

UNIVERSITY OF NEW BRUNSWICK
FREDERICTON CAMPUS SENATE MEETING

Note: These Minutes have been edited to remove confidential personal information such as student numbers.

The Fredericton Senate met at 10:00 p.m. on Tuesday, 18 May 2010 in Room 303, Tilley Hall. President Campbell was in the chair, and the following members were present:

A. Adam	T. Haggerty	C. Passaris
D. Bell	A. Hamza	C. Patten
B. Benton	L. Henderson	A. Reid
E. Biden	D. Hinton	W. Robbins
B. Boothman	G. Kealey	A. Sankey
K. Brien	R. Langley	A. Secco
E. Campbell	S. Lord	C. Stacey
C. Canitz	B. Lowry	J. Thompson
S. Carmont-McKinley	D. MaGee	D. Townsend
S. Cleave	E. Maher	G. Waite
David Coleman	J. McEvoy	K. Weaver
S. DeVarenne (Secretary)	M. McKenna	L. Wells
C. Ferguson	J. Murray	K. Wilcox
D. Floyd	T. Needham	R. Wightman
A. Forrestall	R. Parker	J. Wright

Also Present

J. Andow (Acting Associate University Secretary)
K. Waugh (Associate Registrar)
K. Winslow (Associate Dean, Faculty of Education)

Unable to Attend:

T. Benfey	A. Ghorbani	M. Pelletier
B. Broster	O. Gorman-Asal	J. O'Neill
G. Campbell	D. Hambrook	O. Rajora
E. Carusetta	P. Jolly	C. Sutherland
D. Cochrane	L. Kealey	J. Teskey
Daniel Coleman	R. MacKinnon	N. Tracy
A. B. Cooke	S. Mattar	L. Vail
M. Couturier	M.E. McKinney	J. Valk
L. Doige	D. Murray	

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ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

Minute

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4.1	Questions from Senator Bell	2 pp.
4.2	Question from Senator Lowry	2 pp.
5.1	Activities of the Saint John Senate 31 March 2010	2 pp.
6.1	Graduation List.....	86 pp.
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7.1	Certificates List	3 pp.
8.1	Report of the School of Graduate Studies	26 pp.
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19.1	Report of the UNB Student Services Committee.....	5pp.
20.1	Report of the Library Advisory Committee	1pp.

1. Announcements**1.1 Announcements for 18 May 2010** (posted with agenda)

E. Campbell welcomed Senators to the May meeting.

The President thanked senators for whom this was the last meeting in their current term on Senate, and wished them well in their future endeavors. He encouraged outgoing Senators to offer for Senate in future should the opportunity arise.

Referring Senators to the Encaenia and Spring Convocation information which was posted with the agenda, the Chair noted that Valedictorians for UNB's 181st Encaenia ceremonies are: Kailynn Anthony of Russell, ON, Oliver Gorman-Asal of Fredericton, and Chris Samuel of Edmonton, AB. In Saint John, the Valedictorian will be Taryn Elaine O'Neill of Saint John. He encouraged Senators to participate in Encaenia Ceremonies.

This year's Retirement Dinner will be held in the SUB Atrium on Tuesday, June 1. Tickets can be reserved using the form provided on the website of the Vice-President Fredericton (Academic).

W. Robbins brought to Senators' attention the recent announcement of the 19 inaugural Canada Research Excellence Chairs. She pointed out that there are no women on the list of honorees, and reminded Senators of the continued need to strive for equality and gender balance in research awards. G. Kealey provided a brief overview of the selection process and observed that there may have been very few women applicants at the outset of the process.

Additional announcements were posted with the agenda.

2. Approval of Meeting Agenda and Minutes**2.1 Minutes of 18 May 2010** (posted with the agenda)

MOTION 2, 1 Passaris/Townsend "That Senate approve the agenda as presented, and the Minutes of 30 March 2010 as circulated."

CARRIED

3. Business Arising from the Minutes

There was none.

