Set up your Yubikey for Multi-Factor Authentication (MFA)

These instructions work for Linux, Mac, and Windows.

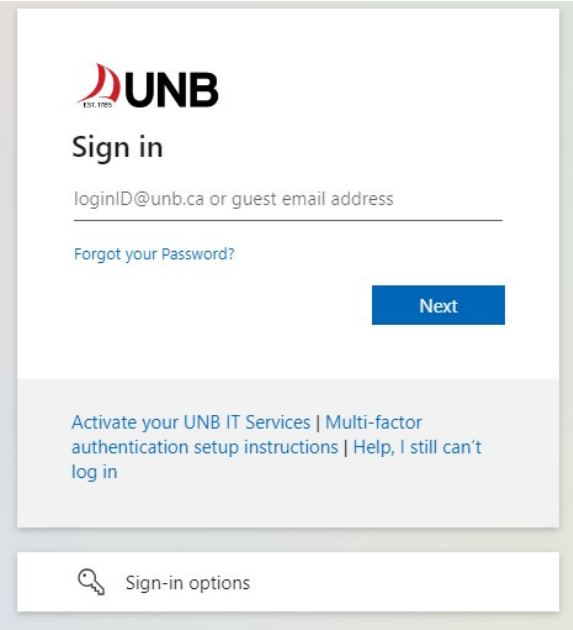
Before you begin: confirm you have administrator access to your device. You won't be able to continue without the proper access that allows you to make changes to your device settings and options.

Step 1:

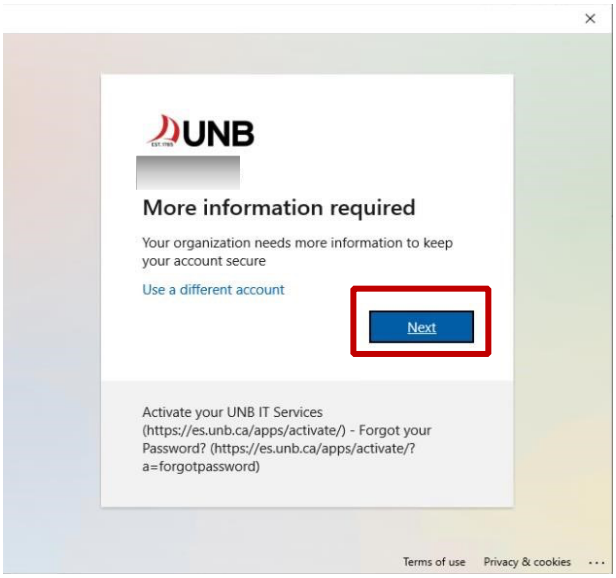
On your computer, **download and install** the Yubico Authenticator app.

Step 2:

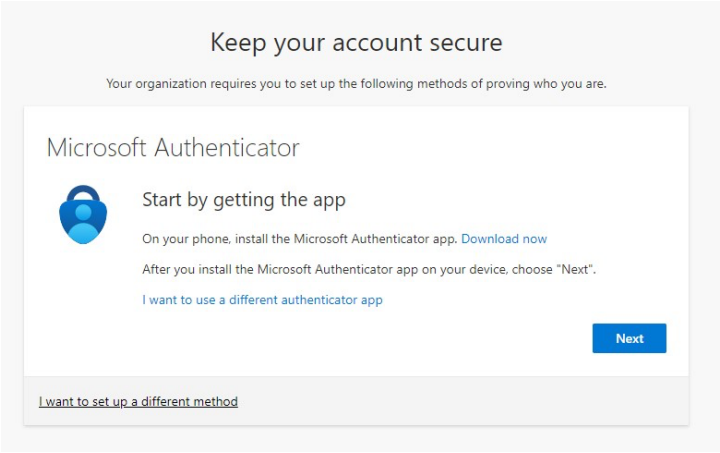
From your web browser, open an incognito/private browsing window. Go to the MyUNB Intranet and log in with your UNBloginID@unb.ca (don't forget the @unb.ca) and password when prompted. Choose Work or School Account, if prompted.



