATEMENT OF GOALS FOR THE B.ED PROGRAM

(iii) In approximately 200 words, typed or neatly written, please indicate why you are applying to the Faculty of Education, what you are expecting from your studies and what goals you hope your studies will help you to attain. (Due in the final year of first degree program.)

CHECKLIST for FEAA High School Application

Remember to do the following: (√) Done

On First Application:

DEADLINE FOR APPLICATION – March 31st

- Submit the “UNB Application for Admission” with the application fee to the Admissions, Registrar’s Office. (Indicate interest in Faculty of Education Admission Advantage.)
- Submit the “Profile & Personal Interest Form” and your “(i) Personal Statement of What has been Learned about the Processes of Teaching and Learning from Education Related Experience” directly to the Admissions, Registrar’s Office.
- Give the “Letter of Recommendation (Education & Character) to the Faculty of Education” to **two** referees, reminding them to forward the form to the Admissions, Registrar’s Office, prior to the March 31st deadline. Otherwise the application cannot be processed.
- Arrange for official transcripts from all high schools attended to be sent directly to our office by the March 31st deadline, and for grades registered after that date to be sent on as soon as possible. Unofficial transcripts, i.e. transcripts in the applicant’s possession, are not acceptable.

To Complete in Last Year of your Undergraduate Program:

DEADLINE FOR APPLICATION – December 31st

- Give the third “Letter of Recommendation (Academic) to the Faculty of Education” to a university instructor in your first degree, to be sent directly to the Faculty of Education by December 31st.
- Submit the “(ii) Personal Statement Reflecting on What has been Learned from your Post-Secondary Education”, directly to the Faculty of Education by December 31st.
- Submit the “(iii) Personal Statement of Goals for the B.Ed Program”, directly to the Faculty of Education by December 31st.
- If desired, you can submit a revised (i) Personal statement of what has been learned about the processes of teaching and learning from education related experience, directly to the Faculty of Education by December 31st.

Ensure the postage is sufficient and the address is correct:

Undergraduate & Post-Graduate Programs Office
Faculty of Education
University of New Brunswick
P.O. Box 4400
Fredericton, N.B. E3B 5A3
Canada
Email: educ@unb.ca
Fax: 506-453-3569

Incomplete applications will not be processed. Applicants are strongly urged to assemble and submit the completed application as early as possible.

Please submit requested documents only. Photographs, résumés, etc., are not acceptable.