4. Question Period**4.1 Questions from Senator David Bell** (posted with the agenda)

The Chair drew Senators' attention to the questions and responses which were posted with the agenda. The President indicated that he had discussed the possibility of providing copies of the Minutes of the PSE Advisory Forum to Senate with the Chair of the Forum and other members of the forum. Stressing that the discussions of the Forum are open and frank, he explained that he and other members were not comfortable with circulating the minutes in their unedited form.

4. **Question Period (cont'd)**

4.1 Questions from Senator David Bell (cont'd)

G. Kealey elaborated upon on the structure of working groups involved in the various operational aspects of the Post Secondary Education plan, noting that the Vice-Presidents of New Brunswick's universities are working on initiatives such as the Graduate School of New Brunswick and the potential for working together on international recruitment.

Secretary's Note: Further to the response to Senator Bell's question which was circulated with the agenda, the Deputy Minister of Post-Secondary Education, Training and Labour (PETL) provided a summary of the PSE Advisory Forum's discussions to date. The summary was circulated for the information of Senators by e-mail on May 18 and is attached to the Minutes.

D. Bell noted that his questions were motivated by concern that some aspects of the Action Plan could interfere with academic integrity. These concerns were outlined in the AUNBT's response to the Action Plan. E. Campbell indicated that he has made note of the AUNBT's concerns.

4.2 Question from Senator Brian Lowry (posted with agenda)

The Chair noted that Associate Vice-President Integrated Technology Services, Terry Nikkel, provided the response to Senator Lowry's question regarding the UNB Wireless Network but was not able to attend the meeting. Follow-up questions can be forwarded to T. Nikkel for response.

B. Lowry commented that the response provided to his question regarding the UNB wireless network did not address his more specific concerns. The President suggested that, as the questions are situation-specific, B. Lowry contact T. Nikkel for further discussion.

D. Bell asked the President if a committee has been struck to consider matters of "e-privacy." E. Campbell responded that he has met with T. Nikkel to examine the overall governance structure of ITS, and that the possibility of such a committee or other means for dealing with e-privacy concerns will be looked at as part of the strategy for improving ITS business processes.

Responding to questions about the potential for Google Mail to be used as the University email service provider, the Chair acknowledged that, if the University opted to switch to Google Mail, UNB e-mail could become subject to the Patriot Act. Various stakeholders would need to be part of discussions before such a decision could be made, including faculty, staff, and students. He reflected upon the challenges of making decisions relating to technology, and commented that technological requirements vary widely from department to department, unit to unit, and researcher to researcher. It is anticipated establishing a governance and advisory committee within ITS will position the University to better make appropriate decisions with regards to its integrated technology services.

5. **Activities of the Saint John Senate**

5.1 Activities Report for 31 March 2010 (posted with agenda)

E. Campbell drew Senators' attention to the Activities Report of the Saint John Senate for 31 March 2010 which had many items in common with the 30 March 2010 meeting of Fredericton Senate.

6. **Graduation and Prize Lists**

(The Graduation List was available for perusal on the UNB website:

<http://www.unb.ca/graduation/encaenia/graduates/gradlist.html>. A limited number of hard copies were available for perusal at the Senate meeting.)

6.1 List of Bachelor Degrees (available for perusal at the meeting)

6.2 List of Prize Winners (posted with agenda)

E. Campbell reminded Senators that the graduation and prize lists were available on the graduation website. A limited number of copies were available for perusal at the meeting. He congratulated Student Senators who will receive prizes: Stephanie Lord will receive the Dr. James Downey Student Award and a Student Union Activity Award (Gold), and Oliver Gorman-Asal and John O'Neill will each receive a Student Union Activity Award (Gold).

[Applause]

D. Hinton presented the list of undergraduate degrees and the prize list. For the Fredericton campus there were 1449 graduands – 1241 bachelor and 208 graduate. He informed Senate that there are 177 graduands from the BN program at Humber College.

He noted the following additions to the list of Undergraduate degrees available in hard copy:

- Katelin Maureen Kienapple (Aviation and Operations Management Concentration/Human Resources Management Concentration), 1st Division;
- Akil Patrick (Roytec BBA graduate), 2nd Division.

MOTION 6, 1 Hinton/Secco “That Senate approve the list of Undergraduate degrees, as amended.”