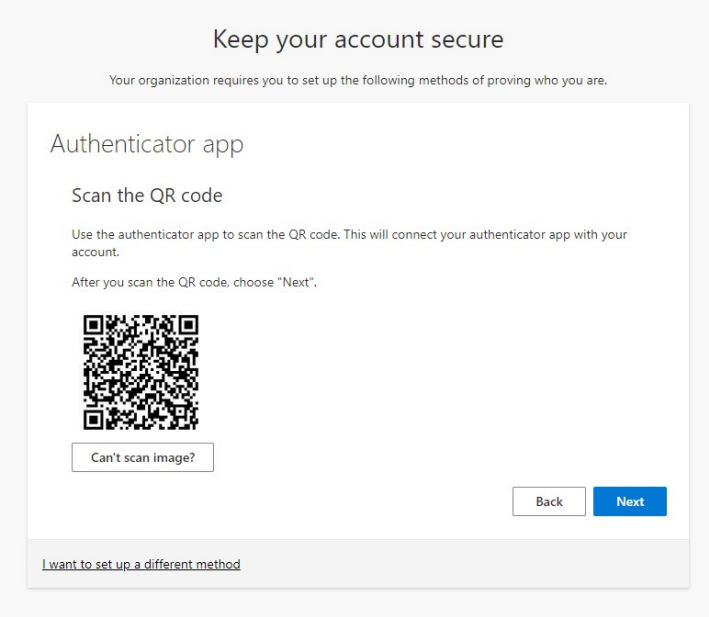
Step 3:
You'll be prompted with a "more information required" screen. Click '**Next**'.



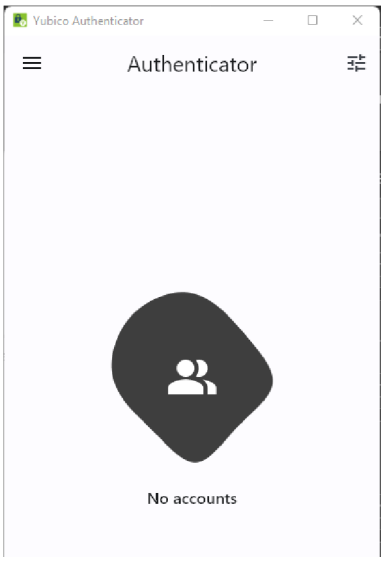
Step 4:
On the Microsoft Authenticator screen, click **'I want to use a different authenticator app'**.



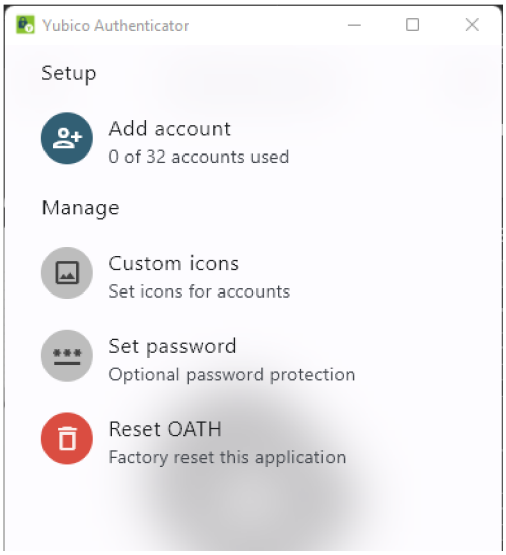
Step 5:
Click *next* until you see a QR code displayed on the screen.



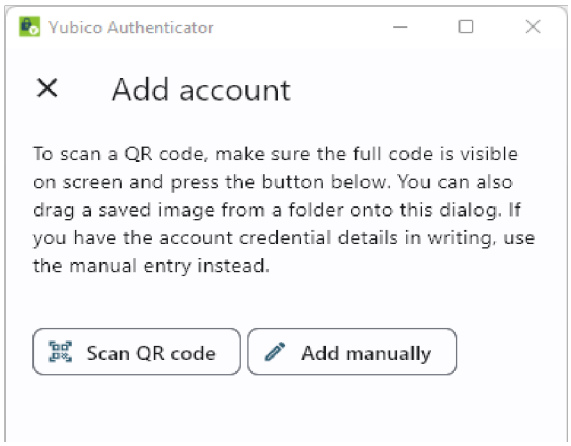
Step 6:
Insert your YubiKey into your computer's USB port. Open the **Yubico Authenticator app** (installed in Step 1). Click the **menu** on the upper right corner.



