UNIVERSITY OF NEW BRUNSWICK

FREDERICTON CAMPUS SENATE MEETING

The Fredericton Senate met at 4:00 p.m. on Tuesday, 23 September 2008 in Room 303, Tilley Hall. President John McLaughlin was in the chair, and the following members were present:

A. Adam C. Patten J. Fritz T. Haggerty D. Rabinovitch D. Bell T. Benfey D. Hinton A. Reid B. Benton P. Jolly S. Rich B. Boothman L. Kealey W. Robbins K. Brien T. Secco R. Langley C. Stacev B. Leblon P. Bryden S. Strople (Secretary) C. Sutherland C. Canitz S. Lord S. Carmont D. MacLean S. Cleave D. MaGee J. Thompson B. Vail D. Coleman E. Maher J. Valk A.B. Cooke S. Mattar K. Weaver R. Cooper J. McEvoy M. Couturier G. Melanson L. Wells R. Wightman L. Doige J. Murray C. Passaris A. Forrestall J. Wright

Also Present:

- S. DeVarenne (Associate University Secretary)
- L. Eyre (Assistant Dean of Interdisciplinary Studies, School of Graduate Studies)
- B. Kurz (Chair of the Research Ethics Board)
- L. MacMullen (Associate Vice-President, Integrated Technology Services)
- K. Reimer (Director, Centre for Enhanced Teaching and Learning)
- K. Waugh (Associate Registrar)

Unable to Attend:

E. Biden B. Lowry R. MacKinnon B. Broster S. McIntyre A. Ghorbani M. Hazlett D. Murray M. W. Higgins N. Ouellette G. Kealey J. Teskey P. Lordon H. Thomas P. Zundel C. Lorey

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ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

Minute # of Pages	
1.1	Announcements
4.1	Question Period: Questions Submitted by Senator McEvoy 3 pp.
4.2	Question Period: Cost Savings from Turning Off Computers at Night . 4 pp.
5.1	Saint John Senate Activities of 17 June 2008 1 pp.
5.2	Saint John Senate Activities of 14 July 2008 1 pp.
5.3	Saint John Senate Activities of 17 September 2008 3 pp.
6.	Changes to the Graduation and Prize List from Encaenia 2008 2 pp.
7.1	New Certificates and Diplomas 3 pp.
7.2	Graduation List - MBA Ukraine
7.3	Early Issuance of Degree
8.1.	Revised Graduate Scholarships
9.1	Report of the Undergraduate Scholarships Committee
10.1	Report of the Senate Nominating Committee
11.1	Report of the Senate Non-Credit Course Committee
12.1	Report from the Centre for Enhanced Teaching and Learning 3 pp.
13.1	Proposed Revisions to the Policy on Research Involving Humans 2 pp.
14.1	Report of the Joint Nominating Committee

1. Announcements

1.1 Announcements for September 2008 (circulated with agenda)

J. McLaughlin welcomed Senators to the first meeting of 2008-2009 and referred them to the written announcements circulated with the agenda.

He noted that the following handouts were available:

- Item 8.1 revised description for the Elizabeth Parr-Johnston Fellowship showing the revisions
- Item 11.1 Report of the Non-Credit Course Committee

The Chair reminded Senators that names of honorary degree recipients and those to be named professors emeriti are to be kept confidential until their names are announced publicly.

He extended congratulations to David MacLean, Dean of Forestry, who received the Canadian Forestry Scientific Achievement Award. The accolade recognizes unique and outstanding achievement in forestry research and encourages excellence in forestry research.

[APPLAUSE]

J. McLaughlin welcomed new members to Senate and asked the new members to introduce themselves.

He noted that the President's Annual Report would be circulated to Senators later this fall. He reminded Senators of his pending retirement which was announced in June. He indicated his pride in the members of the University community and what has been accomplished over the past six years. He noted that there is still much to be accomplished in the coming year.

Speaking to the immediate outlook for Fall 2008, he noted that enrolment numbers are encouraging and appear to have turned the corner with respect to the challenges that UNB and other Maritime universities have faced. Another positive factor in the UNB environment is the new Currie Centre which is under development.

