



INTRAMURAL SPORTS ASSISTANT

The UNB REDS mission is to provide our campus and community with excellence in wellness, sport and recreation. Our vision is to be national leaders in wellness, sport, and recreation excellence. REDS Recreation provides a variety of programming and services including memberships, aquatics, progressive instructional fitness-based classes, drop-in group fitness, personal training, fitness testing, intramurals, open recreation, and sport clubs.

JOB TITLE: Intramural Sports Assistant

PROGRAM: REDS Recreation/Faculty of Kinesiology

SUPERVISOR: Ben Law, Recreation Sports Coordinator

JOB DESCRIPTION: REDS Recreation is searching for an individual to assist with intramural sport leagues including:

• Basketball	• Flag Football	• Soccer
• Softball	• Indoor Soccer	• Volleyball
• Hockey	• Spike Ball	• Waterpolo
• Dodgeball	• Ultimate Frisbee	• Broomball

- Assist with coordination of sport league through recreation software.
- Assist with hiring, training, evaluating and scheduling referees for all sport leagues
- Assist with online schedule and standings (imputing scores, checking defaults)
- Sit on the discipline committee for intramural suspensions.
- Referee or supervise if necessary.
- Assist with check-ins at REDS facilities.
- Assist with team inquires.
- Assist with participant registration.

QUALIFICATIONS:

- Organized & driven.
- Enhanced Police Information Check (E-PIC)
- Able to work evenings and weekends.
- Valid CPR and AED Certification
- Interest in sports and recreation or pursuing a degree in a related field is considered an asset.
- Basic knowledge on the rules and regulations of sports
- Current or previous referee experience or certification would be considered an asset.

EMPLOYMENT: Part time term position starting September 2023

SALARY: \$16-\$18/hour depending upon qualifications & experience

Please submit cover letter & resume to Ben Law ben.law@unb.ca by September 16