

professional development

seminar & program schedule

winter / spring 2012




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For more information on the College of Extended Learning's professional development seminars call **506 453-3503** or email profdev@unb.ca.

For more information on professional development programs call **506 447-3340** or email celprograms@unb.ca

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advance your career

seminars - winter / spring 2012

Date	Code	Seminar	Location	Cost	Instructor
Jan. 24	CMPW 1410	Setting Effective Goals	Saint John	\$239	Vision Coaching
Jan. 25	CMPW 8112	Financial Statements: Your Business Report Card	Fredericton	\$395	Dan Allen
Jan. 31	CMPW 1411	Personality and Communication Styles	Fredericton	\$395	Brenda Page
Feb. 1	CMPW 8114	Creating Leaders of Tomorrow - Succession Planning	Fredericton	\$395	Brenda Page
Feb. 13-17	CTPN 1003	Developing Mediation Skills (TPN)	Fredericton	\$1499*†	Patricia Brady
Feb. 16	CMPW 5202	Understanding the Impact of Intimate Partner Violence: Police Officers Refresher Course	Fredericton	\$395	Rina Arseneault
Feb. 21	CMPW 3106	Persuasive Presentation Skills	Fredericton	\$395	Michael MacLean
Feb. 21-22	CMPW 8003	Transition to Supervision	Fredericton	\$695	Terry Fearon
Feb. 22	CMPW 1018	Mastering the Art of Negotiation	Fredericton	\$395	Michael MacLean
Mar. 13	CMPW 1406	Types of Business Financing and How to Obtain It	Fredericton	\$395	Dan Allen
Mar. 14	CMPW 1407	Dynamics of Team Building	Fredericton	\$395	Joanne Fraser
Mar. 20	CMPW 1039	Embracing and Making Change Work for You	Fredericton	\$395	Brenda Page
Mar. 20-22	CMPW 1405	Workplace Harassment Investigations	Fredericton	\$895	Sally Wells
Mar. 21	CMPW 6088	Professional Networking & Contact Development	Fredericton	\$239	Brenda Page
Mar. 27	CMPW 1409	Collaboration & Accountability	Fredericton	\$395	Michael MacLean
April 16-18	CMPW 8115	Defining & Managing Business Requirements	Saint John	\$1195	Terry Aldebert
April 19	CMPW 8113	Business Needs Assessment and Strategic Action Plans	Fredericton	\$395	Brenda Page
April 23-27	CTPN 1004	Principles, Practice, and Reflections (TPN)	Fredericton	\$1499*†	Patricia Brady
April 30	CMPW 8098	Train Your Brain for Success	Fredericton	\$395	Claire McGee
May 1	CMPW 8105	Effective Communication for Business Success	Fredericton	\$395	Claire McGee
May 1	CMPW 8087	Key Writing Skills for Professionals	Saint John	\$395	Patrick Toner
May 8	CMPW 1408	Generate Sales Easier and Faster	Fredericton	\$695	Brenda Page
May 8-10	CMPW 2215	Contaminated Site Management	Fredericton	\$895	Christine Plourde & Rob Turner
May 10	CMPW 8110	Positive Progressive Discipline	Fredericton	\$395	Brenda Page
May 15	CMPW 8082	How to Write a Winning Proposal	Saint John	\$395	Joanne Murray
May 15-16	CMPW 5202	Understanding the Impact of Intimate Partner Violence: Helping Police Officers to Better Intervene	Fredericton	\$845	Elizabeth Blaney

HST applies to all seminars, except for those marked with *

† Prerequisite CTPN 1001 †† Prerequisite CTPN 1001, 1002, and 1003

certificate programs

Masters Certificate in Project Management (MCPM)

Designed to develop more effective project managers. MCPM covers the fundamentals of the internationally accepted Project Management Body of Knowledge (PMBOK™) in a format that understands the time limitations of today's corporate employees. Program begins Feb. 9, 2012 in Fredericton. www.unb.ca/cel/mcpm

Online Certificate in Occupational Health and Safety (OHS)

Online OHS program participants will develop their ability to identify, prioritize, and manage workplace risks, thereby making a significant contribution to their organizations goals. Entirely online, begin anytime. www.unb.ca/cel/unbohs

UXO Technician Level I Program

The demand for qualified Unexploded Explosive Ordnance (UXO) Technicians by the civilian UXO industry exceeds supply, both in Canada and the USA. UNB CEL partners with AMEC to deliver entry level training courses to support the growing civilian UXO industry. The program will be delivered in a five-week/200 hour period. A week long, hands-on field practicum is required. See website for dates. www.unb.ca/cel/uxo

Human Resources Management Program (HRM)

This is New Brunswick's premier program that prepares professionals in the growing field of human resources. The program enhances the skills and knowledge of HR practitioners, helping them to meet the demands of the organizations in which they work. HRM encompasses both the theoretical fundamentals and the operational aspects of human resources management. Program starts September 18, 2012 in Fredericton. www.unb.ca/cel/hrm

Management Development Program (MDP)

The MDP enhances managerial talent and responds to the needs of today's organizations. The program provides highly focused, real-world learning experiences with immediate practical applications—all within an adult learning environment. Program starts October 11, 2012 in Fredericton. www.unb.ca/cel/mdp

Public Service Management Program (PSM)

The PSM program provides customized training to emerging and existing managers in the New Brunswick Public Service, including departments and agencies, school districts, regional health authorities, and crown corporations. The program is also well suited for managers in the federal and municipal sectors. Program starts September 11, 2012 in Fredericton. www.unb.ca/cel/psm

Third Party Neutral Program (TPN)

TPN is offered in partnership with the Canadian Institute for Conflict Resolution. Conflict Resolution training is unique in its inclusive approach to finding win-win solutions for everyone involved, and laying the groundwork for lasting, long-term solutions. TPN training gives its participants the skills to guide parties in conflict to identify the underlying causes of conflict and, thereby, begin to develop solutions. Program starts September, 2011 in Fredericton. www.unb.ca/cel/tpn

Introducing New Programming: Executive Education

In February 2012, CEL will launch a series of business seminars for senior managers and executives who strive for a competitive advantage within their individual sectors. Learn from industry experts and hear first hand proven solutions to drive performance and success. To learn more about our speaker line up contact Sheila Burt at sheila.burt@unb.ca or (506) 452-6159.