J. McLaughlin also noted some areas of concern, including the political uncertainty at this time and increasing competition from other Atlantic universities as other Atlantic provinces increase their investment in post secondary education relative to New Brunswick.

The President spoke to the appointment of Nora Kelly, former Deputy Minister of Education, Training and Labour, as Executive-in-Residence at UNB. He expressed his support for this appointment, noting that the University regularly appoints scholars and researchers to this type of position.

1. **Announcements** (cont'd)

1.1 Announcements for September 2008 (cont'd)

He suggested that the University needs to encourage more in-residence type appointments. Ms. Kelly will be joining UNB for up to two years, with her position fully funded by the Provincial Government. J. McLaughlin indicated that he had met with Ms. Kelly to discuss her responsibilities, which will include some ideas that came out of the Next NB initiative such as encouraging more women to take on senior executive roles in both the public and private sector. He emphasized that her responsibilities would not be related to the review of Post Secondary Education to avoid placing her in a potential conflict of interest position.

2. <u>Approval of Agenda for 23 September 2008, Minutes of 27 May 2008</u> and Minutes of 17 June 2008

- **2.1 Minutes of 27 May 2008** (circulated with agenda)
- 2.2 Minutes of 17 June 2008 (circulated with agenda)
 - J. McLaughlin noted the following additions to the agenda:
- Item 5.3 Activities of the 17 September 2008 Meeting of the Saint John Senate
- Item 7.2 Graduation List Ukraine MBA
- Item 7.3 Early Issuance of Degree

He also noted one correction to the 27 May 2008 Minutes. Catherine Sutherland should be included in the list of those present.

MOTION 2, 1

Rich/Brien "That Senate approve the agenda for 23 September 2008, as amended, the Minutes of 27 May 2008, as amended and the Minutes of 17 June 2008, as circulated."

CARRIED

3. **Business Arising from the Minutes**

There was no business arising from the Minutes.

4. **Question Period**

- **4.1 Questions from Senator McEvoy** (circulated with agenda; response circulated by e-mail)
- J. McLaughlin referred Senators to the written questions circulated with the agenda and the response from David Hinton which was circulated by email. These questions and the responses look at the role and function of the Registrar's Office in relation to grade review and allegation of an academic offense. In addition, Senator McEvoy asked about the meaning of a grade of "D" on a Law Student's transcript.
- J. McEvoy indicated that he was pleased with the thoroughness of the response to these questions and the question noted in 4.2.

4. **Question Period** (cont'd)

4.2 Energy cost savings from turning off computers at night (circulated with agenda)

At the 27 May Senate meeting questions were raised regarding the possibility of a cost savings derived from turning off computers at night. Integrated Technology Services provided information on a number of initiatives being undertaken with respect to reducing the overall impact of computing on power consumption. L. MacMullen, Associate Vice-President (Integrated Technology Services) explained that computers in all public labs are turned off after one hour of inactivity and that ITS is currently investigating the feasibility of automatically powering off faculty and staff computers after a period of inactivity.

5.

- Activities of the Saint John Senate5.1 Activities of 17 June 2008 (circulated with agenda)
- **5.2** Activities of 14 July 2008 (circulated with agenda)
- **5.3** Activities of 17 September 2008 (circulated by e-mail)
- J. McLaughlin referred Senators to the reports of June 17 and July 14 which were circulated with the agenda and the report of September 17 which was circulated by e-mail.

6. **Changes to Graduation and Prize Lists 6.1 Changes for Encaenia 2008** (circulated with agenda)

Changes to the Graduation List from Encaenia, 2008 were circulated for Senate's information in accordance with Motion 6, 4 from the 27 May 2008 Senate Meeting.

7. **Graduation and Certificate Lists** 7.1 New Certificates and Diplomas (circulated with agenda)

D. Hinton presented the list of certificate and diploma candidates.

MOTION 7, 1 Hinton/MacLean "That Senate approve the list of certificate and diploma recipients in University Teaching; Advanced Undergraduate Studies; Technology Management and Entrepreneurship; Adult Education; Business Administration, Levels I and II; Critical Care Nursing; Film Production; First Nations Business; and Teaching English as a Second Language, as presented."