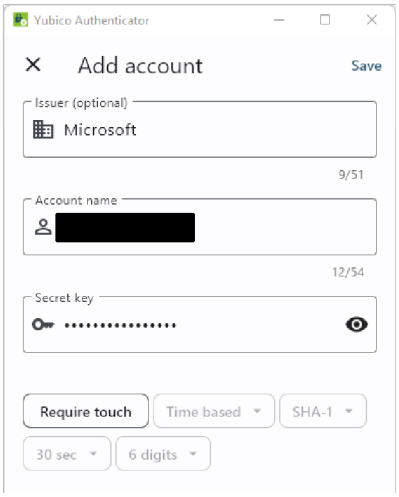
Step 7:
Choose '**Add account**'.



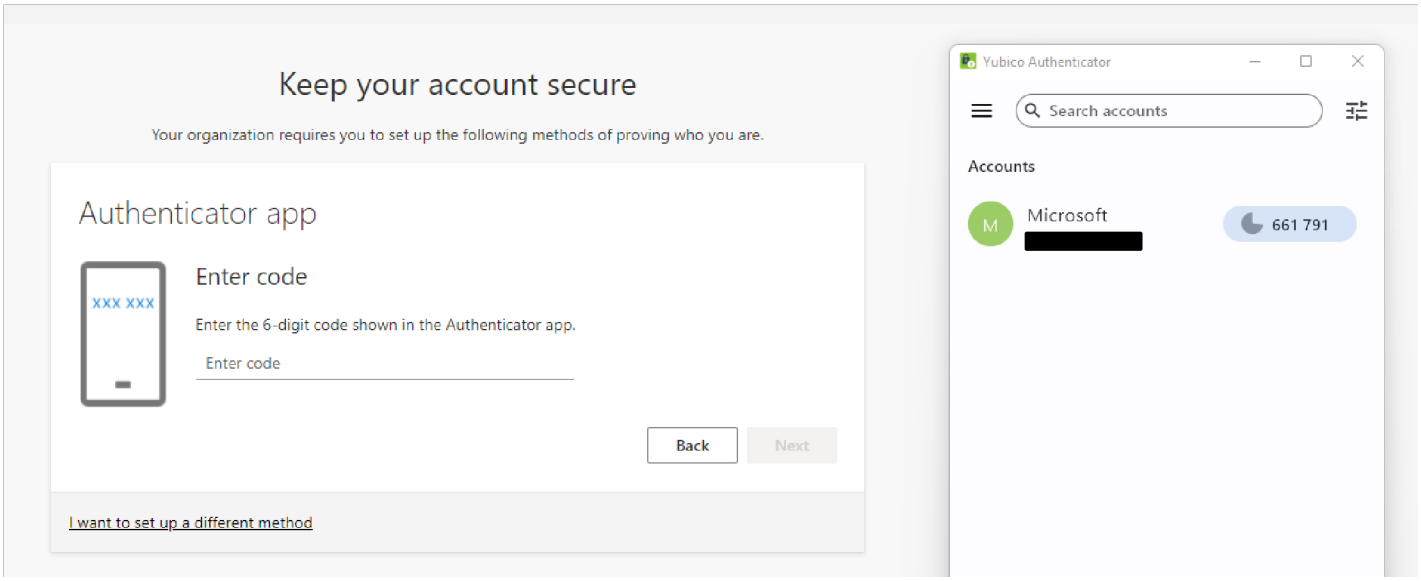
Step 8:
Click '**Scan QR Code**'.



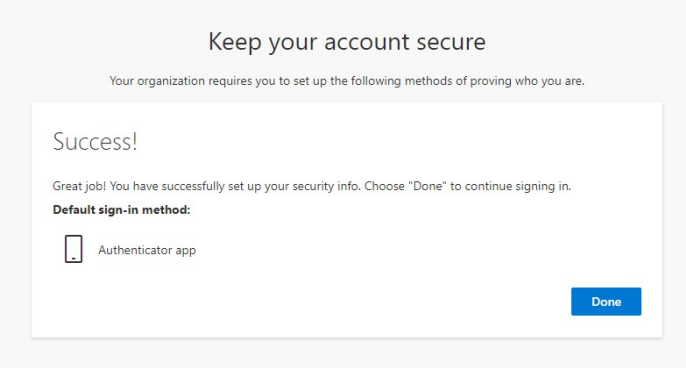
Step 9:
The app will automatically scan the QR code from the browser. Click '**Save**'.



