

UNIVERSITY OF NEW BRUNSWICK
FREDERICTON CAMPUS SENATE MEETING

The Fredericton Senate met at 4:00 p.m. on Tuesday, 21 October 2008 in Room 303, Tilley Hall. President John McLaughlin was in the chair, and the following members were present:

A. Adam	A. Forrestall	G. Melanson
D. Bell	J. Fritz	C. Patten
T. Benfey	A. Ghorbani	S. Pratt
B. Benton	T. Haggerty	D. Rabinovitch
E. Biden	D. Hinton	A. Reid
B. Boothman	P. Jolly	S. Rich
K. Brien	G. Kealey	W. Robbins
B. Broster	R. Langley	T. Secco
P. Bryden	B. Leblon	S. Strople (Secretary)
C. Canitz	B. Lowry	C. Sutherland
S. Carmont	D. MacLean	J. Valk
B. Clark Gray	D. MaGee	K. Weaver
S. Cleave	E. Maher	L. Wells
A.B. Cooke	J. McEvoy	R. Wightman
M. Couturier	M. E. McKinney	

Also Present:

S. DeVarenne (Associate University Secretary)
L. MacMullen (Associate Vice-President, Integrated Technology Services)
K. Waugh (Associate Registrar)

Unable to Attend:

D. Coleman	J. Murray
R. Cooper	N. Ouellette
L. Doige	C. Passaris
M. W. Higgins	C. Stacey
L. Kealey	J. Teskey
S. Lord	H. Thomas
C. Lorey	J. Thompson
R. MacKinnon	B. Vail
S. Mattar	J. Wright
S. McIntyre	P. Zundel
D. Murray	

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ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

Minute	# of Pages
1.1 Announcements	1 pp.
4.1 Question Period: Questions from Senator David Bell	1 pp.
5.1 and 5.2 Graduation List - October 2008	34 pp.
5.3 Prize List - October 2008	13 pp.
6.1 Certificate and Diploma Candidates	1 pp.
7.1 Believing in Ourselves: The President's 6 th Year Report	24 pp.
8.1. Preliminary Report on 2008-2009 Enrolment to October 1, 2008	10 pp.
9.1 SS&P Summer Report 2008	6 pp.
10.1 New, Revised and Deleted Undergraduate Scholarships	3 pp.
11.1 Report of the Senate Nominating Committee	2 pp.
13.1 Report of the Joint Nominating Committee	9 pp.

1 Announcements**1.1 Announcements for 21 October 2008** (posted with agenda)

J. McLaughlin welcomed new graduate student Senator Brenna Clarke Gray and a new Senator appointed by and from the Board, Mary Ellen McKinney.

He referred Senators to the written announcements circulated with the agenda and noted that the President's report was available as a handout. In addition, the graduation and prize lists were available for perusal at the front of the room. Each Dean received a copy of the graduation list in advance of the meeting, and the list was also available on the UNB Web site at <http://www.unb.ca/graduation/convocation/54/listofgrads1.html>.

The Chair reminded Senators that, at Fall convocation on 23 October, when petitioned by the President (whether the supplicants are to be admitted), please reply in an audible voice "PLACET" (pronounced pla-ket).

In addition to the Honorary Degree Recipients and those being recognized as Professors Emeriti at Convocation as noted in the written announcements, the University also will acknowledge this year's recipients of the Dr. Allan P. Stuart Memorial Award for Excellence in Teaching: John Grant McLoughlin, Faculty of Education in Fredericton, and David Flagel, Department of Humanities and Languages in Saint John.

J. McLaughlin also noted that the memorial stone wall in the Alumni Memorial Building would be one of the sites for Vigil 1914-1918. Co-produced by R.H. Thompson, Vigil 1914-1918, is a tribute to the 68,000 Canadian soldiers who died in the First World War. From sunset to sunrise, Nov. 4 to Nov. 11, the names of these soldiers will be projected, one at a time, on the National War Memorial in Ottawa; in London, England; and at locations across Canada, including UNB's Alumni Memorial Building.

2 Approval of Agenda of 21 October 2008 and Minutes of 23 September 2008**2.1 Minutes of 23 September 2008** (posted with agenda)

It was noted that the Minutes of 23 September 2008 should be amended to note "Robbins" as the seconder for Motion 15, 1.

The Chair asked that the order of the agenda be revised to allow Senate to deal with Other Business before the Report of the Joint Nominating Committee for the Office of President so that he could leave the meeting during discussion of the Joint Nominating Committee Report.

MOTION 2, 1

Broster /Forrestall "That Senate approve the agenda as amended, and the Minutes of 23 September 2008 as amended."