CARRIED

MOTION 6, 2 Hinton/Secco “That Senate approve the Prize List, as presented.”

CARRIED

MOTION 6, 3 Wightman/Townsend “That Senate authorize the Registrar to make changes and additions to the Graduation and Prize Lists between now and 31 August 2010 for those who are deemed to have graduated in May 2010, after consultation with the Faculties or Departments concerned, and the Dean of Graduate Studies in the case of graduate degrees and prizes, with the approval of the President, and subject to later report to Senate.”

CARRIED

6. **Graduation and Prize Lists** (cont'd)

6.3 List of Higher Degrees (available for perusal at the meeting)

E. Biden presented the list of higher degrees. He noted that 247 Masters and 27 Doctoral students will receive their degrees at Encaenia. He commented that the high number of doctoral students, reflects the quality of UNB's doctoral programs and the School's recruiting efforts.

MOTION 6, 4 Biden/G. Kealey "That Senate approve the list of Higher Degrees, as presented."

CARRIED

7. **Certificate Lists**

7.1 List of Certificates for March 2010 (posted with agenda)

D. Hinton presented the list of certificates and diploma candidates.

MOTION 7, 1 Hinton/Robbins "That Senate approve the list of certificates and diplomas including Academic Proficiency in Hydrographic Surveying, First Nations Business, Business Administration Levels I and II, Applied Human Resources Management, Technology Management and Entrepreneurship, Adult Education, University Teaching, Spanish, Geometrics, and Family Violence Issues, as presented."

CARRIED

8. **Report of the School of Graduate Studies**

8.1 New, Revised and Deleted Courses (posted with agenda)

E. Biden presented new, revised and deleted Graduate courses for approval, indicating that the proposals have been reviewed by the Curriculum subcommittee of the School of Graduate Studies Executive Committee.

MOTION 8, 1 Biden/Brien "That Senate approve the proposed new courses, PSYC 6519 and IDST 6346, change in description for CD 6583, change in title and description for PSYC 6315, change in number for MBA 6990 (formerly 6998), and change in units for GGE 3022, as presented."

In response to a question about CE 6583, E. Biden noted that the course is offered as a UNB course instead of a transferrable University of Toronto course to make it easier to calculate student GPAs and for transcript purposes.

CARRIED

8.2 Honorary Research Associates (posted with agenda)

E. Biden presented the list of Honorary Research Associates for approval, noting that the list was approved by the Membership subcommittee of the School of Graduate Studies Executive Committee.

8. **Report of the School of Graduate Studies** (cont'd)

8.2 Honourary Research Associates (cont'd)

MOTION 8, 2 Biden/Townsend “That Senate approve the appointment of Honourary Research Associates from Robert Johns to Ma'moun Abu-Ayyad, inclusive, as presented.”

CARRIED

8.3 New, Revised and Deleted Scholarships (posted with agenda)

E. Biden presented the list of new, revised and deleted Graduate scholarships. He drew Senators' attention to a revision to the Helen Gibson Memorial Scholarship, indicating that the change was made in response to recent changes in the provincial health regions.

MOTION 8, 2 Biden/MaGee “That Senate approve the list of new, revised, and deleted Graduate scholarships, as presented.”

CARRIED

8.4 New MSc in International Trade and Management (posted with agenda)

E. Biden presented the proposed new MSc in International Trade and Management, referring to information which was posted with the agenda. He noted that the program is intended for the Saint John campus, and is expected to be attractive to international students. Once approved, the program will be offered on a cost-recovery basis. He noted that he is presenting the proposal to Fredericton Senate for information only.

Senators questioned why the program is offered as a degree in Science as opposed to a degree in Arts. E. Biden explained that programs of this kind have been moving toward use of the MSc designation and that this has proven to be an effective recruitment tool. It was suggested that consultation between Faculties should take place when degrees such as this are being considered.

Secretary's Note: The MSc in International Trade and Management was referred back to the School of Graduate Studies for further consideration at the 18 May 2010 meeting of the Saint John Senate. It was approved as a Masters of International Trade and Management at the 29 July 2010 Saint John Senate Meeting.

