

1.0 Purpose

- 1.1 Pursuant to S. 74 of the UNB Act, the Board of Governors makes the following Regulations in exercise of the powers conferred to provide for the election of student members to the Board under S. 23(1)(n).

2.0 Applicability

- 2.1 University-wide

3.0 Definitions

- 3.1 "Board" means the Board of Governors;
- 3.2 "delivered" means sent by campus mail or e-mail;
- 3.3 "eligible student" means a full time graduate or undergraduate student who has completed registration, or a part time student registered in a certificate or degree program, on either campus;
- 3.4 "in good academic standing" means having a grade point average of 2.0 or above for the courses attempted within the most recent assessment period preceding the election, and not being placed on academic probation or being required to withdraw from University at any time subsequent to the election up to end of the term office ;
- 3.5 "member" means a student member of the Board elected under these Regulations;
- 3.6 "posted" means posted in conspicuous places on bulletin boards near entrances to main academic buildings on the appropriate campus;
- 3.7 "published" means printed in newspapers or bulletins or distributed by broadcast e-mail on the appropriate campus;
- 3.8 "Secretary" means the Secretary of the Board on the Fredericton Campus and the Senate Secretary on the Saint John Campus;
- 3.9 "Council" means the Student Representative Council or Student Union Council on the appropriate campus;
- 3.10 "recognized part-time student organization" means Adult Learners Part Time Students or Organization of Part Time and Mature University Students on the appropriate campus,
- 3.11 "year" means the "regular academic year" as defined in the UNB Act, viz: "the period of time from the date set for the general commencement of lectures in the month of September in an academic year to the date set for the conclusion of Encaenia exercises in that academic year, inclusive."

4.0 Implementation

4.1 ELECTIONS:

- 4.1.1 An election for the return of a member shall be held in accordance with these Regulations whenever the term of a member in office is to expire, has expired or ends by reason of resignation or any other cause, except as provided for by Regulation 4.5 below.
- 4.1.2 Regular elections shall be held during the second half of the winter term on a date determined by the Secretary in consultation with the Chief Returning Officer of the Council.
- 4.1.3 Special elections may be held where a vacancy occurs:
 - 4.1.3.1 when the required number of members has not been elected during the regular election;
 - 4.1.3.2 because of death or resignation;
 - 4.1.3.3 when the Secretary determines that a member is no longer eligible under these regulations.
- 4.1.4 When an election is directed under these Regulations, it may be held in conjunction with a Council election.
- 4.1.5 The Chief Returning Officer on either campus shall ensure that notice of an election pursuant to these Regulations is delivered to the Presidents of the Council, Graduate Students Association, and the recognized part time student organization on that campus and is published and/or posted, and shall contain the following particulars:
 - 4.1.5.1 the number of candidates to be elected;
 - 4.1.5.2 the terms of office;
 - 4.1.5.3 the eligibility qualifications to stand for nomination and to vote;
 - 4.1.5.4 the place, date and hour for the closing of nominations;
 - 4.1.5.5 the place, date and hours of the vote.
- 4.1.6 A delivered and published or posted notice containing the particulars as presented in 4.1.5.5 above, shall be deemed to be notice to all eligible candidates and voters.
- 4.1.7 The Council, Graduate Students Association and the recognized part-time student organization on each campus may make reasonable efforts, as the executive of each organization may choose, to encourage and solicit the nomination(s) of

students from among their membership, who are eligible undergraduate, graduate or part-time students, respectively. Such nominations shall conform in all respects to the provisions set out in these regulations.

- 4.1.8 Elections held under these Regulations shall be subject to the campaign and polling rules approved by the Council; should the Council rules conflict with these Regulations, then these Regulations take precedence.