CARRIED

3 **Business Arising from the Minutes**

3.1 Revenue Distribution between CEL and CRI for Non-Credit program in Stream Restoration Design and Monitoring

At the 23 September Senate meeting, Senator Stacey asked how revenue would be distributed between the College of Extended Learning (CEL) and the Canadian Rivers Institute (CRI) for the new non-credit program in Stream Restoration Design and Monitoring.

J. Fritz, Acting Executive Director of the College of Extended Learning, explained that CRI had engaged CEL on a fee for service basis to assist with administration of the new non-credit program in Stream Restoration Design and Monitoring. Revenue generated from the program will remain within CRI.

3.2 Clarification Regarding MBA in Engineering Management

E. Biden, Acting Dean of Graduate Studies, noted that a question has arisen with respect to the MBA in Engineering Management which was approved at the 1 April 2008 Senate meeting. He clarified that the intention was to approve Engineering Management as a concentration within the MBA program.

4 **Question Period**

4.1 Questions from Senator David Bell (posted with agenda)

The President referred Senators to the written questions from Senator Bell which were posted with the agenda. He explained that, as he indicated at the September meeting, the provincial government has been largely silent on the Action Plan for post-secondary education.

1. Is pressure coming from government to implement any part of the “Action Plan”?

J. McLaughlin reported that there has been no pressure from the provincial government to implement any part of the Action Plan.

2. What discussions have we had with the new deputy minister and what is the upshot?

The recently appointed Deputy Minister of Post-Secondary Education, Training, and Labour, Byron James, has met individually with each of the New Brunswick university presidents, including John McLaughlin. Following this series of meetings, the Deputy Minister circulated to the presidents a summary of the discussions. However, very little is taking place at this time. It is expected that Mr. James will focus on the community college agenda, which will likely consume most of his attention in the short term. In addition, the President identified the 2009-2010 provincial operating grant as a priority for universities.

3. What planning is underway for the UNB-led “Consortium” in Fredericton and the “Institute” in Saint John? Who is involved? At what stage is the planning?

4 **Question Period** (cont'd)**4.1 Questions from Senator David Bell** (cont'd)

J. McLaughlin indicated that representatives from UNB have met with representatives from St. Thomas University and from the New Brunswick College of Craft and Design. However, he noted that the University has a practice of discussing potential partnership opportunities with other institutions and that direction from government was not needed for such discussions to continue taking place.

Saint John College is a part of the Saint John campus and is in the process of renewing its business plan. At some later point the University may wish to propose Saint John College as part of the “institute” model.

4. Under the Action Plan, there is to be a great near-term increase in the number of doctoral students in NB. Is there any sign of government support for this?

J. McLaughlin indicated that the government has not yet indicated any additional financial support related to this recommendation. G. Kealey noted that the Steering Committee on Post-Secondary Research, a province-wide Committee on research and graduate studies, has been discussing the issue of graduate studies within the province and has approached Mr. James about the possibility of meeting with him or with Louise Boudreau to discuss this issue further. The UNB members of this Committee are G. Kealey, D. Ball, E. Biden and D. Desserud.

5. Is UNB involved with implementing any other part of the Action Plan?

The President indicated that UNB is not involved in implementing any other part of the Action Plan at this time.

6. Have details on the duties associated with the Kelly secondment been worked out?

J. McLaughlin referred Senators to the eDaily@UNBF announcement regarding Nora Kelly's secondment which was circulated to the University community on Wednesday, 15 October 2008. He noted that Ms. Kelly is on secondment from the provincial government and that her position will be funded by the provincial government. She will examine the role and impact of women in leadership positions in New Brunswick's public, private, and non-profit sectors and will work with groups throughout the province associated with the NextNB public policy agenda.

He reminded Senators that Ms. Kelly will not work on the files related to post-secondary education policy in New Brunswick.

5 **Graduation and Prize Lists** (available for perusal at the meeting)

The list of all graduates was posted on the UNB Web site and hard copies of the list were available for perusal at the meeting.

5 Graduation and Prize Lists (cont'd)**5.1 List of Higher Degrees**

E. Biden presented the list of higher degrees

MOTION 5, 1 Biden /Kealey “That Senate approve the list of Higher Degrees, as presented.”

CARRIED

5.2 List of Bachelors Degrees

D. Hinton presented the list of bachelors degrees and the list of prize winners. He noted that the graduation list includes 347 bachelors degrees and 169 graduate degrees. Among the 347 bachelors degrees are students who have completed their BBA with UNB's partner institution in Cairo and students who have completed a BBA or BED through our partner program in Trinidad and Tobago. The graduation ceremonies for these institutions will be held in November. In addition, the ceremony for students in the MBA program in the Ukraine has already taken place; however, some of these students are in Fredericton this week to participate in Thursday's graduation ceremony.