7. Graduation and Certificate Lists (cont'd)

7.2 Graduation List - Ukraine MBA (circulated by e-mail)

L. Eyre presented the graduation list for the Ukraine MBA program for October 2008. She noted that Viacheslav Karpus (3271775) should be removed from the list.

MOTION 7, 2 Hinton/Boothman "That Senate approve the October 2008 graduation list for the Ukraine MBA program, as amended."

CARRIED

7.3 Early Issuance of Degree

D. Hinton presented the request for early issuance of a degree for Stephanie Louise Cross. He noted that the student has provided him with evidence that she requires the degree for employment purposes.

MOTION 7, 3

Hinton/Haggerty "That Senate approve the graduation and early issuance of a degree diploma for Stephanie Louise Cross, Bachelor of Recreation and Sports Studies, 2nd Division, as presented."

CARRIED

8. Report of the School of Graduate Studies

L. Eyre presented the report from the School of Graduate Studies Executive Committee, referring to the information which was circulated with the agenda.

8.1 Revised Scholarships (circulated with agenda)

MOTION 8, 1 Passaris/Sutherland "That Senate approve the proposed revisions to the Elizabeth Parr-Johnston Graduate Fellowship and the Jane Stikeman Ekers Scholarship, as presented."

W. Robbins noted the use of "fellowship" in the title of the Elizabeth Parr-Johnston award and asked that the School of Graduate Studies consider the possible use of the more gender-neutral term "scholarship" for an award named after UNB's first woman President. J. McLaughlin indicated that Dr. Parr-Johnston would need to be consulted with regard to her intentions.

9. Report of the Undergraduate Scholarship Committee 9.1 September 2008 Report (circulated with agenda)

K. Waugh presented the report of the Undergraduate scholarships Committee, referring to the information which was circulated with the agenda.

9.1.1 Update Regarding Human Rights and Scholarships

At the request of the Fredericton Senate, the University Solicitor reviewed the potential risk to UNB in administering scholarships with gender or other restrictions. He found only one case that has dealt squarely with the issue of whether a university could be in breach of its obligations under a Human Rights Code by administering scholarships with restrictions based on prohibited grounds of discrimination. In that particular case, the Court determined that the relevant relationship to consider was the relationship between the donor and the potential beneficiary, which is a private relationship. In effect, the University, in administering the scholarship on behalf of the donor, is acting as a trustee or agent.

The change to the scholarship description which raised this issue was the addition of "female" in the Alumnae Continuing Education Scholarship. The change was at the request of the donor and the scholarship does address a group which traditionally has been considered to be disadvantaged. In summary, the University does not appear to be breaching the Human Rights Code by approving this scholarship.

9.1. 2 New, Revised and Deleted Awards

K. Waugh drew Senator's attention to the new awards and modifications and deletions of awards open to students on the Fredericton campus and on both campuses, as indicated in the report.

MOTION 9, 1 Magee/Forrestall "That Senate approve the new awards and modification and deletion of existing awards open to students on the Fredericton campus and on both campuses, as presented."

J. Fritz noted that the Asa Dow Scholarship is awarded to a male student. She asked if the interpretation provided by the University Solicitor regarding scholarships awarded to female students would also apply in this case. K. Waugh indicated that it would.

10. Report of the Senate Nominating Committee

10.1 August 2008 Report (circulated with agenda)

J. Fritz presented the report of the Senate Nominating Committee, referring to the Minutes of 26 August 2008 which were circulated with the agenda. She noted that the "other" Senators had held a meeting on August 25 and elected Mark Hazlett as the "other" Senator on the Senate Nominating Committee.

10.1.1 Proposed Revisions to the Terms of Reference for Senate Standing Committees

10.1.1.1 Student Services Committee

J. Fritz drew Senator's attention to the proposed revisions to the Senate Student Services Committee. These changes include the addition of a library representative, direction to the St. Thomas representative to recuse her/himself when issues involving proprietary information are being discussed, and a requirement that the Committee meet together with the Saint John Senate Student Life & Support Services Committee at least once annually. Approval of the requirement to meet with the Saint John committee is subject to a similar revision being made to the Saint John committee's terms of reference and is intended to improve communication between Fredericton and Saint John.