Step 10:
Go back to your browser window – click '**Next**'. You'll be prompted to **enter the code** that is appearing on the Yubico Authentication app.



Step 12:
You'll be notified in your browser that you have successfully set up your Yubikey. Click '**Done**'.

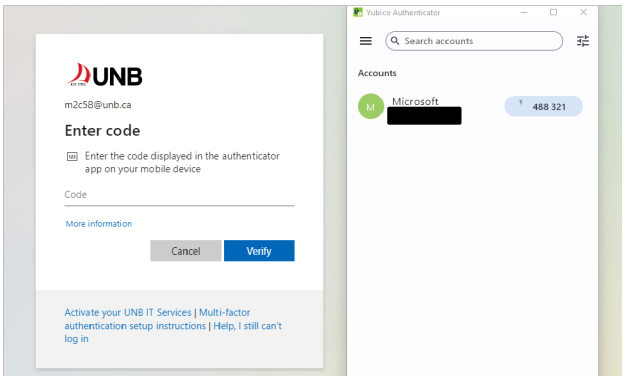


Using your Yubikey to sign in to your UNB IT services:

Step 1:
When prompted, enter your UNB password and click '**Sign in**' (*your loginID@unb.ca will already be filled in*)

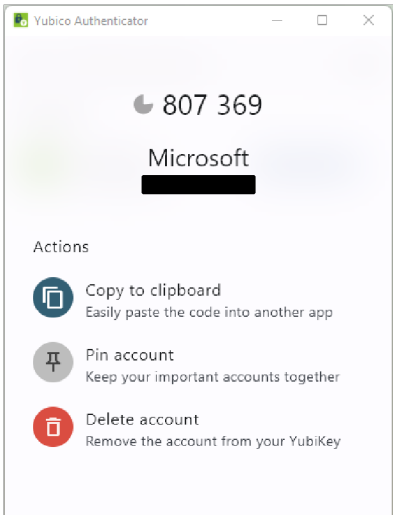
Step 2:
Open the **Yubico Authenticator app** on your phone.

Step 3:
Insert your **YubiKey** into your computer or device.

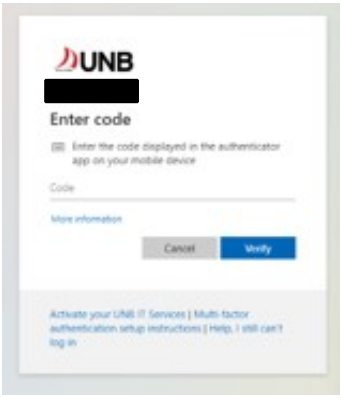
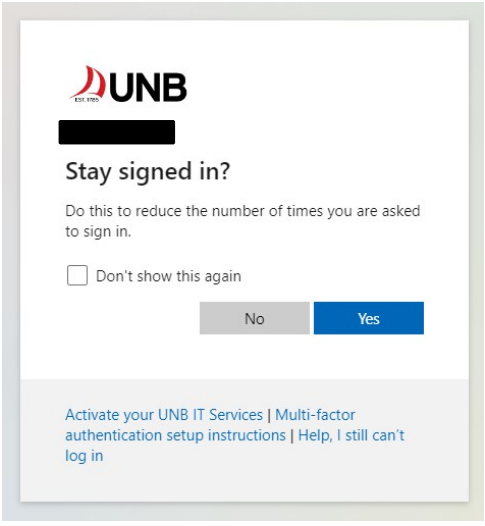


Step 4:
From the Yubico Authenticator app:

1. Click the **code**
2. Click '**Copy to Clipboard**'



Step 5:
Paste the code into the prompt. Click '**Verify**'



Step 6: Click '**Yes**' to stay signed in