He noted the following changes to the graduation list:

- addition of Maha Hussein Sayed Mahmoud, Bachelor of Business Administration (Human Resource Management Concentration), 2nd Division (SAMS) and Kirsten Theresa Ross, Bachelor of Arts (Political Science), 2nd Division

- deletion of Dana Robert Brown, Bachelor of Arts (History), Second Division

MOTION 5, 2 Hinton/Haggerty “That Senate approve the list of Undergraduate Degrees, as amended.”

CARRIED

5.3 List of Prize Winners

MOTION 5, 3 Hinton/Rich “That Senate approve the Prize List, as presented.”

CARRIED

MOTION 5, 4 Secco/Robbins “That Senate authorize the Registrar to make changes in the Graduation and Prize Lists between now and 31 December for those who are deemed to have graduated in October 2008, after consultation with the Faculties or Departments concerned, and the Dean of Graduate Studies in the case of graduate degrees and prizes, with the approval of the President, and subject to later report to Senate.”

CARRIED

6 **Certificate and Diploma Candidates**
6.1 October 2008 List (posted with agenda)

D. Hinton presented the list of certificate and diploma candidates.

MOTION 6, 1

Hinton/Valk “That Senate approve the list of certificate and diploma recipients in public administration II, as presented.”

CARRIED

7 **President’s Report**
7.1 “Believing in Ourselves” - The President’s 6th Year Report (hand out)

J. McLaughlin noted that hard copies of the President’s 6th Year Report were available as handouts at the meeting.

He indicated that the report is highly selective with respect to the highlights that it covers, noting that there are a number of activities of note taking place at UNB. He explained that this would be his last report in this format and noted that each of his annual reports over the past six years has focussed on a theme. The 6th Year report looks more generally at what has been accomplished over the past six years. He highlighted some of the challenges that UNB has faced, including the financial context, declining enrollment, the need to grow UNB’s endowment and increase scholarship funding, deferred maintenance, concerns regarding the academic pension plan, the MacLean’s rankings, and the need to increase research funding. The President expressed pride in what the University as a whole has been able to accomplish over the past few years.

He drew Senate’s attention to his opening remarks in the report, which speak to the review of post-secondary education and the difficulties involved in this process.

The President noted that he will be giving presentations across the country beginning in January, and invited Senators to advise him of any significant achievements or other items that they feel are missing from the annual report.

8 **Preliminary Report on 2008-09 Enrolment to October 1, 2008**
8.1 Enrolment Report to October 1, 2008 (posted with agenda)

D. Hinton gave a preliminary report on 2008-09 enrolment on the Fredericton campus to October 1, 2008, for information. A copy of the report was posted with the agenda.

The Registrar noted that, while overall enrolment has declined by approximately 4.2% compared to Fall Term 2007, new first year enrolments are higher at UNB Fredericton than those seen in Fall Term 2007. This is the second year in a row that new first year enrolments have increased over the previous year. He also noted that the University has undertaken a number of initiatives focused on improving retention. Referring to the information in the report, he noted that the recently released Atlantic Association of Universities report indicates that there is an overall increase in new first year students in both New Brunswick and Nova Scotia.

8 **Preliminary Report on 2008-09 Enrolment to October 1, 2008** (cont'd)
 8.1 Enrolment Report to October 1, 2008 (cont'd)

D. Bell indicated that it would be useful to have a report on enrolment for the University as a whole. D. Hinton indicated that the enrolment information for the Saint John campus is prepared by the Registrar for Saint John. J. McLaughlin noted that enrolment on the Saint John campus is also showing positive results for new first year students.

Referring to the bar graph on page 6 of the report which shows changes in new first year enrolments by Faculty, it was noted that the Faculty of Arts was not included. D. Hinton indicated that he would check on the results for Arts. (See Secretary's Note below.)

W. Robbins asked if it would be possible to track enrolment by gender for undergraduate, masters and doctoral students. (This information was included in the revised report circulated to Senators by e-mail following the meeting.)

In response to a question regarding overall enrolment of International Students, D. Hinton indicated that he would include this information in the report provided to Deans. During further discussion, he indicated that the sources of new first year students are similar to that of past years, with New Brunswick high school students representing the single most important source of new first year students.

Secretary's Note: A revised report, including the change in enrolment for the Faculty of Arts, was circulated by e-mail following the meeting.

9 **Student Standings and Promotions Committee**
 9.1 SS&P Summer Report 2008 (posted with agenda)

D. Hinton presented the Report on the Summer activities of the Student Standings & Promotions Committee for information. A copy of the report was posted with the agenda. He noted that the report provides a summary of the types of cases heard by the Student Standings and Promotions Committee and represents a considerable amount of work by Committee members and the staff in the Registrar's Office. He expressed thanks to those involved for the time and effort that goes into the appeal process.

In response to questions, D. Hinton indicated that the report provides information on the cases considered during the summer of 2008.