MOTION 10, 1

Fritz/Haggerty "That Senate approve the proposed revisions to the terms of reference and membership for the Senate Student Services Committee, as presented, with the proposal to have the Fredericton Student Services Committee and the Saint John Senate Student Life and Support Services Committee meet together at least once annually being approved 'in principle', subject to approval of a similar change to the terms of reference for the Saint John committee."

CARRIED

J. Fritz noted that the Nominating Committee had recommended one further change to the terms of reference for the Student Services Committee that would allow the appointment of co-chairs.

<u>MOTION 10, 2</u>

Fritz/Thompson "That Senate approve further revisions to the terms of reference for the Senate Student Services Committee to allow for the appointment of co-chairs for the Committee."

10. Report of the Senate Nominating Committee (cont'd)

10.1.1.1 Student Services Committee (cont'd)

In response to a question, it was noted that the proposed revisions indicate that both co-chairs would be Senators.

Motion 10, 2 was CARRIED.

10.1.1.2 Student Standings & Promotions Committee

As indicated in the information circulated with the agenda, the proposal was to revise the membership to allow for the two Fredericton undergraduate students to be any two of a pool of six including alternates. This increase in the number of alternates will help to distribute the work load for this Committee, particularly in the summer months when a large number of student appeals are heard.

MOTION 10, 3

Fritz/Vail "That Senate approve the proposed revisions to the composition of the Student Standings & Promotions Committee, as presented."

CARRIED

10.1.2 Appointments to Senate Committees and other Bodies to which Senate Makes Appointments

10.1.2.1 Non-Student Appointments

MOTION 10, 4

Fritz/Vail "That Senate approve the appointments to Senate Committees and other University bodies to which Senate makes appointments for 2008-2009, as indicated in the report, as presented."

CARRIED

10.1.2.2 Student Appointments

MOTION 10, 5 Fritz/Carmont "That Senate approve the student appointments to Senate Committees and other University bodies to which Senate makes appointments for 2008-2009, as indicated in the report, as presented."

CARRIED

10.1.3 Appointments to Search Committees for 2008-2009

10.1.3.1 Student Appointments

G. Melanson asked that Katie Ireton be added to the list of students recommended for appointment to Search Committees for 2008-2009 as the Student Representative on the Dean of Law Search Committee.

MOTION 10, 5

Fritz/Wightman "That Senate approve the student appointments to Search Committees for 2008-2009 as indicated in the report, as amended to add Katie Ireton as the student representative on the Dean of Law Search Committee."

CARRIED

11. Report of the Non-Credit Course Committee 11.1 September 2008 Report (handed out)

J. Fritz, Acting Director of the College of Extended Learning (CEL), presented the Report of the Non-Credit Course Committee, referring to the information which was handed out at the meeting. She explained that the Non-Credit Course Committee is composed of three Deans and the Director of CEL, who chairs the Committee. The Committee has a mandate to review proposals for non-credit programs.

As indicated in the Committee's terms of reference, it can act on Senate's behalf with respect to the establishment and regulation of all non-credit courses offered by the University of New Brunswick, Fredericton, to the general public. The Committee considers proposed new non-credit course offerings, and changes in courses and can grant or withhold approval as it sees fit.

The Committee reviewed a proposal for a Stream Restoration Design and Monitoring Program, to be offered by the Canadian Rivers Institute (CRI) in conjunction with CEL, and approved the program, as submitted. However, during discussion of the program, questions arose regarding whether the department of Biology was aware of plans to offer this program and if CRI is an academic unit. Following the meeting, it was clarified that the term "academic unit" is intended to include units such as CRI. J. Fritz indicated that she would raise this issue with the Committee and as an item for discussion at Deans Council.

C. Stacey asked how revenue from this program would be allocated between CRI and CEL. J. Fritz indicated that she would report back to Senate on this at a future meeting.

12. Report from the Centre for Enhanced Teaching and Learning (CETL) 12.1 September 2008 Report (circulated with agenda)

K. Reimer, Director of CETL, present the report from the Centre for Enhanced Teaching and Learning, referring to the information which was circulated with the agenda.

He explained that CETL's mission is to promote innovative and effective teaching and learning through instructional excellence and the integration of the classroom, media, and technology. He stressed that CETL is committed to creating a quality learning environment for UNBF students.

