

## Request for Exemption – Overhead Distribution

(constituted centres and institutes only)

DISTRIBUTION	Year 1	Year 2	Year 3
Generating Unit	90 %	65%	40%
General revenue of the applicable campus	10 %	25%	40%
UNB research initiatives & graduate training programs	0 %	10%	20%

### Part A: Justification for exemption:

Constituted centre or institute name:

Will this exemption support the sustainability of the centre or institute? *Specifically describe how below.*

Will this exemption provide net benefit to UNB? *Specifically describe how below.*

Supporting documentation attached. *Include budgets and other financial information.*

**Required justification and comments: Describe how you could justify this exemption to others whose projects provide for full overhead distribution.**

Director's Name:	Signature:	Date:
Dean's Name (if applicable):	Signature:	Date:

### Part B: For administrative use only

Estimate overhead amount generated annually (projected if no historical information): \_\_\_\_\_

DISTRIBUTION	Annual Average Per Policy	Year 1 Exemption	Year 2 Exemption	Year 3 Exemption
Generating Unit				
General revenue of the applicable campus				
UNB research initiatives & graduate training programs				

Effective date:

End date:

### Part C: Approvals

Recommendation	Signature	Date
	VPR:	
Approval	Signature	Date
	VP(A&F):	

*Note: if denied at any step, return request to Director*