

UNIVERSITY OF NEW BRUNSWICK
School of Graduate Studies

HONORARY RESEARCH ASSOCIATE
HRA

1. Introduction

The University is fortunate to have most federal and provincial government laboratories and research agencies, as well as the various departments of the Government of New Brunswick, in its vicinity. On the staffs of these bodies are many highly qualified scientists and scholars. In order to facilitate the maximum degree of cooperation between these agencies and the University, some of these persons may be designated as Honorary Research Associates in the School of Graduate Studies. In addition, there are other individuals at various institutions whose special skills and knowledge qualify them to hold appointments as Honorary Research Associates.

2. Appointment Process

- (a) Any GAU at the University may nominate individuals for appointment as Honorary Research Associates. Centres and Institutes wishing to nominate HRAs must do so through a GAU. All nominations should be accompanied by a full curriculum vitae and sent to the Dean of Graduate Studies.
- (b) Such nominations will be brought before the Executive Committee of the School of Graduate Studies and, subsequently, to the Senates and the Board of Governors for approval.
- (c) An Honorary Research Associate will be appointed initially for a four year term. Such an appointment will be renewable for additional four year terms subject to the mutual agreement of the GAU; the individual whose nomination has been proposed; and, the Dean of the School of Graduate Studies. Renewal will require completion of the Honorary Research Associate renewal form by the GAU setting forth the contribution of the candidate over the previous four years.
- (d) All Honorary Research Associates shall be listed in the Calendar of the School of Graduate Studies.
- (e) Normally, the Honorary Research Associate will receive no stipend from the University for his/her services in this capacity.

3. Definition and Opportunities

Honorary Research Associates cooperate with members of university GAUs in the direction or evaluation of graduate student research. By mutual consent of the Honorary Research Associate, the GAU and the School of Graduate Studies, such cooperation may take the following forms:

- (a) serving as a GAU reader on a graduate student's thesis, report, or oral defence committee
- (b) serving as co-supervisor of a thesis or report
- (c) offering courses at an advanced level in his/her field of specialization; HRAs are able to be hired as stipendiary instructors only when regular faculty are not available or are not qualified to teach the designated courses
- (d) participation in graduate seminars, symposia, etc.
- (e) serving on the graduate committee of the Graduate Academic Unit
- (f) serving on appropriate sub-committees of the School of Graduate Studies
- (g) offering lectures at an advanced level in his/her field of specialization

4. Privileges

In order for HRAs to receive a UNB identification card, the GAU must submit a request through the Integrated Technology Services website at UNB. HRAs are entitled to receive many of the same privileges as regular faculty members (for example, the use of library, athletic, and recreational facilities).

HRAs are not allowed to apply independently through the University of New Brunswick for internal and external funding (including NSERC and SSHRC).

Approved by the Executive Committee of the School of Graduate Studies
on January 7, 2002

University of New Brunswick
SCHOOL OF GRADUATE STUDIES

**HONORARY RESEARCH ASSOCIATE
HRA**

Application for Appointment

Name: _____ Tel: _____ Fax: _____

E-Mail: _____

Address: _____

Name and Address
of Employer _____ Tel: _____

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ACADEMIC, RESEARCH AND INDUSTRIAL EXPERIENCE

Positions Held

Dates

Department

Institution

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Degrees College/University

Country

Discipline

Year

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

HONORARY RESEARCH ASSOCIATE - Application for Appointment (cont'd)

**SUMMARY OF PUBLICATIONS or OTHER EVIDENCE OF RESEARCH, SCHOLARLY OR
CREATIVE
ACTIVITY PERTINENT TO THE DIRECTION OR EVALUATION OF GRADUATE RESEARCH**

Total number of refereed books published	_____
Total number of non-refereed books published	_____
Total number of publications in refereed journals and books	_____
Total number of refereed conference proceedings	_____
Total number of publications in non-refereed journals and books	_____
Total number of non-refereed conference proceedings	_____
Total number of conference posters and abstracts	_____
Total number of contract or internal research reports	_____

OTHER:

JUSTIFICATION FOR APPOINTMENT:

(please attach an up-to-date c.v.)

_____ Graduate Academic Unit	_____ Chairperson/Dean's Signature	_____ Date
_____ DoGS' Signature	_____ Date	