

UNIVERSITY OF NEW BRUNSWICK

FREDERICTON

FACULTY OF EDUCATION SUPPLEMENTARY APPLICATION PACKAGE #3

Faculty of Education Program
For

Post-Degree Applicants

Deadline December 31st

Dear Applicant:

Thank you for your interest in the Bachelor of Education program at the University of New Brunswick's Faculty of Education.

The UNB teacher education program combines the benefits of a long tradition in its field with recent reforms in teacher education. The faculty at UNB is highly qualified and their expertise covers a wide variety of disciplines in teaching, research, development, and publishing. The work of our Faculty is highly regarded nationally and internationally.

We work closely with School Districts, the provincial Department of Education, and the New Brunswick Teachers' Association to ensure that the preparation of teachers reflects the important perspectives that the partners bring to education and teaching. Our goal at UNB is to educate high quality pre-service teachers who will enhance the calibre of the teaching force.

Central to the strength of our program is the quality of those who are admitted. Consequently, we undertake an intensive screening of those who apply. In addition to academic grades, we carefully consider experience profiles and references. On the basis of this information, some applications are selected for personal interviews. Please take great care in the preparation of your application.

The application form and all the supporting documents must be sent to the Registrar's Office at the University of New Brunswick on the dates specified for the particular program you wish to enter: December 31 for Bachelor of Education (BEd) or March 31 for Faculty of Education Admission Advantage (FEAA). Files completed after this date may be considered. Final decision on the status of your application will be made as soon as possible.

We look forward to your application.



Katherine Winslow, Ph.D.
Dean of Education

UNIVERSITY OF NEW BRUNSWICK

INFORMATION SHEET FOR POST-DEGREE BACHELOR OF EDUCATION APPLICANT

You will find answers to many of the most commonly asked questions below. If you have further questions please contact the Faculty of Education at (506) 453-3508 or e-mail: BEd-prog@unb.ca or see our website (www.unb.ca/fredericton/education).

1. **Eligibility to Apply:**

To be considered for admission to the **post-degree Bachelor of Education** program in the Faculty of Education, applicants must have successfully completed an undergraduate degree with teachable subjects from a recognized university, college, or other post-secondary institution. **If applying to this program, please complete the UNB Application for Undergraduate Admissions FIRST and then complete this Bachelor of Education Supplementary Application Package #3 in its entirety, including three references. The deadline for applying to this program is December 31st.**

2. **Academic Standing:**

Only candidates with good academic standing are considered. Candidates on academic probation or candidates having been asked to withdraw from university are not eligible.

3. **The Competitive Nature of the Admissions Procedure:**

Admission is competitive and the number of spaces in the program is limited.

4. **Required documentation (refer to checklist on next page):**

a) *Profile & Personal Interest form:* Great care must be taken in the preparation of this document, which should be typed or neatly written.

b) *Personal Statements:* Applicants are asked to provide three short pieces of writing for the application – (i) an assessment of learning from education related experience; (ii) an assessment of professional preparation from their undergraduate education; and (iii) a statement of professional and personal goals for the B.Ed program.

c) *References:* Applicants are advised to discuss their plans with potential referees before deciding which three people to ask for recommendations. Please be careful to send the appropriate reference form to the person you wish to have address that aspect of your background. Strong references can only help a file, while poor references will weaken it. It is imperative to stress the importance of submitting the recommendations on or before the December 31st deadline.

d) *Official Transcripts:* Official transcripts are forwarded directly to the Registrar's Office from each post-secondary educational institution attended by the candidate. Please note that UNB transcripts are already on file.

5. **Interview:**

Those applicants required to attend an interview will be notified; these may be conducted either face-to-face or via Skype. Expenses incurred are the responsibility of the applicant. Not all applicants will be interviewed.

6. **Documents:**

Documents are the property of UNB and cannot be returned to applicants or forwarded outside UNB. Documents of applicants who do not attend are kept on file for one year. They are then destroyed.

7. **Deadline Date for Applications:**

The application forms and ALL SUPPORTING DOCUMENTS must be forwarded to the Registrar's Office on or before December 31st.

8. **Criminal Background Check, (Including Vulnerable Sector):**

Successful applicants will also be asked to produce a current criminal record check, including the vulnerable sector, prior to entering the B.Ed program. This does not need to be included with this application.

CHECKLIST for Post-Degree Bachelor of Education Application

DEADLINE FOR APPLICATION – December 31st

Remember to do the following:

(√) **Done**



Submit the “UNB Application for Admission” with the application fee to Admissions, Registrar’s Office.