4.2 ELIGIBILITY:

- 4.2.1 The Secretary shall be responsible for determining whether or not a nominee is eligible.
- 4.2.2 A candidate must be an eligible graduate or undergraduate student in good academic standing in the University, as defined in 3.2 and 3.3 above.
- 4.2.3 A candidate may be enrolled in any year of a program, but is not eligible if scheduled to graduate in the Spring or Fall of the election year.
- 4.2.4 Appeals against a ruling of ineligibility may be made by the nominee, or by a member ruled ineligible under 4.5.4, accompanied by a colleague or counsel, to the Board Nominating and Review Committee, whose findings, which shall be binding and final, shall be reported to the Secretary.
- 4.2.5 A candidate ineligible under 4.2.3 may stand for election if clear evidence is provided of continuing enrolment at UNB beyond the date of graduation (N.B. intentions are insufficient).
- 4.2.6 A member expelled from the Board is not eligible for re election for a period of twelve months after the date of expulsion.
- 4.2.7 Any eligible student at the time of the election may vote.

4.3 NOMINATIONS:

- 4.3.1 Nominations shall be on prescribed forms (Appendix A or B), available from the Secretary or the Council.
- 4.3.2 For each nomination, there shall be a nominator, a seconder and at least twenty (12) supporting signatures in Fredericton, and twelve (12) in Saint John, all of whom must be eligible students on the appropriate campus.
- 4.3.3 A student must give written consent to being placed in nomination.
- 4.3.4 Nominations may be filed either at the office of the Secretary or the Council.
- 4.3.5 A candidate may withdraw at any time before the close of nominations, and at any time thereafter up to two business days following the close of nominations, by filing a notice of withdrawal at the office of the Secretary or the Council.

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- 4.3.6 The Secretary shall set a closing date for the receipt of nominations which shall be at least two weeks prior to the date of the election.
- 4.3.7 In the event that when nominations close the number of nominees equals the number of seats vacant, the nominee(s) shall be declared elected by acclamation.
- 4.3.8 In the event that no or insufficient nominations are received by the closing date, the date may be extended, all seats remain open, and no partial acclamation is declared.
- 4.4 **MEMBERSHIP AND TERM OF OFFICE:**
 - 4.4.1 Two members from the Fredericton campus and one from the Saint John campus shall be elected each year.
 - 4.4.2 The term of office shall commence 1 July.
 - 4.4.3 The term of office shall end 30 June.
 - 4.4.4 A member who ceases to be an eligible student in good academic standing ipso facto ceases to be a member under these Regulations
 - 4.4.5 A member elected to fill a vacancy caused by 4.4.4 above, death or resignation, shall be elected to complete the term of the former member.
 - 4.4.6 In the event that a vacancy occurs due to death, resignation or ineligibility, the Council and the Graduate Student Association, and the recognized part time student organization on each campus may after consultation among all three organizations, designate an eligible student acceptable to all three to serve as an acting member and to attend and vote at the meetings of the Board until an election can take place, such election to be held at the earliest practicable opportunity.
- 4.5 **DUTIES OF THE SECRETARY:**
 - 4.5.1 The Secretary of the Board, on behalf of the Board of Governors, shall have the overall responsibility for the implementation of these Regulations, and shall report to the Board of Governors as required by the Board or when he deems it necessary.
 - 4.5.2 The Secretary shall enlist the aid of, and cooperate with, the Chief Returning Officer of the Council, or any other Council official given responsibility with respect to elections.
 - 4.5.3 Subject to these regulations, elections for student representatives to the Board of Governors would normally be conducted by the Council in conjunction with the Council elections; however, should the Secretary deem it necessary to hold a

separate election, he may do so with the consent of the Board or, in the case of time constraints, of the Chairman of the Board and the President.

4.5.4 In the event of a tied vote, the election shall be determined by lot (e.g. toss of a coin), carried out by the Secretary in the presence of the candidates or their scrutineers.

4.5.5 The Secretary of the Board is responsible for ensuring that no member continues in office who is ineligible, and for notifying a member who becomes ineligible.

5.0 Interpretation and Questions

5.1 University Secretariat Office is located in Sir Howard Douglas Hall, Room 110. Questions concerning this policy may be directed to (506) 453-4613 sjd@unb.ca.