CETL works toward fulfilling this mission through four key goals: helping educators develop and deliver excellent courses, providing support for educators to employ instructional technology in appropriate ways, helping Faculties and Departments develop excellent curricula, and by promoting a strong UNBF culture of teaching and learning excellence.

During 2008-2009 CETL is planning to bring together special interest groups that will focus on critical areas of teaching such as large classses, Blackboard LMS, and Streaming media as part of its commitment to support for the development of excellent courses.

K. Reimer noted that use of instructional technology continues to increase. At one point some 1000 students were using Blackboard simultaneously and this continues to be a regular occurrence.

CETL also helps Faculties design and refresh programs, as invited. These initiatives are often long-term and deal with student success, learning activities across the curriculum, and learning outcomes.

He noted that CETL is involved in a number of initiatives intended to promote a culture of teaching and learning at UNB, including development of new teaching awards and establishment of a Teaching Spaces Committee which will have an agenda of advocacy, standards/processes, and innovation for teaching spaces.

K. Reimer reminded Senators that UNB will be hosting the annual conference of the Society for Teaching and Learning in Higher Education (STLHE) in the spring of 2009.

12. Report from the Centre for Enhanced Teaching and Learning (CETL) (cont'd)

12.1 September 2008 Report (cont'd)

He also highlighted some issues for Senate's consideration. He noted that MPHEC has mandated degree qualifications that will translate into "outcomes" for degree programs. CETL can help Faculties as they redevelop curriculum to consider their curriculum from the perspective of outcomes. CETL would like to see UNB set targets for scores received as part of the National Survey on Student Engagement (NSSE) in the five benchmarks, with a view to improving the student experience, particularly in the first year. In addition, CETL would like to be involved in helping ensure that online courses have a similar level of richness and student experience to match the excellent on-campus UNB experience.

13. Proposed Revisions to the Policy on Research Involving Humans 13.1 Proposed Revisions (circulated with agenda)

B. Kurz, Chair of the Fredericton Research Ethics Board, presented the proposed revisions to the policy on research involving humans referring to the information circulated with the agenda. He noted that these changes respond to a request that the current wording be revised for consistency and to more clearly reflect the intended meaning.

MOTION 13, 1 MacLean/Weaver "That Senate approve the proposed revisions to the Policy on Research Involving Humans, as presented."

CARRIED

14. Report of the Joint Nominating Committee for the Office of President 14.1 September 2008 Report (circulated with agenda)

P. Bryden presented the report of the Joint Nominating Committee for the Office of President, referring to the information circulated with the agenda. He noted that the Board of Governors and the Fredericton and Saint John Senates, at special June 2008 meetings, approved appointments from each of those bodies to the Joint Nominating Committee for the Office of President. The members of the Committee are:

Board of Governors: Roxanne Fairweather, Vice-Chair

David Ganong, immediate past Chair

Stacey Wilson-Forsberg, elected student, Fredericton

campus

Fredericton Senate: Philip Bryden, Dean of Law

Gary Waite, Chair, Department of History

Saint John Senate: Cathie Hurley, Assistant Dean, Faculty of Business

14. Report of the Joint Nominating Committee for the Office of President (cont'd)

14.1 September 2008 Report (cont'd)

As provided for by the **University of New Brunswick Act**, the Joint Committee may appoint a chair from outside its membership, and has done so by selecting David Stevenson, Chair of the Board of Governors. The Committee has chosen Phil Bryden and Cathie Hurley as Vice-Chairs.

To date, the Joint Nominating Committee has met five times with the goal of developing procedures and plans for a comprehensive search process. The first step has been to seek input from various constituencies through both written submissions and face-to-face meetings.

P. Bryden also noted that the Committee will be reporting regularly to the Senates and the Board on its progress and that a webpage has been set up to aid with on-going communications during the search process: http://www.unb.ca/secretariat/presidentsearch/index.html.

The Committee decided to seek professional assistance from an organization specializing in senior-level university searches in Canada, and, after inviting bids from three firms, selected Janet Wright and Associates.