9. **Report of the Undergraduate Scholarships Committee**

9.1 New Awards, Deleted Awards and Modifications to Existing Awards (posted with agenda)

K. Waugh presented the report of the Undergraduate Scholarships Committee.

MOTION 9, 1 Brien/Sutherland “That Senate approve new awards, deletion of awards, and modification to existing awards open to students on the Fredericton campus and on both campuses, as presented.”

CARRIED

10. President's Report

10.1 Strategic Planning Progress Report May 2010 (posted with agenda)

The President drew the attention of Senators to the Strategic Planning Progress Report which was posted with the agenda. Highlighting areas of his written report, he noted that external consultations will soon be completed. Meetings have been scheduled with provincial labour leaders and the Association of Professional Engineers and Geoscientists in June.

White papers are being finalized by their authors and the final versions will be posted on the strategic planning website. Questionnaire data continues to be analyzed and a second release of data has been posted to the website. This data set relates to core values, culture, and student mix.

Tony Bates, a higher learning specialist who focuses on e-learning, was at UNBF and UNBSJ on May 10 and 11, respectively. He met with the University Management Committee, the Vice-President's Advisory Council (Saint John), Directors Plus, Dean's Council (Fredericton), and the Strategic Planning Steering Committee. He also delivered a presentation on e-learning which was open to all members of the University community.

The Steering Committee is in the process of selecting a writing team to begin drafting the Strategic Planning document.

It was noted that cultural groups were not visible on the list of organizations spoken with during the external strategic planning consultations. The President acknowledged that the focus of the external sessions was research and business, however, additional groups with an interest in the University may be consulted at a later date.

10.2 End of Year Review (verbal)

The President spoke to his first year at UNB. He noted that research revenue continues to grow and that UNB researchers led the country's comprehensive Universities in growth of peer-reviewed publication growth from 2002-2007. He observed that this achievement has made UNB more attractive to funding agencies and research partners, as reflected in the success of graduate student recruitment and as evidenced by an additional 9% growth in research funding last year.

The Fredericton campus remains focused on delivering a positive student experience and developing new recruitment and retention strategies. Significant construction projects are well underway, including the Richard J. Currie Centre, and the addition of the New Brunswick Community College building. He noted that the Currie Center, an architecturally complex building, has experienced an estimated one-year delay due to unforeseen difficulties resulting from the porous rock on which the building sits. The construction team is working hard to ensure that there are no further delays in completing the structure.

The Saint John campus continues to develop at a rapid pace, most notably the construction on the University Commons building, the Dalhousie Medical Education building, and the new NBCC building. The campus continues to develop new and existing initiatives to strengthen enrollment, community, and research opportunities.

10. **President's Report** (cont'd)
 10.2 **Year End Review** (cont'd)

The President provided a brief update on the implementation of the recommendations of the Commission on Inter-Campus Relations Funding and Governance. He noted that the University has already implemented several of the chief recommendations of the report, including the creation of a mechanism to deal with inter-campus relations. The report suggested the creation of a staff position; the University opted to form a committee consisting of the Vice-President Fredericton (Academic), the Vice-President Saint John, the Provost, and the President's Executive Assistant. He noted that the most difficult recommendations are still under consideration, including the question of separate provincial grants for the campuses.

The University is working towards "greening" and modernizing its campuses. It is anticipated that by 2016 we will have decreased our carbon emissions by one third. Many retrofits are already underway towards this goal. UNB participated in the College Sustainability Report Card, as released by the Sustainable Environments Institute. Over the course of a year we improved our score by a letter grade to "B." The President commented that few Universities achieve higher than a "B" rating. The Vice-President Fredericton (Academic) added that he recently attended a ceremony where UNB received the Premier's Award for Energy Efficiency.

The Chair reported that the Advancement Office raised \$14 million in 2008-09 to support UNB scholarships, research, and capital improvements. The Office projects that nearly \$12 million will be raised in 2009-10. A multi-year advancement plan is currently under development.

11. **Faculty of Law Academic Calendar of Dates**
 11.1 **Faculty of Law Academic Calendar of Dates for 2010-2011** (posted with agenda)

MOTION 11, 1 Townsend /McEvoy "That Senate approve the proposed 2010-2011 Law Academic Calendar of Dates, as presented."