Submit the “Profile & Personal Interest Form”, (i) assessment of learning from education related experience, (ii) an assessment of professional preparation from your undergraduate education and (iii) your “Personal and Professional Goals” directly to Admissions, Registrar’s Office (admissions@unb.ca).



Give the “Letter of Recommendation to the Faculty of Education” to **three** referees, being careful to send the appropriate form to the person best able to assess that aspect of your background. Please remind them to forward the form to Admissions, Registrar’s Office, prior to the December 31st deadline. Otherwise the application cannot be processed.



Arrange for official transcripts from all post-secondary institutions attended, other than the University of New Brunswick, to be sent directly to Admissions, Registrar’s Office by the December 31st deadline, and for grades registered after that date to be sent on as soon as possible. Unofficial transcripts, i.e. transcripts in the applicant’s possession, are not acceptable.



Apply for B.Ed. scholarships - deadline is March 1st. Visit this link:
<http://www.unb.ca/moneymatters/scholarships/education.html>



For students applying to French Immersion or Core/Intensive French, submit recent NB French Oral Proficiency certificate, directly to Admissions, Registrar’s Office.

Submit all documents (preferably electronically):

Admissions
Registrar’s Office
Email: admissions@unb.ca
Fax: 506-453-5016

Incomplete applications will not be processed. Applicants are strongly urged to assemble and submit the completed application as early as possible.

Please submit requested documents only. Photographs, résumés, etc., are not acceptable.

PROFILE & PERSONAL INTEREST FORM FOR POST-DEGREE APPLICANTS

APPLICANT'S NAME _____
(Family Name) (First Name) (Middle Name)

POST SECONDARY EDUCATION

List in order of attendance (most recent first) all colleges, universities, or other post-secondary educational institutions you have attended. Include summer sessions and part-time studies.

NAME OF INSTITUTION	LOCATION	PROGRAM	YEARS ATTENDED

PROGRAM AND LEVEL OF STUDIES

AREAS OF STUDY FOR FIRST DEGREE

Major _____ Minor _____ Other _____

LEVEL APPLYING FOR

Mark 1st choice with a (1) and 2nd choice with a (2)

SCHOOL OPTIONS

ELM (K-Grade 5) ☐ MYA (Grade 6-12) ☐

For those applicants who possess the appropriate French language skills, please indicate if you wish to pursue either French Immersion ☐, Core/Intensive French ☐.

***A minimum of “advanced” on the NB Oral Proficiency Interview is required for entry into this concentration. PROOF OF AN ADVANCED LEVEL OF ORAL PROFICIENCY MUST BE PROVIDED WITH YOUR APPLICATION. This documentation must be dated within the last year.**

Please indicate your preferred area of concentration. This area **MUST** be supported by course work in your first degree. The following are possible concentrations:

Art	Core/Intensive French	Social Studies	
English Second Language (ESL)	Health & Physical Education	Early Years	
English/ Language Arts	Mathematics	French Immersion	Science

NON-SCHOOL OPTION

Adult Education ☐

EDUCATION-RELATED EMPLOYMENT AND EXPERIENCE

A. List below your educated related experience. These can include both paid and volunteer positions.

Position	Responsibilities	Hours/Days Per Week	Duration
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B. Select one or two of the above and in a separate document briefly explain (300 words or less) what you learned from the experience(s) about the processes of teaching and learning.

OFFICIAL TRANSCRIPTS AND ORIENTATION TO KNOWLEDGE

A. To ensure your application is being processed as quickly as possible, please record below the institutions other than UNB from which you have requested **official transcripts** to be sent for all post-secondary course work completed. If surname on transcripts differs from current name, indicate other name(s):

Name of Institution	Program	Date Ordered

B. Reflecting on your post-secondary education, select one or two areas of study and in a separate document briefly describe (300 words or less) how particular courses and/or the program as a whole contribute to your development as an educator. For example, you might explore insights on the nature of knowledge gained from the study of particular disciplines (math, science, history, art, psychology etc.). In short, how has your post-secondary education to date prepared you for teaching?

NOTE: APPLICATION DEADLINE FOR POST-DEGREE APPLICATIONS IS DECEMBER 31ST. This is the date by which applications and all supporting documents must be received at the Registrar's Office, UNB Fredericton.

I certify that the foregoing information is true and complete to the best of my knowledge.

DATE _____ SIGNATURE _____

PERSONAL AND PROFESSIONAL GOALS
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Identify two specific goals you hope to work toward in the B.Ed program at UNB and say why these are important areas of personal or professional learning for you to address.