J. McEvoy asked about the nature of the thirteen academic offence cases noted on page 2 of the report and if there was something that could be learned from them. D. Hinton indicated that he would review the information and provide a response at a future meeting.

10 **Report of the Undergraduate Scholarships Committee**
 10.1 New Revised and Deleted Scholarships (posted with agenda)

K. Waugh presented the report of the Undergraduate Scholarships Committee which was posted with the agenda.

10 **Report of the Undergraduate Scholarships Committee** (cont'd)
 10.1 New Revised and Deleted Scholarships (cont'd)

MOTION 10, 1 G. Kealey/J. Fritz “That Senate approve the new awards, modifications to existing awards, and deletion of awards open to students on the Fredericton campus and to students on both campuses, as presented.”

CARRIED

11 **Senate Nominating Committee**
 11.1 Minutes of 14 October 2008 (posted with agenda)

T. Secco presented the report of the Senate Nominating Committee, referring to the Minutes of 14 October 2008 which were posted with the agenda.

MOTION 11, 1 Secco/Canitz “That Senate approve the appointment of Deborah Johnston, Faculty of Arts, as a primary member on the Senate Admissions Committee and as Chair of the Admissions Committee for 2008-2009.”

CARRIED

G. Melanson read into the record names of students for appointment to Chair Search Committees as indicated in Motion 11, 2 below.

MOTION 11, 2 Melanson/Rabinovitch “That Senate approve the following student appointments to search committees for 2008-2009:

Chair, Department of Culture and Language Studies: Angela Mills
Chair, Department of Philosophy: Julie Sharp
Chair, Department of Geology: Laura Malone”

CARRIED

12 **Report of the Senate Review Committee**

B. Broster reported on the activities of the Senate Review Committee.

As mandated by Senate regulation, the Senate Review Committee hears and disposes of requests for Senate Review, and is required to report its decision to Senate.

The Senate Review Committee for 2008-09 was established by Senate at its May and September 2008 meetings. Members for the year are: Bruce Broster (Faculty of Science), Shannon Carmont, (student, Bachelor of Science), Lynda Doige (Faculty of Education), John McEvoy (Faculty of Law), Joanne Wright (Faculty of Arts); Elin Maher (Faculty of Business) is an alternate should any of the members be unable to serve for a particular review.

12 **Report of the Senate Review Committee** (cont'd)

The Committee met on October 2, 2008 to hear a review of the decision of the Student Standings and Promotions Committee of August, denying a request to reopen an appeal based on new evidence. The Senate Review Committee reached a decision that the decision not to reopen was unfair in the circumstances, and that the matter should be referred back to SS&P for reconsideration subject to certain terms and conditions to ensure fairness during the rehearing of the appeal.

There is one further case before the Senate Review Committee at this time which is awaiting the scheduling of a hearing.

13 **Report of the Joint Nominating Committee for the Office of President** (circulated by e-mail)

President J. McLaughlin left the meeting for this item.

P. Bryden presented the report from the Joint Nominating Committee for the Office of President, referring to the information circulated by e-mail in advance of the meeting. In addition, hard copies of the report were available at the meeting.

He noted that, since the Committee last report to the Senates in September, it has held further meetings and a series of face-to-face consultations. In total, the Joint Nominating Committee scheduled 29 consultation meetings with groups and individuals on both the Fredericton and Saint John campuses. The comments information and advice that the Committee has received both from face-to-face consultations and through written submissions has been very helpful in informing the Joint Committee's approach to the Search and in developing the Position Profile.

The Position Profile provides prospective candidates with a summary of the challenges and issues facing UNB in the period ahead and of the qualifications and qualities which presidential candidates should possess. In addition, it helps guide the Committee in its assessment of candidates. A copy of the Position Profile was attached to the report.

P. Bryden also noted that advertisements for the position of President were placed in the **Globe and Mail**, **University Affairs**, the **CAUT Bulletin**, and other major daily papers in the Atlantic region.

Over the next six weeks, the Committee will begin to focus its attention on the identification and assessment of candidates. P. Bryden invited Senators to forward to the University Secretary the names of potential candidates. He noted that it is difficult to project a search time line at this point; however, the Committee has targeted a start date of July 1 and is working to complete the search in a timely way in light of this date.

W. Robbins suggested that the Committee contact the Senior Women Academic Administrators of Canada (SWAAC).

14 **Other Business**

T. Benfey referred Senators to the Report of the Non-Credit Course Committee on page 11 of the Minutes of 23 September 2008. He asked what it means to be an academic unit, how an academic unit is established and what rights and responsibilities academic units have with respect to undergraduate and graduate courses. The Secretary indicated that he would undertake to provide a response to this question for the next Senate meeting.

The meeting adjourned at 4:50 p.m.

Stephen Strople
Secretary