CARRIED

12. **Proposed Amendments to Faculty Council Composition**
 12.1 **Library Board** (posted with agenda)
 12.2 **Faculty of Science** (posted with agenda)

Senators considered the proposed amendments to the composition of the Library Board and to the Faculty of Science Council, which were submitted in response to the proposed amendments to the *University of New Brunswick Act*.

D. Bell commented that other Faculties should be reminded to consider similar amendments to the composition of their Councils.

MOTION 12, 1 MaGee /Townsend "That Senate approve the proposed revisions to the composition of the Faculty of Science Council, and the proposed revisions to the composition of the Fredericton Library Board."

CARRIED

13. **Report of the Professor Emeritus Committee**
13.1 Minutes of 23 April 2010 (posted with the agenda)

This section of the Minutes has been edited to remove the names of future honorees.

A. Secco informed Senators that the Professor Emeritus Committee met on April 23 to consider the possible designation as Professor and *Chair* Emeritus. It was the consensus of the Committee that no new administrative emeritus designations be added at this time.

The Committee also reviewed the criteria for Emeritus designations at other universities in Canada. It was noted that UNB's practice has been to include administrative service as part of the criteria for awarding the Emeritus title. The title "Dean" is added to the designation as a matter of course when the nominee has served a term as Dean although there are no separate guidelines for recommending this title. The Committee recognizes that it is necessary to revisit and revise UNB's Emeritus guidelines and will do so in the coming months. Input will be sought from academic units during the revision process.

C. Passaris and W. Robbins withdrew the amendment they had proposed at the 30 March meeting.

MOTION 13, 1 G. Kealey/W. Robbins "That Senate lift from the table Motion 14, 1 from the 30 March 2010 meeting of the Fredericton Senate."
CARRIED

MOTION 14, 1 Secco/ L. Kealey "That Senate approve the following Emeritus/ta appointments to be conferred in 2010 or subsequent years:

[as recommended in the report of the Professor Emeritus Committee of 16 March 2010]."

Motion 14, 1 (30 March 2010 Meeting of Fredericton Senate) was CARRIED.

E. Campbell commented that the deliberations of the Committee recognized that the purpose of the Emeritus designation is to honor long and distinguished service to the University. He acknowledged that there is potential to offend individuals who have served the University long and well, and cautioned Senators to be careful how this matter is discussed outside of Senate.

Further to A. Secco's remarks, the President noted that the existing criteria for the designation include administrative service. He suggested that the appropriateness of including administrative titles in future will require careful consideration and thought during the revision process, and invited Senators to provide comment.

C. Passaris and W. Robbins expressed their disappointment that [the motion was not amended].

14. **Report of the Senate Curriculum Committee**14.1 **Faculties of Computer Science, Education, and Law** (posted with agenda)

D. Hinton presented the report of the Senate Curriculum Committee. He noted that some additional changes were made to the proposal from the Faculty of Education for clarity in consultation with the Registrar's Office, the University Secretariat and the Faculty. The version approved by the Committee was an earlier version. The Faculty proposes to separate the practicum from coursework and align the practicum with teaching and learning theory.

MOTION 14, 1 Hinton/Wightman "That Senate approve the report of the Senate Curriculum Committee, including new courses, course deletions, modification of existing courses and changes to programs and regulations for the Faculties of Computer Science, Education, Law, and Science as presented."

The use of the phrase "must satisfy the Dean of Education" as it pertains to a request to repeat a practicum in section D.1.d of the proposal was discussed at length. In response to questions, D. Hinton explained that the phrase was used intentionally, as it is possible for a student to have satisfied the requirements of the practicum but still not pass for other reasons. The Faculty included the clause as a safeguard against such situations. It was noted that this phrase is the existing wording of the regulation and is not being recommended as a change.

MOTION 14, 2 Robbins/Lord " That Motion 14, 1 be amended as follows: remove "and must satisfy the Dean of Education" from section D.1.d of the Faculty of Education proposal.