Over the next four to eight weeks, the Committee will focus its attention on development of the Position Profile and recruitment of candidates. Members of Senate were encouraged to submit comments and advice to the committee.

- B. Vail spoke about her concerns regarding the appointment of a student to the Joint Committee. She noted that, for the majority of Search Committees on the Fredericton campus where student appointments are approved by the Senate, the three student organizations meet together to chose the student representative. In this instance, the Board has chosen the student. She acknowledged that the appointment was consistent with the membership for the Committee as provided for in the **University of New Brunswick Act**. However, she expressed concern that the student organizations were not involved in the selection process and suggested that thought should be given to increasing student engagement in this process.
- P. Bryden indicated that he would bring B. Vail's concerns to the attention of the Chair of the Board.

14. Report of the Joint Nominating Committee for the Office of President (cont'd)

14.1 September 2008 Report (cont'd)

- D. Coleman noted that this matter had been discussed at the June meeting of the Senate Nominating Committee along with other concerns about representation from various constituencies. At that time the Senate Nominating Committee suggested that, for future situations, amendments to the **University of New Brunswick Act** be sought to provide for a designated seat for a student member and an expanded membership on the search committee for the President.
- B. Vail indicated that she wished to bring this concern to the attention of Senate so that the next time Senate is looking at a committee of this magnitude, student representation would be a key consideration.
- C. Passaris noted that a number of Presidential searches are underway at various post secondary institutions across Canada. He asked how many of those searches Janet Wright and Associates are participating in. P. Bryden and S. Strople indicated that the firm is or has been involved in searches for Nippising, the University of Western Ontario, the University of Fraser Valley, and Acadia University in recent months.
- W. Robbins asked if the Joint Committee is planning to include in the search candidates with non-traditional profiles. P. Bryden noted that the Committee has asked people to provide input into the various elements of the profile. He explained that, when asked if candidates must have a PhD, some of those providing input feel strongly that s/he must, while others would be more willing to consider candidates who do not have a PhD. He indicated that the Committee recognizes the importance of finding a candidate that meets the University's needs and is cognizant that other institutions are also looking for strong leaders.
- J. McLaughlin noted that, in future, this item will be placed on the agenda at a time that will allow him to withdraw during discussion.

15. Other Business

Post Secondary Education (PSE) Update

J. McLaughlin provided a brief update on PSE, expressing his disappointment that no meetings were called during the summer months. He indicated that there have been a number of staff changes within the provincial government and that the new Deputy Minister for Post Secondary Education, Training and Labour, Byron James, has only recently been appointed. He noted that, in spite of little official activity, individual institutions have been talking. For example, while attending the AAU meetings, the New Brunswick University Presidents met together informally. UNB and Mount Alison University have both expressed interest in closer cooperation, particularly with respect to graduate studies. In addition, UNB has had some preliminary discussion with the New Brunswick College of Craft and Design about ways we might work together.

He also reminded Senators that the Commission on Inter-campus Relations, Funding and Governance is expected to submit its report this fall.

D. Bell, President of AUNBT, presented the following motion for Senate's consideration. He noted that a similar motion was passed by the Saint John Senate in July and that the Senate at St. Thomas University has also passed a comparable motion. The motion responds to some of the legislative changes proposed in the provincial government's Action Plan on Post Secondary Education.

MOTION 15, 1

Bell/Robbins "This Senate affirms that independence from government control and interference in academic matters is a defining characteristic of a public university and essential to academic freedom and must be maintained; and

This Senate urges the President to work to ensure that any legislative changes preserve unimpaired university autonomy and academic freedom at New Brunswick's public universities."

CARRIED

15. Other Business

15.1 Post Secondary Education (PSE) Update

J. McLaughlin noted that the Saint John Senate had a good conversation on PSE at its summer meeting and that there was unanimous support for this motion at that time. He noted that there is a need for accountability with respect to use of public funds; however, he agreed that there is a point where academic freedom is in question and that there is a need to be vigilant in defence of this. He expressed his appreciation to D. Bell for bringing this important motion forward.

C. Sutherland noted that the UNB Alumni Awards dinner was scheduled for Thursday, 2 October 2008 at 6:00 p.m.

The meeting adjourned at 5:10 p.m.

Stephen Strople Secretary

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