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## New, or Increases in Program Differential Fees

Resource Planning & Budgeting (RPB) Team

Guideline

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### 1.0 Purpose

- 1.1 Differential tuition fees by program will in general be used to support improvements in the overall quality of the program. Purposes for which such differential fee revenue may be allocated include, but are not limited to:
  - 1.1.1 library collections and services;
  - 1.1.2 specialized equipment, software and technology;
  - 1.1.3 gaps in existing faculty and staff expertise;
  - 1.1.4 research and scholarly activity;
  - 1.1.5 visiting professors, speakers and conferences;
  - 1.1.6 teaching and learning support;
  - 1.1.7 recruitment and admissions activities;
  - 1.1.8 student placements, internships, practicums;
  - 1.1.9 student support services;
  - 1.1.10 student society support and activity;
  - 1.1.11 alumni and external relations

### 2.0 Applicability

- 2.1 University-wide

### 3.0 Definitions

- 3.1 None applicable

### 4.0 Implementation

- 4.1 UNB students should be given advance notice of differential tuition fee proposals that might affect them.
- 4.2 Notice should be sufficiently specific that students are able to respond intelligently to it and sufficiently general that there is some room for discussion.
- 4.3 UNB students should be consulted about differential tuition fee proposals that might affect them. Students should have opportunities for input and are entitled to make representations through their leaders about the proposal. There should be a commitment to more general opportunities for sharing of information and discussion. Mechanisms and processes should be in place to permit such participation, and these may vary from faculty to faculty. In the early stages of discussion, proposals should be framed with sufficient flexibility that there is a prospect that input from students will affect the ultimate shape of the final proposal.

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- 4.4 UNB students should know in general terms the uses to which these funds are to be put. It should be made clear to students the broad goals to which these funds are intended to be put.
- 4.5 UNB students should know the process that will be used to approve differential tuition fee proposals and have a voice in that approval process. Students should be made aware of the process involved in approving the proposal – from initial consultations through Faculty Council to Board of Governors approval
- 4.6 UNB students should have the opportunity to participate in the decision making processes that involve consideration of differential fee proposals. Bodies involved in consideration of differential program fee proposals will include Faculty Councils, campus budget committees, the Finance Committee of the Board and the Board of Governors. In addition to the mechanisms and processes to permit participation mentioned in paragraph 2, students are voting members of campus budget committees, the Finance Committee and the Board of Governors, and in some cases Faculty Councils. Should student members of Faculty Council not be entitled to vote, Faculty Council should provide an opportunity to student representatives to make presentations on and otherwise participate in consideration of differential tuition fee proposals at a Faculty Council meeting.

### **5.0 Interpretation and Questions**

- 5.1 The Resource Planning & Budgeting (RPB) Team office is located in Room 21 of Sir Howard Douglas Hall. Questions concerning this policy may be directed to [budgethelp@unb.ca](mailto:budgethelp@unb.ca)