DEFEATED

It was noted that the proposal from the Faculty of Education is a significant improvement over the existing document, and is necessary for the administration of the program in November. A. Secco stressed that the proposal before Senate was reviewed by legal counsel.

D. Hinton informed Senate, in response to a question, that incoming students are made aware of the importance of the practicum component of the degree and that the student, not the Faculty, is responsible to maintain the placement position and fulfill all requirements.

Motion 14, 1 was **CARRIED**.

15. **Report of the Academic Planning Committee**15.1 **May 2010 Report of the Academic Planning Committee** (posted with agenda)

A. Secco presented the report of the Academic Planning Committee, noting that the report is for information.

Senators discussed the proposed name change for the Department of Geology to the Department of Earth and Environmental Sciences. It was acknowledged that there are many facets to the issue and that further discussion is needed at the department, Faculty, and senior management levels to ensure that a decision is reached that best serves the needs of both

15. **Report of the Academic Planning Committee** (cont'd)**15.1 May 2010 Report of the Academic Planning Committee** (cont'd)

students and the University. A. Secco noted that the matter will be discussed at a future UMC meeting as part of the strategic planning process. Pointing out that environmental studies programs, in various forms, are steadily increasing in popularity, he suggested that a fulsome discussion of possibilities for inter-departmental and inter-faculty cooperation should take place in the near future.

The President drew Senators' attention to the suspension of admission to the BSc in Forest Engineering. He noted that the suspension of admission has followed the University's process, in consultation with the Dean. It was suggested that, in future, more complete documentation be provided to Senate when suspension of admission to programs is being considered for financial reasons.

When asked about the degree of consultation that took place before the decision to suspend admission to the BSc Forest Engineering was made, A. Secco responded that discussions originated at the Faculty level. The process for suspending admission to programs due to financial constraints was followed and the proposal has been brought to Senate for information. He noted that discussions at the Academic Planning Committee meeting brought forward helpful suggestions, including the need for a teach-out plan for students currently enrolled in the program.

16. **Report of the Senate Nominating Committee****16.1 May 2010 Report** (posted with agenda)

A. Secco presented the report of the Senate Nominating Committee.

MOTION 16, 1 Secco/Henderson "That Senate approve the appointments to Senate Committees and other bodies to which Senate makes appointments for 2010-2011 effective 1 July 2010, as presented, and subject to willingness to serve."

The question of whether Faculties routinely follow proper procedure to elect representatives to the Nominating Committee was raised. It was noted that the University Secretary sent a memo to all Deans in March reminding them to hold elections.

Two corrections were noted to the list of appointments: Glenn Leonard, Faculty of Business Administration, was nominated to the search committee for the Chair, Department of Physics. Maria Correia was nominated to serve as the student member of the search committee for the Chair, Department of Biology.

CARRIED, as amended.

17. **Report of the Joint Board Senate Residence Committee****17.1 2009-10 Annual Report** (posted with agenda)

A. Forrestall presented the annual report of the Joint Board Senate Residence Committee for information and questions, referring to information posted with the agenda.

18. **Report of the Bookstore Advisory Committee****18.1 2009-10 Annual Report** (posted with agenda)

S. Cleave presented the annual report of the Bookstore Advisory Committee for information and questions. She noted that the Committee met with the Bookstore manager to plan a customer satisfaction survey. The survey will be circulated to students, faculty and staff in the fall.

19. **Report of the Student Services Committee****19.1 2009-10 Annual Report** (posted with agenda)

T. Haggerty presented the annual report of the Student Services Committee for information and questions. A copy of the report was posted with the agenda.

20. **Report of the Senate Library Committee****20.1 2009-10 Annual Report** (posted with agenda)

R. Langley presented the annual report of the Senate Library Committee for information and questions. He noted that the Committee has looked over the external review of the UNBF Libraries, considered the Libraries' response, and encourages the realization of the recommendations outlined in the report. He highlighted the need to stabilize the acquisition budget, and to sort out what additional resources might be needed once the New Brunswick Community College students are located on campus.

21. **Other Business**

There was none.

The meeting adjourned at 12:15 p.m.

Sarah DeVarenne,
Secretary

attachment